
**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

May 20, 2002

**5:30 p.m.
TAYLOR BUILDING
ROOM 258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

TRANS IV BUS BID: (A) *Mike Mason*

2002-03 BOARD MEETING DATES: (A) *Mike Mason*

HISTORY & STATUS OF GEOTHERMAL WATER AT CSI: (I) *Randy Dill & Don Buettner*

ISDB CAMPUS HOUSING PROPOSAL: (I) *Dr. Angel Ramos, Paula Mason & Carl Peterson*

LIFE SCIENCE PROGRAM REVIEW: (I) *Rick Snider*

2002-03 BUDGET UPDATE: (I) *President Meyerhoeffer*

PRESIDENT'S REPORT: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
MAY 20, 2002

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig
ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Donna Brizee, Bill Babcock and Dr. Thad Scholes

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Dr. Curtis Eaton, Vice President of Planning and
Development
Dr. DeVere Burton, Dean of Instruction
Dr. Barbara Knudson, Dean of Human Resources
Dr. John Martin, Registrar
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Doug Maughan, Herrett Center/Public Information
Director

CSI Employees: Kathy Deahl, Ann Flannery, Don
Buettner, Rick Snider, Madeline Hartwell, Kathy
Clark and Henry Jones

Visitors: Angel Ramos, Carl Peterson and Paula Mason

Faculty Representatives: Jim Dawson

Times News: Robert Mayer

MINUTES OF THE REGULAR SESSION OF APRIL 15, 2002 AND
EXECUTIVE SESSION OF MAY 10, 2002, were approved as written
on MOTION by Donna Brizee. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on
MOTION by Dr. Charles Lehrman. Affirmative vote was
unanimous.

BIDS:

1. The Board approved the purchasing of two busses from
Intermountain Coach of Colorado Springs, Colorado for
\$77,882.00 and \$50,487.00 and one used bus from Bryson Sales
and Service of Bountiful, Utah for \$80,641.72 on MOTION by
Bill Babcock. Affirmative vote was unanimous.

Funding for the \$209,010.72 purchase is made up of
\$167,208.58 from federal funds and \$41,802.14 from Trans IV
matching funds.

PRESIDENT'S REPORT:

1. The Board approved the fiscal year 2003 meeting schedule on MOTION by Bill Babcock. Affirmative vote was unanimous.

2. The Board approved the changing of wording in the College of Southern Idaho Strategic Plan Goal 1: Service, Action Area A, Action Item 2 from matriculation process to "student services system" and Goal 2: Innovation, Action Area A, Action Item 3 adding the words "and persons with disabilities" on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. Randy Dill and Don Buettner reviewed the history of our geothermal water use and the purpose of the geothermal moratorium. Don Buettner outlined the drop in pressure since the system was developed in 1980 and named the other users of the resource.

Mr. Buettner noted that we now have to pump water due to pressure decreases over the years. While the rate of decrease in pressure has slowed down, it has not completely stopped. He noted it would be in our best interest to request another five-year moratorium.

The Board approved the request to pursue the extension of the existing geothermal moratorium for an additional five years on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

4. Carl Peterson, Student Services Director for the Idaho School for the Deaf and Blind, gave a presentation concerning a proposal for a Post Secondary Transition Program for the Hearing Impaired to be located on the College of Southern Idaho campus. Angel Ramos, Superintendent of the Idaho School for the Deaf and Blind, and Paula Mason, Post Secondary Contact Coordinator also spoke about the program.

Paula Mason advised the Board that a Housing and Urban Development grant was being sought to provide construction funds for a twelve-unit student apartment facility. A manager's apartment, lobby and recreation room would also be included. It was estimated the facility would be about twelve thousand square feet.

The request for space on campus to build the facility was discussed by the Board. It was noted that in all previous agreements, the buildings reverted to the college

4. (continued) in the event the program was discontinued. The Board approved the leasing of land for the building of a post secondary transition unit to the Idaho School for the Deaf and Blind Foundation for \$1.00 for a period of 99 years conditional upon the land and building reverting to the college in the event the building is not used by the Idaho School for the Deaf and Blind for post secondary transition program purposes on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

5. Dr. Rick Snider, Department Head, presented the 2002 Life Science Program Review to the Board. He reviewed the process and stressed the importance of both the unit and personal Plans For Improvement. Outcomes assessment and program improvement are direct results of the process.

