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**COLLEGE OF SOUTHERN IDAHO**  
**BOARD OF TRUSTEES MEETING**

**MONDAY, OCTOBER 18, 1993**

**PRESIDENT'S BOARD ROOM**

**5:30 p.m.**

**AGENDA**

MINUTES

TREASURER'S REPORT:

Audit

Bid: Plumbing supplies, electrical supplies  
and HVAC system for Center for  
New Directions

OLD AND NEW BUSINESS

Nursing Department

CSI/UI Agriculture Program

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
OCTOBER 18, 1993

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Charles Lehrman,  
Dr. Thad Scholes, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Dr. Michael Glenn, Executive Vice President  
Dr. Jerry Beck, Vice President of Instruction  
Dr. Joan Edwards, Vice President of Planning,  
Research and Development  
Dr. Orval Bradley, Vocational Dean  
Dr. Neil Cross, Associate Vocational Dean  
Dr. John Martin, Registrar  
Dr. Ken Campbell, Director of Institutional  
Research  
Annette Jenkins, Public Information Director

Visitors: CSI Staff: Karine Siplon and Bob Speyer  
Times News: Kirk Mitchell

MINUTES OF SEPTEMBER 20, 1993, were approved as written on  
MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was  
approved on MOTION by Dr. Thad Scholes. Affirmative vote  
was unanimous.

BIDS:

1. The Board accepted the bid for an HVAC system for the  
Center for New Directions from Magic Valley Refrigeration of  
Twin Falls in the amount of \$14,150.00 on MOTION by Dr. Thad  
Scholes. Affirmative vote was unanimous.

The source of funding for the purchase is the Plant  
Facility Fund.

2. The Board accepted the bid for electrical supplies for  
the Center for New Directions from Platt Electric of Twin  
Falls in the amount of \$6,132 on MOTION by Dr. Thad Scholes.  
Affirmative vote was unanimous.

The source of the funding for the purchase is the Plant  
Facility Fund.

CSI Trustees

October 18, 1993

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3. There were two bids submitted for plumbing supplies from local vendors. The vendors interpreted the specifications differently resulting in a difference in the quality and price of the supplies. Based upon the good faith efforts of both bidders to supply the College with quality materials, the Board was requested to allow a re-bid of the supplies based upon name brand materials.

Both bids were less than \$4,000 and well below the \$10,000 formal bid minimum.

The Board approved the re-bid on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. The Board discussed the Fy 93 audit report. The administration and staff were commended for the positive trends shown in cost control and budget management. The audit was accepted on MOTION by Bill Babcock. Affirmative vote was unanimous.

2. Dr. Karine Siplon reported on the Registered Nursing and Practical Nursing programs. Both are filled to capacity with waiting lists. Admission to the programs is based upon a point system.

With the limited space in the programs and the number of out of state students the nursing programs attract, rejected applicants are often dissatisfied to learn that a position was given to an out of state student.

Dr. Siplon requested guidance from the Board concerning two issues in the limited enrollment programs:

1. Do we limit out of state students?

2. Do we give priority in the selection process to students who take course work at the College of Southern Idaho?

Robert Alexander, College Attorney, advised the Board that they could not legally discriminate against out of state students.

The President and the Board agreed to take Dr. Siplon's concerns under advisement.

3. Third year activities are being offered this semester in the University of Idaho Agricultural program at the College of Southern Idaho. A four year Bachelor of Science degree in General Agriculture is being developed.

CSI Trustees

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4. The President reported that the College of Southern Idaho had the most stringent alcohol policy among public institutions of higher education. He pointed out that illegal consumption of alcohol was against State Board of Education policy but that legal consumption was not prohibited on college campuses.

The President and Board reaffirmed the current College of Southern Idaho policy of no alcohol on campus.

5. The President reported the following:

a. The library project was listed as fifth on the State Board of Education capital projects list. There are some preliminary indications that the library may be funded from the Fy 93 State General Fund surplus.

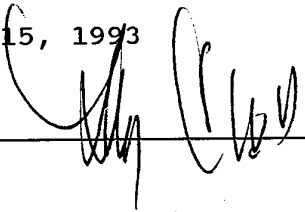
b. The State Board of Education adopted a residency policy for the colleges and universities. Community college residency is determined by a separate section of Idaho Code.

c. The State Board of Education is conducting a faculty productivity study. Classroom time, curriculum development and advising are to be addressed. Outcomes assessment may also be worked into the study.

ADJOURNMENT was declared at 6:40 p.m.

