

CALL TO ORDER: 3:00 p.m.

EXECUTIVE SESSION: 3:01 p.m.

EXECUTIVE SESSION ATTENDEES:

Trustees:

Anna Scholes, Chair
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President
Jeff Harmon, Vice President of Administration
Karen Tautfest, Department Chair of Nursing

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property
[Idaho Code § 74-206(1)(c)]

Vice-Chair Mittleider moved to go into Executive Session.

The vote to do so by roll call:

- Anna Scholes Aye
- Jan Mittleider Aye
- Scott McClure Aye
- Laird Stone Aye

The Board returned to public session at 3:47 p.m.

BOARD MEETING ATTENDEES:

Trustees:

Anna Scholes, Chair
Jan Mittleider, Vice-Chair
Scott McClure, Clerk
Laird Stone, Trustee

College Administration:

Dr. Dean Fisher, President
Jeff Harmon, Vice President of Administration

APPROVAL OF AGENDA: The agenda was approved on MOTION by Chair Scholes. Affirmative vote was unanimous.

BOARD MINUTES: The following Board of Trustee meeting minutes were accepted as written on MOTION by Vice-Chair Mittleider.

May 20, 2024 – Regular and Executive Sessions

TREASURER’S REPORT: The Treasurer’s report was accepted on MOTION by Trustee McClure. Affirmative vote was unanimous.

STUDENT/FACULTY/STAFF ACHIEVEMENTS: President Fisher recognized the Student Access and Enrollment Services teams for their work with Instant Enrollment Days as a Program of Excellence. The award was made by the Pacific Northwest Association for College Admission Counseling. Also recognized was Dean of Enrollment Services Monze Stark-Magana for being awarded with a “40 Under 40” award given to her by the Idaho Business Review.

OPEN FORUM: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Action Items

1. The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Stone. Affirmative vote was unanimous.
2. The Board reviewed CSI’s updated Conflict of Interest Policy. The Board accepted the policy as presented on MOTION by Trustee Stone. Affirmative vote was unanimous.
3. The Board reviewed CSI’s personnel policies. Vice-Chair Mittleider made MOTION to approve the Personnel Policies as presented. MOTION passed 3-1. (Voting yes: Chair Scholes, Vice-Chair Mittleider, Trustee Stone. Voting no: Trustee McClure)
4. Vice President of Administration Jeff Harmon presented the FY2025 budget. The Board approved the FY2025 budget of \$57,878,600 on MOTION by Chair Scholes. Affirmative vote was unanimous.
5. The Board reviewed the revised Board of Trustees Policies and Procedures manual. The Board approved the revised Policies and Procedures manual on MOTION by Vice-Chair Mittleider. Affirmative vote was unanimous.

6. President Fisher recommended that the Board appoint Vice President of Institutional Effectiveness and Operations Chris Bragg to serve as the Board Secretary and Chief Business Officer Kristy Carpenter to serve as the Treasurer to the Board. The positions are presently held by retiring Vice President of Administration Jeff Harmon. The Board appointed Vice President of Institutional Effectiveness and Operations Chris Bragg to serve as the Board Secretary and Chief Business Officer Kristy Carpenter to serve as the Board Treasurer effective July 1, 2024. The Board approved the changes on MOTION by Trustee McClure. Affirmative vote was unanimous.
7. Vice President Harmon presented information regarding the selection of the Office on Aging's Transportation Contract Vendor. CSI's Office on Aging Director David Thompson recommended Interlink Volunteer Caregivers (IVC) as the Transportation Contract Vendor, beginning on July 1, 2024. The Board approved IVC as the Transportation Contract vendor on MOTION by Trustee Stone. Affirmative vote was unanimous.

Information Items

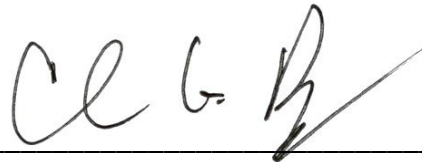
1. Center for Community Health Director Maria Contreras provided an update on the services being offered by the newly established Center for Community Health. A coalition of partner agencies act as the administrative agent, in cooperation with Family Health Services.
2. Director of Early College Kendal Nield presented a report regarding Early College activities.
3. Retiring Athletic Director Joel Bate and incoming Athletic Director Daequon Montreal presented a report on CSI's athletic successes in 2023-2024.
4. CSI Foundation and Resource Development Executive Director Erika Allen presented information on several grants that are being pursued by the College.

PRESIDENT'S REPORT: President Fisher provided his monthly President's report.

CSI STUDENT BODY PRESIDENT REPORT: Student Body President Valeria Rodriguez provided her monthly report.

REMARKS FOR THE GOOD OF THE ORDER: Board members provided remarks for the Good of the Order.

ADJOURNMENT DECLARED: 5:56 p.m.



Chris Bragg, Secretary



Anna Scholes, Chair

Approved: July 15, 2024