Kathy Clark, Associate Professor, demonstrated how Micro Biology is taught to students. She went over the use of Blackboard, software aids and the curriculum.

President Meyerhoeffer and the Board thanked Rick Snider and Kathy Clark for their outstanding work.

6. The President reviewed the internet domain name issue involving the use of collegeofsouthernidaho.com. He told the Board that we were looking into the legal aspects of the case. He also advised the Board that we would do more research and report back to them at a later date.

7. The President discussed the financial status of the state and its impact on the college. He stated that based upon talks with legislators and the governor, we may start fiscal year 2003 with a five percent holdback. He also noted that we might lose the funding for the Fine Arts Addition.

President Meyerhoeffer advised the Board that we were limiting capital and operating expenditures but had to continue to hire instructors to meet our growing student population's needs. Our budget plan for fiscal year 2003 depends on retaining students.

The President stated to the Board that we had received several conflicting views on starting construction of the new student union. He noted that we were the fourth largest public institution in the state but had the least amount of student union space.

Based upon perceptions and unstable state funding, the President recommended that we delay the start of construction on the new student union building.

CSI Trustees
May 20, 2002
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7. (continued) Dr. Thad Scholes made a MOTION that we make the final transfer of funds to fully pay for the construction of the student union but postpone the start of construction until we have more information on fiscal year 2003 budget. Bill Babcock supported the MOTION. Dr. Charles Lehrman opposed the MOTION stating that our student growth and future recruitment depended upon adequate facilities for students.

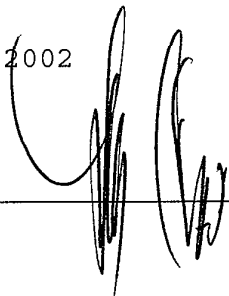
The MOTION passed three to one with Dr. Scholes, Bill Babcock and Donna Brizee voting in favor and Dr. Charles Lehrman voting against.

ADJOURNMENT was declared at 7:00 p.m.



John M. Mason, Secretary-Treasurer

APPROVED June 17, 2002



Chairman



COLLEGE OF
SOUTHERN
IDAHO

May 20, 2002

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Trans IV Bus Bid

We properly advertised for the specified busses and received two responses. The busses bid by the two respondents did not fully meet specifications. In conversations with the two bidders, Bryson Sales and Service of Bountiful, Utah and Intermountain Coach of Colorado Springs, Colorado, both agreed to the following:

Trans IV will purchase a 2002 Goshen 30 passenger bus from Intermountain Coach for \$77,882.00 and a year 2000 Bluebird 20 passenger demo bus with 6,600 miles on it from Bryson Sales and Service for \$80,641.72. The year 2000 bus most closely meets our specifications. Additionally, Trans IV will purchase a 2002 14 passenger Goshen bus from a bid let by Pocatello Regional Transit and Treasure Valley Transit for \$50,487.00.

Jim Vining was responsible for the bid examinations and dealer negotiations. Based upon his analysis, I recommend that we accept the negotiated purchase price of \$209,010.72 from Intermountain Coach and Bryson Sales and Service for the three busses.

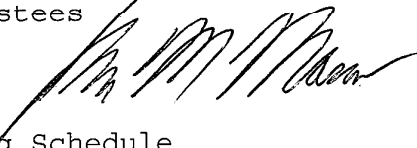
The busses are being purchased with federal transportation 5310 grant funds and Trans IV match. Federal grant funds are approximately \$167,208.58 and matching funds are \$41,802.14.



**COLLEGE OF
SOUTHERN
IDAHO**

May 13, 2002

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason 

Re: Board Meeting Schedule

In order to comply with Idaho Code Section 67-2343 concerning the "Notice of Meeting" notification requirements, we need to publish our annual meeting schedule in the newspaper each July. The proposed newspaper ad is listed below.

