



COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

July 15, 2013

BOARD TOUR OF NEW APARTMENTS

3:00 p.m.

Van Leaves from CSI

EXECUTIVE SESSION

3:30 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

4:00 p.m.

Taylor Building – SUB 248

AGENDA

APPROVAL OF MEETING AGENDA: (A) *Dr. Thad Scholes*

MINUTES – EXECUTIVE SESSION OF JUNE 17, 2013: (A) *Mike Mason*

MINUTES – REGULAR MEETING OF JUNE 17, 2013: (A) *Mike Mason*

MINUTES – SPECIAL SESSION OF JUNE 20, 2013: (A) *Mike Mason*

MINUTES – EXECUTIVE SESSION OF JULY 9, 2013: (A) *Mike Mason*

MINUTES – SPECIAL SESSION OF JULY 11, 2013: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

OPEN FORUM

FINE ARTS SOUND AND LIGHTING BID: (A) *Mike Mason*

HERRETT CENTER SOUND AND LIGHTING BID: (A) *Mike Mason*

STAR MOTORCYCLE BID: (A) *Mike Mason*

PURCHASE OF REFUGEE CENTER BUILDING: (A) *Mike Mason*

PRESIDENT BECK'S DESK & CHAIR: (A) *Mike Mason*

HEAD START/EARLY HEAD START REPORT: (A) *Mike Mason*

ATIC BUILDING UPDATE: (I) *Mike Mason*

FALL ENROLLMENT REPORTS: (I) *Scott Scholes, Catrina Chapple & Doug Maughan*

JAMES RAY HOUSE PROJECT FOR ATHLETIC DEPARTMENT: (I) *Joel Bate & Jason Vickrey*

PRESIDENT'S REPORT: (I) *Curtis Eaton*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
JULY REGULAR BOARD OF TRUSTEES MEETING
JULY 15, 2013

CALL TO ORDER: 4:07 p.m. Presiding: Dr. Thad Scholes

Attending: Trustees: Dr. Thad Scholes, Karl Kleinkopf,
Bob Keegan, Jan Mittleder and Laird Stone

College Administration: Curtis Eaton, President
John M. Mason, Vice President of Administration
Robert Alexander, College Attorney
Dr. Edit Szanto, Vice President of Student Services
and Planning and Development
Dr. Mark Sugden, Instructional Dean
Dr. Cindy Bond, Instructional Dean
Terry Patterson, Instructional Dean
Dr. John Miller, Instructional Dean
Dr. Ken Campbell, Dean of Technology
Jeff Harmon, Dean of Finance
Scott Scholes, Dean of Student Services
Gail Schull, Registrar
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Doug Maughan, Public Relations Director
Teri Fattig, Library Director and Museum Department
Chair
Debra Wilson, Executive Director of the College of
Southern Idaho Foundation
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Jennifer Zimmers, Rick Greenawald, Catrina
Chapple, John Twiss, Joel Bate and Jason Vickrey

Visitors: Emily Peterson and Dr. Allan Frost

Faculty Representatives: None

PACE Representative: Tina Standlee

Times News: None

The agenda was amended to include the approval of the presidential profile compiled by the College of Southern Idaho Presidential Search Committee. The amended agenda was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

MINUTES OF THE REGULAR AND EXECUTIVE SESSION OF JUNE 17, 2013, THE SPECIAL SESSION OF JUNE 20, 2013, THE EXECUTIVE SESSION OF JULY 9, 2013, AND THE SPECIAL SESSION OF JULY 11, 2013 WERE APPROVED AS WRITTEN on MOTION by Jan Mittleider. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was accepted on MOTION by Bob Keegan. Affirmative vote was unanimous.

Open Forum: There were no speakers for Open Forum.

Board Agenda Items:

1. The Board approved the sole bid of Aatronics of Boise, Idaho in the amount of \$468,000 for the specified sound and light systems for the Fine Arts Auditorium on MOTION by Laird Stone. Affirmative vote was unanimous.

Funding for this purchase is from the Plant Facilities Fund.

2. The Board approved the sole bid of Bowen Technovation of Indianapolis, Indiana in the amount of \$168,043 for the specified integrated planetarium sound and light system on MOTION by Karl Kleinkopf. Affirmative vote was unanimous.

Funding for this purchase is split evenly between the Plant Facility Fund and the College of Southern Idaho Foundation.

