

**AGENDA**

**Board of Trustees**

Anna Scholes, Chair  
Jan Mittleider  
Scott McClure  
Joshua Kern  
Laird Stone

**CSI Mission Statement:**

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

**Board Mission Statement:**

The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

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| <b>I. CALL TO ORDER</b>                       | <b>Chair Scholes</b><br>3:00PM/President’s Board Room   |
| <b>II. RECESS TO EXECUTIVE SESSION</b>        | <b>Chair Scholes</b>  |
|   | <i>Motion to convene in Executive Session</i>   |
|   | <b>Pursuant to <u>Idaho Code 74-206</u>, the Board will convene to:</b>                           |
|   | ♦ Consider personnel matters<br>[Idaho Code §74-206(1)(a) & (b)]                                  |
|   | ♦ Deliberate regarding an acquisition of interest in real property<br>[Idaho Code § 74-206(1)(c)] |
| <b>III. RECONVENE REGULAR MEETING</b>         | <b>Chair Scholes</b><br>4:00PM/Taylor Bldg Room 276   |
| <b>IV. APPROVAL OF MEETING AGENDA</b>         | <b>Chair Scholes</b>  |
| <b>V. STUDENT/FACULTY/STAFF ACHIEVEMENTS</b>  | <b>President Fisher</b>   |
| <b>VI. MINUTES &amp; BUSINESS REPORTS</b>     |   |
|   | <b>Approval of Minutes</b> <b>Chris Bragg</b>   |
|   | May 20, 2024 Amended  |
|   | June 17, 2024 (Regular and Executive Sessions)  |
|   | June 24, 2024 (Special Session)   |
|   | <b>Approval of Treasurer’s Report</b> <b>Kristy Carpenter</b>                                     |
| <b>VII. OPEN FORUM</b>                        | <b>Chair Scholes</b>  |
| <b>VIII. UNFINISHED BUSINESS</b>              |   |
| <b>IX. NEW BUSINESS</b>                       |   |
|   | <b>Action Items</b>   |
|   | 1. Head Start/Early Head Start Report <b>Ruby Behm</b>  |
|   | 2. Revision of President Fisher’s Contract <b>Chair Scholes</b>                                   |
|   | <b>Information Items</b>  |
|   | 1. Bridge to Success Update <b>Lisa Nyberg</b>  |
|   | 2. Trustee Elections <b>Chris Bragg</b>   |
|   | 3. Annual Enrollment Report <b>Chris Bragg</b>  |
|   | 4. Information Security Update <b>Ryan Jund</b>   |
|   | 5. Community Enrichment Update <b>Jessica Williams</b>  |
| <b>X. PRESIDENT’S REPORT</b>                  | <b>President Fisher</b>   |
| <b>XI. CSI STUDENT BODY PRESIDENT REPORT</b>  | <b>Valeria Rodriguez</b>  |
| <b>XII. REMARKS FOR THE GOOD OF THE ORDER</b> | <b>Chair Scholes</b>  |
| <b>XIII. ADJOURNMENT</b>                      | <b>Chair Scholes</b>  |

**CALL TO ORDER:** 2:59 p.m.

**EXECUTIVE SESSION:** 2:59 p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Anna Scholes, Chair  
Jan Mittleider, Vice-Chair  
Scott McClure, Clerk  
Joshua Kern, Trustee  
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President  
Chris Bragg, Vice President of Institutional Effectiveness and Operations

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

Vice-Chair Mittleider moved to go into Executive Session.

The vote to do so by roll call:

- Anna Scholes           Aye
- Jan Mittleider        Aye
- Scott McClure        Aye
- Joshua Kern           Aye
- Laird Stone           Aye

The Board returned to public session at 4:01 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Anna Scholes, Chair  
Jan Mittleider, Vice-Chair  
Scott McClure, Clerk  
Joshua Kern, Trustee  
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President  
Chris Bragg, Vice President of Institutional Effectiveness and Operations

**APPROVAL OF AGENDA:** The agenda was amended to move the “Annual Enrollment Report” Information Item to the August 2024 meeting and was approved on MOTION by Trustee Stone. Affirmative vote was unanimous.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written:

May 20, 2024 – Regular Session was amended on MOTION by Trustee McClure. Affirmative vote was unanimous.

June 17, 2024 – Regular and Executive Sessions on MOTION by Vice-Chair Mittleder. Affirmative vote was unanimous.

June 24, 2024 – Special Session on MOTION by Trustee Kern. Affirmative vote was unanimous.

**TREASURER’S REPORT:** Chief Business Officer Kristy Carpenter presented the Treasurer’s report and it was accepted on MOTION by Trustee Kern. Affirmative vote was unanimous.

**STUDENT/FACULTY/STAFF ACHIEVEMENTS:** President Fisher recognized the new PACE Executive Committee members: Allie Beard, Morgan Anderson, Shalani May, Anissa Voss, Reba Puente, April Dunn and Matilda Woolf. Also recognized were Draycen Lamm and Maria Juarez as the recipients of the Governor’s Cup Scholarship Award. Jerry Fattig and Rosa Lopez were thanked for their participation in the 2023-24 Magic Valley Leadership program. And Sunshine Beer was recognized for her appointment to the U.S. Department of Transportation’s Motorcycle Safety Council.

**OPEN FORUM:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. **HEAD START/EARLY HEAD START REPORT:** The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Kern. Affirmative vote was unanimous.
2. The Board approved the revision of President Fisher’s contract on MOTION by Trustee Stone. Affirmative vote was unanimous.

**Information Items**

1. Bridge to Success Coordinator Lisa Nyberg presented a report on the Bridge to Success Program. The program currently serves 555 students. The program has a 76% retention rate.
2. Vice President of Institutional Effectiveness and Operations Chris Bragg presented information regarding elections for CSI Zones 2, 3 and 4 this November.
3. The Annual Enrollment Report was moved to the August 2024 meeting.
4. Chief Information Officer Ryan Jund delivered the annual Information Security Update, highlighting advancements in CSI's cyber-related policies and procedures. He also discussed the development of an executive dashboard to track cybersecurity matters, the successful testing of CSI's systems with assistance from the Idaho Nation Guard, and the implementation of an Incident Response Plan, including tabletop exercises for key personnel to prepare for potential emergencies.
5. Community Education and Arts and Enrichment Coordinator Jessica Williams presented her report on CSI's Community Enrichment Programs.

**PRESIDENT'S REPORT:** President Fisher provided his monthly President's report.

**CSI STUDENT BODY PRESIDENT REPORT:** Student Body Vice President Jesus Berumen provided the monthly report in Valeria Rodriguez's absence.

**REMARKS FOR THE GOOD OF THE ORDER:** Board members provided remarks for the Good of the Order.

**ADJOURNMENT DECLARED:** 5:09 p.m.

  
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Chris Bragg, Secretary

Approved: August 19, 2024

  
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Anna Scholes, Chair