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday. The 2002-2003 regular meeting schedule is as follows:

July 15, 2002	January 27, 2003
August 19, 2002	February 24, 2003
September 16, 2002	March 17, 2003
October 21, 2002	April 21, 2003
November 18, 2002	May 19, 2003
December 16, 2002	June 16, 2003

Information concerning specific meeting times and places may be obtained by contacting Mike Mason at 208-733-9554 ext. 2203.

The only conflicts are Martin Luther King Day on January 20, 2003 and President's Day on February 17, 2003. All other Board meeting dates are on the third Monday of each month.

HISTORY AND STATUS OF GEOTHERMAL WATER AT CSI

When the CSI wells were drilled around 1980, the static (no flow) artesian pressure was approximately 30 PSI, enough to raise a column of water 69.3 feet above the land surface. There were very few users actually flowing water. The old Perrine property, now called Pristine Springs, had by far the most flow, an uncontrollable flow of unknown quantity from a damaged well.

Sometime during 1984, the Canyon Springs well began production using approximately 2,700 gallons per minute. Within a few months CSI pressure dropped to 17 PSI (39 feet above land surface). Two years later, under pressure from CSI and with a new owner, the Pristine Springs well was repaired and controlled to 1,380 GPM. CSI pressure increased to 20 PSI. Early in 1987 the Pristine Springs well was valved off for a few years and CSI pressure rose to 26 PSI during that time..

By 1987, Idaho Department of Water Resources received more applications for permits to develop geothermal water from the aquifer. One of those was for 21,600 GPM.

In July 1987, under threat of lawsuit by CSI, IDWR and the entities using or having permits to utilize geothermal water from the impact area agreed to a moratorium order issued by IDWR for processing new applications for permit to develop water from the hot water aquifer as well as limiting existing users and permittees to predetermined amounts. The primary purpose of the agreement is to protect the diversion rights of the parties by determining the point where more water is being removed from the aquifer than is being recharged. If that point is exceeded, the parties will petition IDWR for a Critical Ground Water area designation and will reduce diversions to the level of equilibrium on the basis of the priority system.

If IDWR does not or cannot make a determination at the end of five years, but flow pressures have not increased from the 1987 levels, the parties agreed to seek a continuance of the moratorium.

In 1992, CSI pressure had again dropped to about 20 PSI. The parties all agreed to a five-year extension of the moratorium. In 1997, CSI pressure was down to around 5 PSI (12 feet above land surface). The parties again agreed to an extension of the moratorium.

Now, in 2002, CSI pressure has continued to decline to around 3 PSI (7 feet above land surface). Some of this decline is due to our own increased use as we converted our buildings and added new buildings. However, IDWR data indicates, on a yearly basis, we only use about 7% of the total water diverted from the aquifer.

The moratorium is due to expire July 22, 2002, unless extended. CSI retained Keith Anderson, a Registered Professional Engineer and Registered Professional Geologist to review IDWR and CSI data. Mr. Anderson's report states that in his opinion, the data shows a consistent downward trend in levels (but at a slower rate than previous years) and water levels and artesian pressures have not yet stabilized, and although not approaching a "critical groundwater area designation in the aquifer" as yet, he recommends that CSI seek a moratorium extension for a period of another five years.