3. The Board approved the low bid of Snake River Yamaha of Meridian, Idaho for the specified sixteen Yamaha V-Star motorcycles in the amount of \$58,160 on MOTION by Bob Keegan. Affirmative vote was unanimous.

Funding for this purchase is from budgeted Idaho STAR Motorcycle Safety program funds.

4. The Board approved the purchase of the College of Southern Idaho Refugee Center located at 1526 Highland Avenue East, Twin Falls, Idaho for the appraised amount of \$280,000 and the transfer of the Refugee Center's fund balance to a Plant Facility Fund purchase and construction account on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

5. The Board approved the transfer of President Beck's desk and chair to him on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

6. The Board approved the Head Start/Early Head Start monthly operational and fiscal reports on MOTION by Jan Mittleider. Affirmative vote was unanimous.

7. Dr. Allan Frost updated the Board on the Presidential Profile which was based upon input from college staff and the public. The Board made five modifications to the Presidential Profile as presented and approved the amended Presidential Profile on MOTION by Laird Stone. Affirmative vote was unanimous.

8. Mike Mason updated the Board on the Applied Technology and Innovation Center construction project.

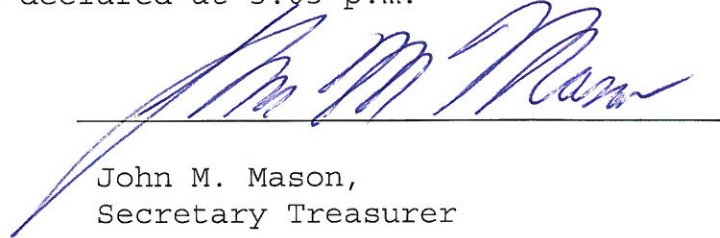
9. President Eaton introduced Scott Scholes, Catrina Chapple and Doug Maughan. Each gave information concerning the efforts to recruit students and address the decline in currently enrolled students for the fall semester.

10. Joel Bate and Jason Vickery updated the Board on the James Ray House Project. James Ray has donated a lot and various other builders are donating time and materials to build a house. The house will be sold with the proceeds going to the College of Southern Idaho athletic department. The proceeds of approximately \$170,000 will be used to purchase a video display and scoreboard system for the gym.

11. President Eaton reported on his activities for the month.

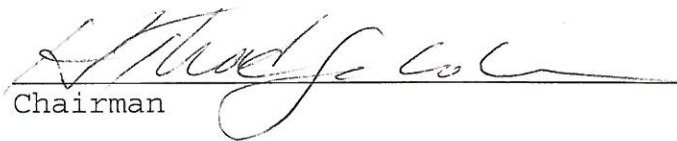
CSI Trustees
July 15, 2013
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ADJOURNMENT was declared at 5:03 p.m.



John M. Mason,
Secretary Treasurer

Approved: August 19, 2013



Chairman



July 10, 2013

To: President Eaton and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Fine Arts Sound and Light System

We properly advertised for the specified sound and light system for the Fine Arts Auditorium. We received one bid for the system.

Based upon the review of the proposal by Dan MacLerran and a review of the specifications by Mike Winterholler and Judd Harmon, I recommend that we accept sole bid of AATRONICS of Boise, Idaho in the amount of \$468,000. The bid includes a Bose digital sound system and an LED lighting system and controls for the Fine Arts Auditorium and a new light board for the Fine Arts Theater. A digital projector will also be provided for the Fine Arts Auditorium. The turnkey project includes all equipment, labor, training and commissioning of the completed project.

Funding for the project is from the Plant Facility Fund.



COLLEGE OF
SOUTHERN
IDAHO

July 10, 2013

To: President Eaton and the College of Southern Idaho Board of Trustees

From: Mike Mason

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over the 'From:' line and extends slightly into the 'Re:' line.

Re: Integrated Planetarium Sound and Light System

We properly advertised for the specified integrated planetarium sound and light system. As a part of the specification, the system had to integrate with the Digistar 5 projection system that we purchased last month.

We received one bid for the system.

Based upon the review of the bid by Planetarium Manager Rick Greenawald and Library and Herrett Center Director Teri Fattig, I recommend that we accept sole bid of Bowen Technovation of Indianapolis, Indiana in the amount of \$168,043.

Funding for the Herrett Center planetarium sound and light system is provided by a fifty percent contribution from the Plant Faculty Fund and a fifty percent contribution from the College of Southern Idaho Foundation.



