
COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES

**OCTOBER 19, 1998
PINE ROOM, #258
2ND FLOOR TAYLOR BUILDING
5:30 p.m.**

AGENDA

MINUTES

TREASURER'S REPORT

COMPUTER BID

ASPEN ADDITION ARCHITECT SELECTION

ASPEN ADDITION CONSTRUCTION MANAGEMENT SERVICES

FINE ARTS ADDITION ARCHITECT SELECTION

SKIDCAR VEHICLE SIMULATION SYSTEM

STUDENT SENATE

STUDENT ORGANIZATION TRAVEL

JIM AND MARY MAIR: JAZZ FESTIVAL

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
OCTOBER 19, 1998

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Dr. Thad Scholes, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Beck, Vice President of Instruction
Dr. Joan Edwards, Vice President of Planning and
Development
Dr. Michael Glenn, Vocational Dean
Dr. John Martin, Registrar
Dr. Ken Campbell, Dean of Technology
Graydon Stanley, Director of Student Information
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public Information Director

CSI Staff: Jim Mair, Mary Mair, Barbra Knudson, Kathy Trotter,
Karen Atwood, Jim Knight, Chris Mottern, Jeff Fox and Chris
Bragg

Visitors: Annna Jonesi and Jared Cox

Faculty Representatives: Kathy Pullman

Times News: Jennifer Sandmann

MINUTES OF the Regular Session and the Executive Session of September 21, 1998 were approved as written on MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURER'S REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The Board approved the purchase of eighty-six computers from Sawtooth Technology, Inc. of Boise, Idaho in the amount of \$92,308 on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.
Funding for this purchase is from various departmental budgets.
2. The Board approved the selection of CTA Architects for Aspen addition building project on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

CSI Trustees

October 19, 1998

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2. (continued) Funding for the building project is from an economic development grant, a requested state appropriation, donated funds and plant facility funds.

3. The Board approved the selection of Starr Corporation as the construction manager for the Aspen addition for a total price of \$84,500 on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

4. The Board approved the selection of ZGA Architects as architects for the Fine Arts addition on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Dr. Lehrman's MOTION was conditional upon the architects providing fifteen to twenty additional restroom stalls in the facility. ZGA was directed by the Board to be "restroom friendly" in their design of the facility addition.

The Board's concerns about restrooms will be passed to the architects by Mike Mason.

5. The Board accepted the bid for the skidcar system from Skidcar System, Inc. of West Lynn, Oregon in the amount of \$35,700 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this purchase is from budgeted vocational departmental funds.

PRESIDENT'S REPORT:

1. The College is in the process of limiting van travel by students due to safety concerns. In implementing this policy, clubs and organizations have stated that commercial transportation is too expensive and that, if they can no longer use vans, their travel will be severely limited.

The President advised the Board that there were approximately thirty-eight clubs on campus that utilized vans at one time or another during the year. Bussing and commercial transportation are very expensive and will severely limit travel by our students.

Five club advisors spoke concerning trips taken by their organizations. The consensus was that it would be fiscally impossible for them to utilize commercial transportation for all trips.

Randy Dill said that both Boise State University and Idaho State University utilize vans for faculty, staff and student transportation. They require a commercial drivers license for vehicles that carry over sixteen passengers.

After discussion by the Board, the President recommended that the following:

1. A commercial driver's license be required for all van drivers.
2. Driving time for drivers be limited to six hours per day.
3. No travel be permitted past midnight.
4. Van use be allowed within two hundred and fifty miles of campus.

The President asked Graydon Stanley to work with the club advisors and put together a policy for student travel in vans.

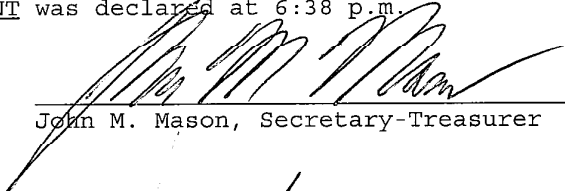
CSI Trustees

October 19, 1998

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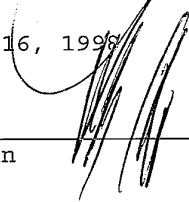
2. Graydon Stanley introduced Associate Student Body President Jared Cox and Associated Student Body Vice President Anna Jones. They reviewed the student government goals for the year.
3. Barbara Knudson was introduced to the Board as the new Human Resources Director.
4. One hundred percent of Penny Glenn's students passed the national practical nursing exam at the ninetieth percentile. She had the top program out of two hundred and twenty eight programs with students testing.
5. The President advised the Board that our top priority with the permanent building fund council would be planning money for the Fine Arts addition.
6. Jim and Mary Mair made a computerized presentation complete with music on the jazz band's trip to the Montreax, Switzerland Jazz Festival. Jim Mair thanked the foundation, the Board and the President for their financial support.