1995

1996

1997

1998

1999

2000

2001

COPY

0
Feet

15
6.5 PSI

10
4.3 PSI

5
2.16 PSI

0

Land Surface

August

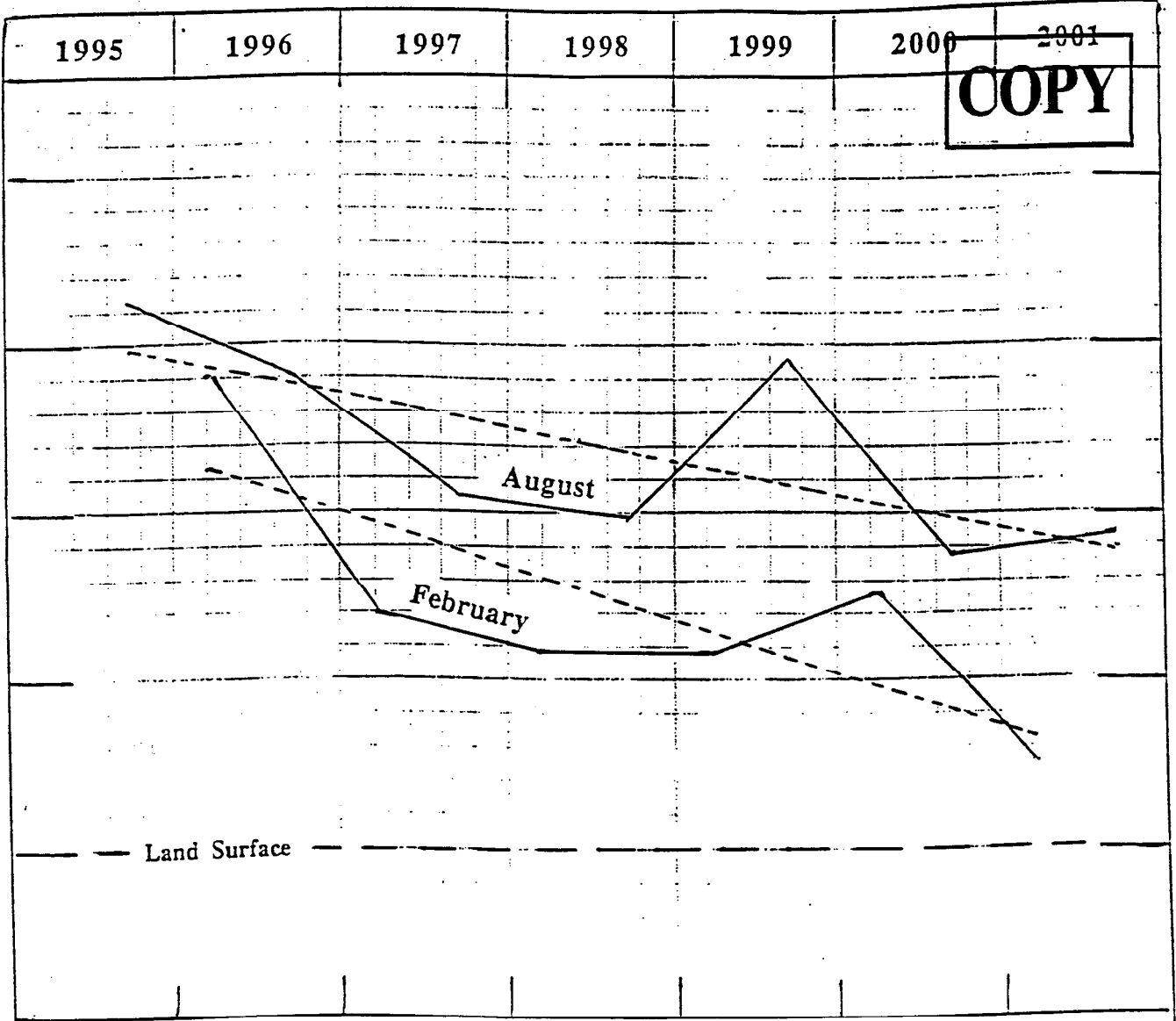
February

Observed —————

Statistical Average - - - - -

CSI WELL NO. 2 - WATER LEVELS (Ft. Above Land Surface)

From Keith Andersons' Report



May 2002

CollegeofSouthernIdaho.com

In late April, CSI was contacted about a website with the URL CollegeofSouthernIdaho.com. This site has offensive material related to abortion, Nazis, etc. This site is owned and operated by what is commonly called a "cybersquatter" with the following contact information:

john barry (dom4sale@aol.com)
7185433664
5444 arlington ave. g14
bronx, NY 10471
US

It appears that this person attempts to make a profit on selling domain names (dom4sale). CSI "owns" the csi.edu registration, but not collegeofsouthernidaho.com; presumably for a price, Mr. John Barry would sell us the rights to this domain name.