July 15th 2013

To: President Eaton and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon *JM Harmon*

Re: Sixteen Yamaha V-Star 250 Motorcycles

We received four bids for sixteen Yamaha V-Star 250 Motorcycles from the following vendors:

| | |
|---|----------|
| Snake River Yamaha - Meridian , Idaho | \$58,160 |
| G-Force Powersports - Lakewood, Colorado | \$58,976 |
| Priest Lake Powersports - Priest Lake, Idaho (Model 2013) | \$60,000 |
| Priest Lake Powersports - Priest Lake, Idaho (Model 2014) | \$60,800 |

Based on the review of the bids by Stacey 'Ax' Axmaker, I recommend we accept the low bid for the specified motorcycles from Snake River Yamaha of Meridian, Idaho in the amount of \$58,160.

These motorcycles are replacing sixteen older motorcycles that are approximately ten years old and are part of the scheduled ten year rotation.

Funding for this purchase is from capital funds from Idaho STAR Motorcycle Safety Program.



July 10, 2013

To: President Eaton and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Purchase of Refugee Center Building

The College of Southern Idaho Refugee Center has leased the building located at 1526 Highland Avenue East for over ten years. The building contains approximately 4,680 square feet and is located on a lot of 32,278 square feet (.741 acre). Originally designed as office and warehouse space, the building has been modified over the years to accommodate the refugee program.

McKinlay & Klundt Appraisal Company appraised the building and lot at \$280,000 as is. This equates to approximately \$60 per square foot for the building which was determined to be in the market range based upon comparable sales. We hired The Inspection Company to go through the building and document maintenance and repair issues. There are some roofing and HVAC issues along with regular maintenance that will have to be addressed. EHM Engineers was hired to do a Level 1 environmental assessment. That report is in the process of being completed.

The refugee center has outgrown the building and it will take a significant investment by the current owner to remodel and add to the building. This will result in higher rent payments and an extended lease. The current rent payment is \$2,951.45 per month or approximately \$35,400.00 per year.

Based upon the need for expansion and the potential to remodel the facility, we would like to purchase the building and remodel it. Preliminary estimates on the renovation and remodeling costs are in the \$150,000 to \$200,000 range but can be scaled back to the available funding. Funding for the purchase and remodeling is available in the Refugee account fund balance which currently stands at approximately \$400,000.

I respectfully request permission to purchase the refugee center property, contingent upon a clean environmental study, for the appraised price of \$280,000. I also request permission to transfer the fund balance of the Refugee fund to a purchase and construction department in the Plant Facilities Fund.



COLLEGE OF
SOUTHERN
IDAHO

July 10, 2013

To: President Eaton and the College of Southern Idaho Board of Trustees

From: Mike Mason

A handwritten signature in blue ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: President's Office Desk and Chair

President Beck worked at the College of Southern Idaho for thirty eight years, the last seven as president. He has asked if he could have his desk and chair for his personal property. The desk is somewhat unique and it is doubtful that it will be utilized by the next president or around campus. The chair is an extra board room chair.

Based upon President Beck's years of service to the college and his retirement from the College, I respectfully request permission to honor his request and transfer title of his desk and chair to him.



PROUD TO BE PART OF THE CSI FAMILY



College of Southern Idaho Head Start/ Early Head Start 2012-2013 Self-Assessment Findings METHODOLGY

Self-Assessment Review Information

- February 25- April 16, 2013
- 28 staff members, 15 parents and Community Representatives on Policy Council and participated in the Self-Assessment process

Self-Assessment On-Site Activities: Information collection, Verification of Facts, Documents Reviewed, Interviews & Observations