ADJOURNMENT was declared at 6:38 p.m.



John M. Mason, Secretary-Treasurer

APPROVED November 16, 1998



Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

October 14, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Computer Bid

We received ten bids for the specified computers. The bid details are attached on the following two pages. It has become a very complex issue analyzing components, configurations and prices.

Based upon a review of the bids by Dr. Ken Campbell and Gary Baum, I recommend we accept the low bid of Sawtooth Technology, Inc. of Boise, Idaho in the amount of \$92,308.00 for eighty six computers in numerous configurations.

This purchase will put new computers in 10 different areas on campus. Twenty of the computers are going to Burley for a replacement lab, two more are for administration in Burley, fifteen are going to Hailey for a new lab, fourteen are for the Cisco networking lab, fifteen are for the academic development center, two are for child care and three are going to the student senate. The remaining computers are replacing machines in various academic and vocational departments.

Funding for this purchase is from various departmental budgets.

September 30, 1998 Computer Bid

| Enders | Sawtooth Technology(BJR) | Genesys ATE, Inc. | Greener Valley Computer Store | Computer Connection | Magi-Tech Computers |
|---|-----------------------------|----------------------|----------------------------------|------------------------|------------------------|
| Base System Price | \$817.00 | * \$819.28 | \$847.50 | \$874.00 | \$875.00 |
| Base System (CPU Only) | \$652.00 | \$708.00 | \$650.00 | \$700.00 | \$693.00 |
| Upgrades: | | | | | |
| Microprocessor | | | | | |
| Pentium II - 300 MHz | In Base | \$371.00 | \$40.00 | \$55.00 | \$303.00 |
| Pentium II - 333 MHz | \$55.00 | \$398.00 | \$60.00 | \$75.00 | \$448.00 |
| Pentium II - 350 MHz | \$185.00 | \$558.00 | \$145.00 | \$145.00 | \$483.00 |
| Pentium II - 400 MHz | \$395.00 | \$767.00 | \$310.00 | \$350.00 | \$577.00 |
| Additional Memory | | | | | |
| 16 MB SDRAM | \$20.00 | \$19.00 | \$20.00 | N / A | \$22.00 |
| 32 MB SDRAM | \$41.00 | \$36.00 | \$36.00 | \$40.00 | \$44.00 |
| 16 MB SDRAM PC-100 | \$22.00 | \$20.00 | N / A | Not Avail | N / A |
| 32 MB SDRAM PC-100 | \$45.00 | \$38.00 | \$38.00 | \$45.00 | \$58.00 |
| Monitor | | | | | |
| 17" SVGA Color | KDS, VS7 \$148.00 | Cybrvsn - \$342.00 | Samtron - \$250.00 | ADI - \$295.00 | Maxtech - \$226.00 |
| Chassis | | | | | |
| Mid-Size Tower | In Base | \$54.00 | \$20.00 | In Base | N / A |
| Full-Size Tower | \$15.00 | \$93.00 | \$31.00 | N / A | \$62.00 |
| Keyboard | | | | | |
| Microsoft Natural Elite | \$26.00 | \$48.00 | \$39.00 | \$44.50 | \$28.00 |
| Graphics Adapter | | | | | |
| PCI 64 Bit with 4 MB | S3Virge - \$15.00 | Trident - \$30.00 | In Base | ? - \$32.00 | Dmd - \$65.00 |
| AGP 128 Bit with 4 MB | ATI 3D - 26.00 | Dmd Vpr - \$182.0 | Dmd Vpr - \$60.00 | ATI - \$59.00 | N / A |
| Network Card | | | | | |
| 32 Bit | AT2500 - \$40.00 | AT - \$45.00 | AT2500 - \$31.00 | AT2500 - \$35.00 | AT2500 - \$38.00 |
| Multi-Media | | | | | |
| Sound Card - 16 Bit | Yamaha - \$22.00 | ESS - \$32.00 | CLSB - \$27.00 | SB Vibra - \$29.00 | CL - \$26.00 |
| Sound Card - 32 Bit | Diamond - \$35.00 | ESS - 48.00 | CLSB - \$36.00 | SB AWE - \$49.00 | CL - \$50.00 |
| CD-ROM - 24X | Cyber - \$50.00 | Mitsumi - \$48.00 | Acer 32X - \$48.00 | N / A * | Toshiba - \$44.00 |
| CD-ROM - 32X | Cyber - \$51.00 | Mitsumi - \$54.00 | Acer 36X - \$53.00 | Mitsumi - \$52.50 | Acer - \$43.00 |
| Dual Speaker System | Cyber - \$20.00 | AL - \$36.50 | Hightech - \$11.00 | QIC - \$29.00 | Juster - \$9.00 |
| Headphones | Koss - \$20.00 | AL - \$41.00 | Labtec - \$10.00 | Labtec - \$12.00 | 238H - \$11.00 |
| Applications (Pre-Loaded) | | | | | |
| MS Office 97 - Full | \$167.00 | \$161.00 | \$145.00 | \$220.00 | \$169.00 |
| MS Office 97 - License | \$46.00 | \$120.65 | \$70.00 | N / A | N / A |
| Modems | | | | | |
| Internal 56K | USR - \$96.00 | USR - \$75.00 | USR - \$110.00 | USR - \$89.00 | USR - \$99.00 |
| Hard Disk Storage | | | | | |
| 4.0 GB | Seagate - \$32.00 | Seagate - \$144.00 | Samsung - \$35.00 | Fujitsu - \$149.00 | Seagate - \$144.00 |
| 6.0 GB | Seagate - \$70.00 | Seagate - \$198.00 | Samsung - \$65.00 | Fujitsu - \$189.00 | W/D - \$186.00 |
| = Refer to bid for additional information | | | | | |