InterNIC (www.internic.net) is the entity responsible for Internet address registration and validation. I contacted them and determined that the National Arbitration Forum (www.arb-forum.com) is a group that has been designated to handle disputes over entitlement to a domain-name registration. On April 24th I contacted and talked with Bonnie about the procedure for resolving this "infringement". At the time, I thought it would be simple matter given the clear use of our name by an unauthorized party. However, the procedure requires CSI to complete a **Uniform Domain Name Dispute Resolution Policy** form (see attached) with a payment of \$1,150 to initiate the process. Multiple copies of the form are submitted to the National Arbitration Forum as well as one to the "cybersquatter". This process was developed to minimize some of the expensive litigation that occurred a few years back with highly coveted domain names.

If we file the complaint, my expectation is that it would be fairly quickly resolved in our favor. My guess is that if we contact Mr. John Barry we could pay somewhat less to have it removed. However, it seems like a dangerous precedent. One suggestion has been to try to purchase domains to keep them unavailable for this kind of tactic. It is relatively inexpensive at \$80 per year per registration. However, there are many, many possible infringements. For example, each of the following domains on the right could be registered with each of the names below:

CollegeofSoID	.com
CollegeofSouthernID	.biz
CofSouthernID	.org
CollegeSouthernID	.bz
CollegeSouthernIdaho	
SouthernIdahoCollege	

DRAFT

DRAFT STRATEGIC PLAN

GOAL I: SERVICE

STRATEGY:

Promote habitual characteristics of respectful and courteous interactions with the widening diversity of the internal community as well as the community at large; enable access to educational and training opportunities; and, demand the highest possible quality of performance.

ACTION AREA A: Student Service

Action Item 1) Assure a student's continuing access to educational and training opportunities by: eliminating student/CSI contact barriers; insuring collaboration among student service departments; communicating interactively with the College community, other institutions of higher education, and community at large.

Action Item 2) Establish a convenient, user-oriented ~~matriculation process~~ student services system sometimes referred to as "one stop service".

Action Item 3) Reinvigorate programs to increase recruitment, retention, and placement of students.

Action Item 4) Institutionalize a minimum standard of "computer literacy" for degree-seeking students and expectations of compliance.

Action Item 5) Offer classes at nontraditional times.

Action Item 6) Develop opportunities for students with young families.

ACTION AREA B: Diversity of Student Body

Action Item 1) Adopt a College definition of diversity that includes multicultural, highly able, and international students.

Action Item 2) Expand recruitment of multicultural, highly able, and international students.

Action Item 3) Recharge programs that promote understanding of diversity internally and externally.

ACTION AREA C: Communication

Action Item 1) Establish a user-friendly College-wide electronic communication system that interactively communicates institutional and departmental voice, data, and video messages.

Action Item 2) Communicate system-wide announcements and news items of general interest to the internal community.

Action Item 3) Establish a systematic survey process to obtain input about the quality of service exhibited by the College, internally, with former students, and with the community at large.

Action Item 4) Establish a representative committee to invite to the college campus-wide speakers of general interest (not classroom guests).

Action Item 5) Assure that the “open door” policy on campus continues and is extended to communications that are not face-to-face.

ACTION AREA D: Quality

Action Item 1) Develop process for balancing student growth with quality instruction.

Action Item 2) Set expectations for quality programs and services by assuring that standards of performance and measurements of compliance are in place.

Action Item 3) Assure quality of instruction in all programs in cooperation with faculty, department heads, division directors, and deans.

GOAL II: INNOVATION

STRATEGY:

Discharge duties inventively and creatively. This entrepreneurial environment is fostered by administrators and all other employees who undertake thoughtful, insightful, and forward-looking decisions and reasonable risk may be a part of the College enterprise. The goal of “Innovation” is both to establish and to maintain the inventive spirit of the College.

ACTION AREA A: Programs and Program Review

Action Item 1) Continuously scan pertinent educational and business environments to ensure that programs meet forward-looking student, academic, and business needs and respond appropriately.