- 11 centers plus Central Office were visited
 - 11 centers were observed for Male Involvement, Parent Area, and Parent Involvement Activities, Newsletters, and Minutes
 - 101 Head Start and 20 Early Head Start Child Files were reviewed (files reviewed between January and April)
 - 21 files of children with a disability were reviewed
 - 42 Child Files were reviewed for Income Eligibility Process and Data
 - 62 Attendance records were reviewed
 - 10 Center Supervisors were interviewed
 - 32 Head Start and 8 Early Head Start parents were interviewed
 - 17 Lead Teachers were interviewed
 - 23 Head Start and 7 Early Head Start Home Visitors were interviewed
 - 89 Head Start and 10 Early Head Start Home Visits were observed (observations conducted from September to April, most staff received more than one observation)
 - 17 Classrooms Observed utilizing the CLASS Assessment
 - 3 Early Head Start Socializations observed utilizing High Scope Assessment
 - 23 Meal Observations were completed
 - 15 CACFP Meal Assessments were completed
 - 11 Bus Routes have been observed
 - 11 centers and Central Office were inspected for Health and Safety
 - 11 Sanitation Checklists were completed
 - 39 First Aid Kits were checked in centers and Central Office
 - 25 Community Partners were interviewed
 - 13 Personnel Files were reviewed
 - Interagency Agreements were reviewed. Agreements include 21 dentists, 8 medical providers, 3 Registered Dietitians, 3 Nutrition, 2 First Aid/CPR instructors, 22 School Districts, and 1 agreement with the Infant Toddler Program.
- The following interviews were completed:**
- 4-11-13 Policy Council was interviewed
 - 2-26-13 Mike Mason, Vice President of Administration, College of Southern Idaho
 - 4-22-13 Mancole Fedder, Director
 - 4-24-13 Charyl Jester, Regional Operations Specialist
 - 4-22-13 Abby Greenfield, Fiscal Coordinator and acting Facility Compliance Officer
 - 4-23-13 Deborah Drain, Parent Engagement Family Involvement Specialist
 - 4-22-13 Brad Eslinger, Children's Services Specialist
 - 4-22-13 Delia Villanueva, Health Specialist
 - 4-22-13 Susan Vance, Mental Health Professional
 - 4-23-13 Lisa Stewart, Human Resource Coordinator
 - 4-22-12 Lynndi Walker, Early Head Start Coordinator
 - 4-22-13 Julie Blick, ERSEA Coordinator/Regional Operations Specialist
 - 2-26-13 Pati Sprague, Disabilities Coordinator
 - 4-24-13 Members from each Advisory Board were interviewed 2 from Health, 2 from Education and 2 from Family).

**College of Southern Idaho Head Start/ Early Head Start
Monthly Program Summary
For June 2013**

Enrollment

| | |
|------------------|-------------|
| Early Head Start | 80 |
| Total | 80 * |

- * Early Head Start services are provided year round including the summer months. Head Start services are suspended for the summer months and will resume again in September.

Program Options

Part-day/ Part-year, Double Sessions, School District, Pre- K, Early Head Start.

Program Participation for June

| | |
|--------------------------------|-----|
| EHS Home Visit Completion Rate | 82% |
|--------------------------------|-----|

Meals and Snacks

| | |
|------------------------------|----|
| Total meals served for June | 23 |
| Total snacks served for June | 0 |

Education

Pre-Service training for staff is August 12-17, 2012. Training will include The Importance of National Awards, with speaker Emily Petersen, Policy Council Chair and 2012 "Beating the Odds" winner. Other trainings will include PROMIS (data base for program), Relationship Based Competencies, High/Scope, USDA, and pre-trip inspection for transportation. Classroom Assessment Scoring System (CLASS) training was given to 15 management staff June 25-26, 2013. The CLASS is a tool that is used on federal reviews as an assessment for quality adult/child interactions in the classroom.

Parent Involvement

A draft of the 2013 Communitywide Strategic Planning and Needs Assessment is pending and will be presented to Policy Council in August. New to the assessment is program wide community survey results in are easy to read bar and pie graph formats of parent and community survey results. New to the assessment this year are Center-based strategies to address the Critical Challenges identified in each community. Based on survey results for each community Center Supervisors selected which critical challenges need to be addressed the most in their areas of service, and identified resources and strategies based on survey results for community strengths and action plans. The plans will be included in the CSPNA and implemented and tracked throughout the next program year for outcomes.

Early Head Start

Early Head Start Coordinator will attend Portland State University's Early Head Start and Infant/Toddler conference July 29-31, 2013. EHS is currently recruiting pregnant women, teen parents and families with children birth to three years old.