September 30, 1998 Computer Bid

| Vendors | DataPro Corp. | ComputerWorld | Ocean Interface Co., Inc. | Kingdom Inc. | Gateway |
|----------------------------------|-------------------|--------------------|------------------------------|--------------------|-------------------|
| Base System Price | \$885.00 | \$927.00 | \$1,043.75 | \$1,247.00 | \$1,513.00 |
| Base System (CPU Only) | \$740.00 | \$733.00 | \$895.75 | \$1,029.00 | \$1,373.00 |
| Upgrades: | | | | | |
| Microprocessor | | | | | |
| Pentium II - 300 MHz | \$37.00 | \$286.00 | \$57.00 | In Base | N / A |
| Pentium II - 333 MHz | \$48.00 | \$419.00 | \$90.00 | \$60.00 | N / A |
| Pentium II - 350 MHz | \$215.00 | \$392.00 | \$160.00 | \$210.00 | \$1,227.00 |
| Pentium II - 400 MHz | \$391.00 | \$591.00 | \$357.00 | \$460.00 | In Base |
| Additional Memory | | | | | |
| 16 MB SDRAM | \$20.00 | N / A | \$21.00 | \$29.00 | \$32.00 |
| 32 MB SDRAM | \$35.00 | \$39.00 | \$38.00 | \$50.00 | \$64.00 |
| 16 MB SDRAM PC-100 | N / A | N / A | \$24.00 | N / A | \$32.00 |
| 32 MB SDRAM PC-100 | \$38.00 | N / A | \$41.00 | \$60.00 | \$64.00 |
| Monitor | | | | | |
| 17" SVGA Color | Delta - \$89.00 | EZC - \$269.00 | Cyber - \$260.00 | Kingdm - \$140.00 | MAG - \$130.00 |
| Chassis | | | | | |
| Mid-Size Tower | N / A | \$55.00 | N / A | No Extra Charge | No Charge |
| Full-Size Tower | \$28.00 | \$89.00 | \$50.00 | \$50.00 | \$35.00 |
| Keyboard | | | | | |
| Microsoft Natural Elite | \$8.00 | \$35.00 | \$38.00 | \$50.00 | \$32.00 |
| Graphics Adapter | | | | | |
| PCI 64 Bit with 4 MB | In Base | S3 Virge - \$29.00 | In Base | ATI - \$16.00 | ATI - In Base |
| AGP 128 Bit with 4 MB | Dmd Vpr - \$36.00 | Shuttle - \$54.00 | Dmd Viper - \$67.0 | ATI - \$46.00 | ATI - In Base |
| Network Card | | | | | |
| 32 Bit | AT2500 - \$33.00 | AT2500 - \$19.00 | AT2500 - \$35.00 | 3COM - \$89.00 | 3COM - \$64.00 |
| Multi-Media | | | | | |
| Sound Card - 16 Bit | CL - \$23.00 | CL - \$27.00 | CL - \$25.00 | CL - \$39.00 | CL - \$60.00 * |
| Sound Card - 32 Bit | Jaton - \$19.00 | CL - \$35.00 | CL - \$57.00 | CL - \$169.00 | CL - \$60.00 * |
| CD-ROM - 24X | N / A | N / A | N / A | N / A | Mitsumi - In Base |
| CD-ROM - 32X | Acer - \$44.00 | Acer 36X - \$59.00 | Mitsumi - \$51.00 | BTC40X - \$69.00 | Mitsumi - In Base |
| Dual Speaker System | MLI - \$6.00 | AL - \$33.00 | Juster - \$20.00 | AL - \$39.00 | AL - In Base |
| Headphones | Previer - \$5.50 | ? - \$11.00 | Labtec - \$15.00 | Ado Tech - \$15.00 | Koss sub w/Spkr |
| Applications (Pre-Loaded) | | | | | |
| MS Office 97 - Full | \$165.00 | \$236.00 | \$156.00 | \$199.00 | \$99.00 |
| MS Office 97 - License | \$43.00 | N / A | \$57.00 | \$75.00 | \$49.00 |
| Modems | | | | | |
| Internal 56K | USR - \$99.00 | USR - \$96.00 | USR - \$85.00 | Multiwve - \$55.00 | USR - \$69.00 |
| Hard Disk Storage | | | | | |
| 4.0 GB | W/D - \$26.00 | W/D - \$151.00 | W/D - \$133.00 | W/D - \$30.00 | N / A |
| 6.0 GB | Maxtor - \$49.00 | W/D - \$192.00 | W/D - \$161.00 | Maxtor - \$70.00 | W/D - \$50.00 |
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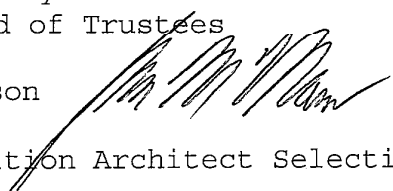
= Refer to bid for additional information