Action Item 2) Ensure that objective standards, processes, and procedures are in place to determine effectiveness of program mission and function; student preparation and instructional methods; student performance and outcomes. Take corrective action where indicated.

Action Item 3) Assure that the needs of special populations and persons with disabilities of the College are anticipated.

Action Item 4) Routinely assess the competitive marketplace for higher education.

ACTION AREA B: Technology

Action Item 1) Continuously enhance student access, improved learning, and internal and external services with up-to-date proven technology.

Action Item 2) Provide faculty, staff, and administration experience with emerging technologies.

Action Item 3) Continuously analyze, regularly report upon and make recommendations related to improvement opportunities in distance learning, internet, and the evolving data, video and voice technologies.

Action Item 4) Cooperate in community-wide communication networks in discharge of the College’s responsibility in the context of homeland security.

ACTION AREA C: New Funding

Action Item 1) Maintain and establish cordial working relationships with supervisory agencies and elected officials.

Action Item 2) Foster acceptance of the expectation that employees participate in seeking funding to supplement State general fund monies.

Action Item 3) Promote grant development and foundation activities.

GOAL III: PARTNERSHIPS

STRATEGY:

In the development and delivery of programs and services internally, cooperate and collaborate effectively and efficiently across administrative boundaries and, externally with the other educational institutions, businesses, and community organizations.

ACTION AREA A: Internal Partnerships

Action Item 1) Develop outreach centers with services at all campus sites.

Action Item 2) Establish standards and expectations for sharing of resources and cooperation between and among departments and between technical and academic disciplines.

Action Item 3) Establish program-development assistance for faculty to further the grant request process.

ACTION AREA B: Service Area School Districts

Action Item 1) Establish regular administrative and faculty interaction with counterparts at school districts.

Action Item 2) Develop pathways for 2+2+2 programs.

ACTION AREA C: Higher Education Partnerships

Action Item 1) Broker four-year degree and advanced degree offerings in the service area by surveying, advocating and developing delivery or expansion of programs with appropriate institutions of higher education.

Action Item 2) Cooperatively construct a higher education center for the easy access of service area students to four-year and advanced degree offerings.

Action Item 3) Develop pathways that lead from high school to four-year degree programs.

ACTION AREA D: Community Partnerships

Action Item 1) Maintain and clarify the process for responsiveness to training requests from business.

Action Item 2) Continuously review comprehensive policies and procedures for discharge of Local Emergency Planning Committee duties.

Action Item 3) Create just-in-time training opportunities.

Action Item 4) Provide organizational leadership in regional economic development.

Action Item 5) Maintain and invigorate partnerships with community organizations to further cultural and artistic programs and events.

GOAL IV: FULLY DEVELOP RESOURCES

STRATEGY:

Enhance potential successes and high-level achievement through the development and management of human, physical, and financial resources.

ACTION AREA A: Human Resources

Action Item 1) Institute and refine system-wide professional development and renewal.

Action Item 2) Create a database tracking system for professional development.

Action Item 3) Cooperatively review personnel classification system; job descriptions; and evaluation process.

Action Item 4) Reaffirm salary competitiveness goals.

Action Item 5) Develop a process leading toward greater employee diversity to reflect a more diverse student body.

ACTION AREA B: Facilities and Grounds as a Resource

Action Item 1) Ensure that buildings and landscaping are student and environmentally friendly including landscaping with lowered water demand.

Action Item 2) Develop grounds and facilities that are safe.

Action Item 3) Expand use of classroom buildings in non-traditional times.

Action Item 4) Maintain open spaces and buildings consistently at the traditional high level of appearance and function.

Action Item 5) Provide buildings and facilities for community use in a way that is consonant with increasing energy, maintenance, and opportunity costs and fees-for-use.

Action Item 6) Fully develop the Wood River Valley facility as indicated by program offerings.

ACTION AREA C: Financial Resources

Action Item 1) Manage and invest money resources prudently on behalf of the public in the service area.

Action Item 2) Develop budgets annually and provide budgetary responsibility and accountability.