MEETING MINUTES

College of Southern Idaho

Wednesday September 15, 2010

2:30pm Taylor 248

Attendance: Paul Morgan, Jayson Lloyd, Mark Daily, Terry Patterson, Teri Fattig, Whitney Smith, Brett Reid, Valerie Warner, Chris Bragg, John Hughes, Lori Garnand, Dr. Debi Klimes, Cesar Perez, Angel Hernandez

Ex-Officio: Dr. Jeff Fox, Dr. Mark Sugden, Dr. Cindy Bond, Dr. Todd Schwarz, Gail Grant Schull

Guests: Michele McFarlane, Dick Frey

Welcome and Introductions: Chris Bragg welcomed all including guests.

Approval of Minutes for August 25, 2010

Presenter: Chris Bragg

Discussion: None

Conclusions: Terry Patterson Motion to approve, John Hughes second. Approved with 13 members voting

Agenda Items:

Presenter: Chris Bragg

Title: Updated Directory List

Discussion: Distributed master copy and asked member to make changes so the list was correct.

Conclusion: Directory was sufficiently updated.

Proposals requiring the 30-day wait
Presenter: Terry Patterson/Dick Frey

Title: **AUTB 168 – Specialized Auto Body Collision Repair and Refinishing**

Discussion: The Auto Body program is changing this class from an elective to a required course for the program. The class title is not changing but the catalogue description is. In the past this class was available as an elective and a co-op internship (AUTB 285) was required. However, because of the difficulty in finding co-op sites, 168 is becoming a requirement and 285 is becoming an elective. The Jenzebar form that was submitted needs to be corrected to show the proper amount of credit hours. Also it need to be adjusted to reflect that the credit hours are lab hours and not lecture hours. The course description also needs to be adjusted to save confusion about the requirements for the class. Todd Schwartz suggested that the course number also needed to change from 168 to 268 to reflect that it is a second year class.

Conclusion: The changes will have to satisfy the 30 day wait.

**Proposals satisfying the 30-day wait**

**NONE**

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**FYI**

Presenter: Terry Patterson

Title: **AUTB 285 – Cooperative Education**

Discussion: This course is moving from a required course to an elective in the program. See discussion of AUTB 168 above.

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Presenter: Chris Bragg

Title: **NOI – Termination of Digital Home technology Program**

Discussion: Chris asked for support of this action

Conclusion: Action was voted on and supported with 13 members voting

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Presenter: Chris Bragg
Title: **NOI – Inactivation of Practical Nursing**

Discussion: Mark Sugden commented that this is their decision to make and that by inactivation they are able to re-activate based on funding and need.

Conclusion: Motion was voted on and supported with 13 members voting.

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**Discussion**

Presenter: Chris Bragg

Title: **General Education**

Discussion: Chris Bragg showed a slide show on what the previous committee had started.

Questions asked: Are we ready to pick up where it was left off? What impact do State Board Policies have on these suggestions? Are we really changing anything, or just titles? Dr. Fox suggested that we keep an eye on changes currently proposed by Boise State and be ready to move on this if we feel it is necessary.

Conclusion: Chris, Jeff and the Instructional Deans will keep an eye on suggested changes in the State and will report back to the group as necessary.

**Final Discussion on Computer usage**

Chris Bragg asked for committee’s feedback on how the computers worked for looking at documents. The following are the comments that were shared with the committee:

Paul - Easy to page between electronic documents
John – Liked computers but also suggested a projection as well as computers.
Cesar- Commented that the projector is convenient for guests who would not have a computer with documents.
Teri - She used an IPad and commented that it was easier to read than the computer and there were no power cord issues.
Terry – Suggested that the computer works great as long as there are no late items. Items that came in after information was sent would require hard copies
Lori- Liked how forms could be adjusted and changed in committee and not need to be done at a later time.
Mark – Commented that we needed to find an easier way to find documents.
Dr. Fox asked Teri if she preferred the IPad or the NetBook and she indicated a preference for the iPad—
Chris – mentioned that the set up for the NetBook was a cumbersome process
Whitney – Mentioned that she prefers paper and like to minimize her screen time when she can

**Adjourn**
Dr Debi Klimes made a motion to adjourn; Terry Patterson seconded it at the meeting was adjourned at 4:25pm.

Tamara Harmon, Curriculum Committee Secretary