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

October 14, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Aspen Addition Architect Selection

We received four proposals for architectural services for the Aspen addition. The proposals were from CTA, Ehrlich Rominger, Russ Lively and Armstrong Architects.

The proposals were evaluated by President Meyerhoeffer, Randy Dill and me. Based upon the evaluation sheets filled out by each evaluator, I recommend that CTA be selected as the architect for the Aspen building addition.

Upon approval of the selection by the Board, we will negotiate a contract with CTA.



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

October 14, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Aspen Addition Construction Management Services

We received two proposals for construction management services for the Aspen addition. The proposals are from Starr Corporation and Wenzel Construction.

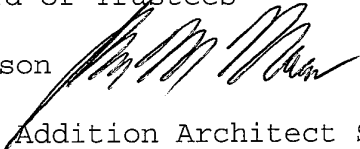
The proposals were evaluated by President Meyerhoeffer, Randy Dill and me. Based upon the evaluation sheets filled out by each evaluator, I recommend that Starr Corporation be selected as the construction manager for the Aspen building addition for a total price of \$84,500.00.



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

October 14, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Fine Arts Addition Architect Selection

We received ten proposals from architectural firms for work on the fine arts addition. These proposals were rated by the evaluation team of President Meyerhoeffer, architect Greg Allen of Hummell Architects, Joe Rutledge and Robert Unrau of the Division of Public Works and me.

Three firms, CTA, ZGA and Meyers Anderson, were selected to make presentations to the evaluation team. The presentations took place on October 1, 1998 at the Division of Public Works in Boise.

Based upon evaluation sheets filled out by each evaluator, ZGA was recommended as the architectural firm for the fine arts addition project. The Permanent Building Fund Council approved this recommendation at their regular meeting on October 6th and 7th.

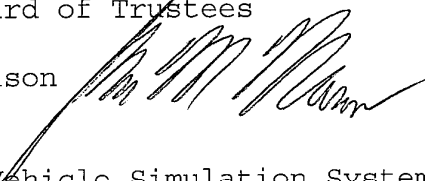
The Division of Public works is currently in contract negotiations with ZGA.



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

October 14, 1998

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason 

Re: Skidcar Vehicle Simulation System

We received one bid for the specified system. The bid was for \$35,700 from Skidcar System, Inc of West Lynn, Oregon.

The system consists of steel beams that support a full size vehicle. The steel beams are attached to hydraulic rams with multi-directional wheels and tires at each end. The rams are actuated by a hand held computer operated by the instructor inside the car. With the computer, the instructor can relieve traction from the car wheels that will duplicate slippery or high-speed environments.

Based upon the recommendation of Dave White, I recommend we accept the bid of Skidcar System, Inc. in the amount of \$35,700.

Funding for this purchase is from budgeted vocational funds.