Documents for Board Review/ Approval:
Financial Reports

| CATEGORY | TOTAL APPROVED | TOTAL THIS MONTH | CASH OUTLAY TO DATE | BALANCE | BALANCE OF BUDGET | PROJ % | ACTUAL % |
|---------------------------------|-----------------|---------------------|---|------------------------|-------------------------|------------|----------|
| SALARIES | \$ 2,368,792.00 | \$ 215,798.94 | \$ 1,190,867.69 | \$ 1,177,924.31 | \$ 1,177,924.31 | 50.0% | 50.3% |
| BENEFITS | \$ 1,341,752.00 | \$ 116,609.22 | \$ 669,184.72 | \$ 672,567.28 | \$ 672,567.28 | 50.0% | 49.9% |
| OUT OF AREA TRAVEL | \$ - | | \$ - | \$ - | \$ - | 0.0% | 0.0% |
| EQUIPMENT | \$ - | | \$ - | \$ - | \$ - | 0.0% | 0.0% |
| SUPPLIES | | | | | | | |
| OFFICE CONSUMABLES | \$ 12,351.00 | \$ 1,466.76 | \$ 4,747.61 | \$ 7,603.39 | \$ 7,603.39 | 50.0% | 38.4% |
| CLASSROOM SUPPLIES | \$ 10,000.00 | \$ 868.90 | \$ 5,346.20 | \$ 4,653.80 | \$ 4,653.80 | 50.0% | 53.5% |
| CENTER SUPPLIES | \$ 30,600.00 | \$ 4,555.01 | \$ 18,143.76 | \$ 12,456.24 | \$ 12,456.24 | 50.0% | 59.3% |
| TRAINING SUPPLIES | \$ 14,500.00 | \$ 148.72 | \$ 10,206.30 | \$ 4,293.70 | \$ 4,293.70 | 50.0% | 70.4% |
| FOOD | \$ 3,200.00 | \$ 502.72 | \$ 2,080.47 | \$ 1,119.53 | \$ 1,119.53 | 50.0% | 65.0% |
| OTHER | | | | | | | |
| CONTRACTS | \$ 18,463.00 | \$ 2,258.74 | \$ 10,847.70 | \$ 7,615.30 | \$ 7,615.30 | 50.0% | 58.8% |
| MEDICAL | \$ 5,030.00 | \$ 445.00 | \$ 2,722.88 | \$ 2,307.12 | \$ 2,307.12 | 50.0% | 54.1% |
| DENTAL | \$ 10,600.00 | \$ - | \$ 9,989.49 | \$ 610.51 | \$ 610.51 | 50.0% | 94.2% |
| CHILD TRAVEL | \$ 90,977.00 | \$ 2,785.63 | \$ 46,486.21 | \$ 44,490.79 | \$ 44,490.79 | 50.0% | 51.1% |
| EMPLOYEE TRAVEL | \$ 28,680.00 | \$ 4,722.40 | \$ 17,738.37 | \$ 10,941.63 | \$ 10,941.63 | 50.0% | 61.8% |
| CAREER DEVELOP | \$ 3,000.00 | \$ 35.00 | \$ 1,787.75 | \$ 1,212.25 | \$ 1,212.25 | 50.0% | 59.6% |
| PARENT TRAINING | \$ 16,590.00 | \$ 481.89 | \$ 8,596.05 | \$ 7,993.95 | \$ 7,993.95 | 50.0% | 51.8% |
| SPACE | \$ 48,084.00 | \$ 6,495.74 | \$ 28,513.33 | \$ 19,570.67 | \$ 19,570.67 | 50.0% | 59.3% |
| DEPRECIATION | \$ 30,600.00 | \$ 2,677.50 | \$ 14,790.00 | \$ 15,810.00 | \$ 15,810.00 | 50.0% | 48.3% |
| UTILITIES | \$ 45,216.00 | \$ 5,546.92 | \$ 30,759.28 | \$ 14,456.72 | \$ 14,456.72 | 50.0% | 68.0% |
| TELEPHONE | \$ 32,352.00 | \$ 3,394.52 | \$ 18,861.76 | \$ 13,490.24 | \$ 13,490.24 | 50.0% | 58.3% |
| OTHER | \$ 48,146.00 | \$ 10,307.75 | \$ 33,244.12 | \$ 14,901.88 | \$ 14,901.88 | 50.0% | 69.0% |
| TOTAL DIRECT COSTS | \$ 4,158,933.00 | \$ 379,101.36 | \$ 2,124,913.69 | \$ 2,034,019.31 | \$ 2,034,019.31 | 50.0% | 59.0% |
| ADMIN COSTS | \$ 294,171.00 | \$ 25,155.18 | \$ 122,748.20 | \$ 171,422.80 | \$ 171,422.80 | 42.0% | 41.7% |
| GRAND TOTAL | \$ 4,453,104.00 | \$ 404,256.54 | \$ 2,247,661.89 | \$ 2,205,442.11 | \$ 2,205,442.11 | 46.0% | 50.4% |
| IN KIND NEEDED | \$ 1,178,413.25 | | | | | | |
| IN KIND GENERATED | \$ 868,995.49 | | ** Budget numbers reflect Sequester reductions of 5.27% overall | | | | |
| IN KIND (SHORT)/LONG | \$ (309,417.76) | | | | | | |
| PROCUREMENT CARD EXPENSE | | 3% of Total Expense | | | | | |
| USDA | Food | Non-Food | Repair/Maint | Total for Month | Revenue Received | YTD | |
| Total All Centers | 7,272.84 | 965.12 | 1,254.48 | 9,492.44 | (74,340.12) | 79,240.80 | |

| CATEGORY | TOTAL APPROVED | TOTAL THIS MONTH | CASH OUTLAY TO DATE | BALANCE | PROJECTED % | ACTUAL % |
|-------------------------------|----------------|------------------|---------------------|--------------|-------------|----------|
| 6c. OUT OF AREA TRAVEL | \$ 36,728.00 | \$ 1,565.60 | \$ 16,921.65 | \$ 19,806.35 | 50.0% | 46.1% |
| 6e. SUPPLIES | | | | | | |
| Training Supplies | \$ 7,318.00 | \$ 624.60 | \$ 2,757.75 | \$ 4,560.25 | 50.0% | 37.7% |
| 6g. OTHER | | | | | | |
| Contracts | \$ - | | | | | |
| Career Development | \$ 10,115.00 | \$ 2,435.22 | \$ 6,205.22 | \$ 3,909.78 | 50.0% | 61.3% |
| TOTAL DIRECT COSTS | \$ 54,161.00 | \$ 4,625.42 | \$ 25,884.62 | \$ 28,276.38 | 50.0% | 47.8% |
| GRAND TOTAL | \$ 54,161.00 | \$ 4,625.42 | \$ 25,884.62 | \$ 28,276.38 | 50.0% | 47.8% |
| | | | | | | |
| | | | | | | |
| IN KIND NEEDED | \$ 13,540.25 | | | | | |
| IN KIND GENERATED | \$ 19,472.50 | | | | | |
| | | | | | | |
| IN KIND (SHORT)/LONG | \$ 5,932.25 | | | | | |

| CATEGORY | TOTAL APPROVED | TOTAL THIS MONTH | CASH OUTLAY TO DATE | BALANCE | BALANCE OF BUDGET | PROJ % | ACTUAL % |
|-----------------------------|-----------------|------------------|--|---------------|-------------------|--------|----------|
| SALARIES | \$ 506,488.00 | \$ 43,887.40 | \$ 254,758.19 | \$ 251,729.81 | \$ 251,729.81 | 50.0% | 50.3% |
| BENEFITS | \$ 272,042.00 | \$ 22,908.47 | \$ 128,202.08 | \$ 143,839.92 | \$ 143,839.92 | 50.0% | 47.1% |
| OUT OF AREA TRAVEL | \$ - | \$ - | | \$ - | \$ - | 0.0% | 0.0% |
| EQUIPMENT | \$ - | \$ - | | \$ - | \$ - | 0.0% | 0.0% |
| SUPPLIES | | | | | | | |
| OFFICE CONSUMABLES | \$ 3,420.00 | \$ 290.99 | \$ 765.97 | \$ 2,654.03 | \$ 2,654.03 | 50.0% | 22.4% |
| CENTER SUPPLIES | \$ 14,006.00 | \$ 1,436.07 | \$ 3,358.37 | \$ 10,647.63 | \$ 10,647.63 | 50.0% | 24.0% |
| CLASSROOM SUPPLIES | \$ 13,047.00 | \$ 214.97 | \$ 714.22 | \$ 12,332.78 | \$ 12,332.78 | 50.0% | 5.5% |
| TRAINING SUPPLIES | \$ 2,225.00 | \$ - | \$ 1,345.43 | \$ 879.57 | \$ 879.57 | 50.0% | 60.5% |
| FOOD | \$ 2,400.00 | \$ 37.77 | \$ 53.55 | \$ 2,346.45 | \$ 2,346.45 | 50.0% | 2.2% |
| CONTRACTUAL | | | | | | | |
| OTHER | | | | | | | |
| CONTRACTS | \$ 61,730.00 | \$ 8,934.69 | \$ 21,182.94 | \$ 40,547.06 | \$ 40,547.06 | 50.0% | 34.3% |
| MEDICAL | \$ 12,000.00 | \$ - | \$ - | \$ 12,000.00 | \$ 12,000.00 | 50.0% | 0.0% |
| DENTAL | \$ 6,000.00 | \$ 1,279.00 | \$ 1,279.00 | \$ 4,721.00 | \$ 4,721.00 | 50.0% | 21.3% |
| CHILD TRAVEL | \$ - | | | | | | |
| EMPLOYEE TRAVEL | \$ 5,404.00 | \$ 1,036.93 | \$ 2,639.09 | \$ 2,764.91 | \$ 2,764.91 | 50.0% | 48.8% |
| CAREER DEVELOP | \$ - | | \$ - | \$ - | \$ - | 0.0% | 0.0% |
| PARENT TRAINING | \$ 2,825.00 | \$ 197.28 | \$ 1,371.67 | \$ 1,453.33 | \$ 1,453.33 | 50.0% | 48.6% |
| FACILITIES/CONST. | \$ 5,500.00 | \$ 1,300.41 | \$ 2,694.41 | \$ 2,805.59 | \$ 2,805.59 | 50.0% | 49.0% |
| DEPRECIATION | \$ 20,400.00 | \$ 1,700.00 | \$ 10,200.00 | \$ 10,200.00 | \$ 10,200.00 | 50.0% | 50.0% |
| UTILITIES | \$ 4,500.00 | \$ 775.25 | \$ 3,933.35 | \$ 566.65 | \$ 566.65 | 50.0% | 87.4% |
| TELEPHONE | \$ 4,600.00 | \$ 413.69 | \$ 2,316.00 | \$ 2,284.00 | \$ 2,284.00 | 50.0% | 50.3% |
| OTHER | \$ 2,661.00 | \$ 962.75 | \$ 1,272.28 | \$ 1,388.72 | \$ 1,388.72 | 50.0% | 47.8% |
| TOTAL DIRECT COSTS | \$ 939,248.00 | \$ 85,375.67 | \$ 436,086.55 | \$ 503,161.45 | \$ 503,161.45 | 50.0% | 46.4% |
| ADMIN COSTS | \$ 64,057.00 | \$ 5,130.38 | \$ 26,014.01 | \$ 38,042.99 | \$ 38,042.99 | 42.0% | 40.6% |
| GRAND TOTAL | \$ 1,003,305.00 | \$ 90,506.05 | \$ 462,100.56 | \$ 541,204.44 | \$ 541,204.44 | 49.6% | 46.1% |
| IN KIND NEEDED | \$ 261,576.50 | | ** Budget numbers reflect 5.27% Sequester reductions | | | | |
| IN KIND GENERATED | \$ 298,844.14 | | | | | | |
| IN KIND (SHORT)/LONG | \$ 37,267.64 | | | | | | |

| CATEGORY | TOTAL APPROVED | TOTAL THIS MONTH | CASH OUTLAY TO DATE | BALANCE | PROJECTED % | ACTUAL % |
|-----------------------------|---------------------|--------------------|---------------------|--------------------|--------------|--------------|
| 6c. OUT OF AREA TRAVEL | \$ 10,755.00 | \$ 543.40 | \$ 9,254.66 | \$ 1,500.34 | 50.0% | 86.0% |
| 6e. SUPPLIES | | | | | | |
| Training Supplies | \$ 1,084.00 | \$ - | \$ 301.59 | \$ 782.41 | 50.0% | 27.8% |
| 6g. OTHER | | | | | | |
| Contracts | \$ - | | | | | |
| Career Development | \$ 14,319.00 | \$ 1,602.14 | \$ 10,941.99 | \$ 3,377.01 | 50.0% | 76.4% |
| TOTAL DIRECT COSTS | \$ 26,158.00 | \$ 2,145.54 | \$ 20,498.24 | \$ 5,659.76 | 50.0% | 78.4% |
| GRAND TOTAL | \$ 26,158.00 | \$ 2,145.54 | \$ 20,498.24 | \$ 5,659.76 | 50.0% | 78.4% |
| | | | | | | |
| | | | | | | |
| IN KIND NEEDED | \$ 6,539.50 | | | | | |
| IN KIND GENERATED | \$ 6,539.50 | | | | | |
| | | | | | | |
| IN KIND (SHORT)/LONG | \$ - | | | | | |