  
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John M. Mason, Secretary-Treasurer

APPROVED November 15, 1993

  
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Chairman



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

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October 18, 1993

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Bid for HVAC System for the Center for New Directions

We received two bids for the specified system. Based upon a review of the bids by Dick Sterling and Don Buettner, I recommend we accept the low bid of Magic Valley Refrigeration of Twin Falls in the amount of \$14,150.

Funding for this purchase is from the Plant Facility Fund.

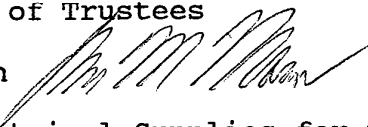


COLLEGE OF  
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October 18, 1993

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Bid for Electrical Supplies for the Center for New  
Directions

We received two bids for the specified electrical  
supplies. Based upon a review of the bids by Dick Sterling  
and Don Buettner, I recommend we accept the low bid of Platt  
Electric of Twin Falls in the amount of \$6,132.

Funding for this purchase is from the Plant Facility  
Fund.

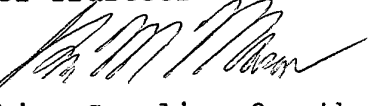


COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

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October 18, 1993

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Bid for Plumbing Supplies for the Center for New  
Directions

We received two bids for the specified plumbing  
supplies from local vendors. These vendors interpreted the  
bid specifications differently and bid dissimilar supplies.  
Both bids were less than \$4,000 which is well below the  
\$10,000 bid requirement.

Dick Sterling and I would like to call each of these  
vendors, have them bid a specific brand name and accept the  
low bid.

Funding for this purchase is from the Plant Facility  
Fund.

The PN program has two options: a day program which is completed in 11 months (August to July) and an Evening-Weekend part-time program that is completed in two years (only one summer). Specific details of each program are discussed during group orientation.

WHAT TO DO	HOW AND WHERE	ADDITIONAL INFORMATION
<p><b>STEP 1</b> Take the full ASSET test</p>	<p>Academic Development Center, Canyon Building, Room 125. Open 8:00-4:30 M, T, W, Th.</p>	<p>No testing starts after 2:00 P.M. Free, takes 2½ hours. For summer schedule call CSI (733-9554).</p>
<p><b>STEP 2</b> ATTEND PRE-NURSING INFORMATION SESSION. Important information about the Nursing Program will be provided at this session. <b>Bring ASSET test results.</b></p>	<p>Held the first Thursday of Sept, Oct, Nov, Dec, Feb, March and April from 1:30-2:30 p.m. OR the third Wednesday of Sept, Oct, Nov, Dec, Feb, March and April from 5:00-6:00 p.m. in Aspen 117. There is no group advisement in the summer.</p>	<p>Admission information packet is disseminated and discussed at these group information sessions.</p>
<p><b>STEP 3</b> 1. Have high school or GED and any college transcripts sent directly to CSI's nursing department. 2. Write Letter of Intent at Academic Development Center. 3. Have references (use form from Admissions information packet) sent directly to CSI's Nursing Program. 4. Successful completion of SS 010 (beginning algebra and English 020 are prerequisites to PN 106 - Fundamentals) (Placement in Math and English is based on ASSET scores and will be covered in group information sessions)</p>	<p>Details will be provided at the Pre-Nursing Information Session.</p>	<p>Applicants are admitted on a first to qualify basis. (75 points).</p>
<p><b>STEP 4</b> All Pre-Nursing majors have a nursing department advisor.</p>	<p>Details will be provided at the Pre-Nursing Information Session.</p>	<p>For anyone with family, work or community responsibilities it is recommended that most or all general education classes be taken before the nursing classes are started.</p>





**DEAR PROSPECTIVE NURSING STUDENT:**

Thank you for your interest in CSI's Associate Degree Nursing Program. Due to the large number of students interested in the program, you must follow a step-by-step process to be considered for admission. Please read this brochure carefully, and follow the instructions exactly. We look forward to meeting you and working with you.

**HOW LONG WILL ALL THIS TAKE?**

Admission to the Nursing Program is competitive, with more applicants than spaces available. Completing the pre-requisites varies depending on the applicant's background. Advisors work with each student to set a plan that is individualized.

**COST**

In general, (besides tuition and general education books):

nursing text books	\$700
lab practice kits	\$ 90
supplies, equipment, uniforms	\$150
special fees	\$ 90
field trips	varies

Students must have reliable transportation. Clinical learning sites are scattered throughout the Magic Valley and students are responsible for their own transportation.

**ACCREDITATION**

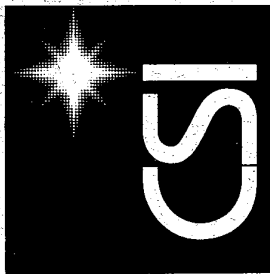
CSI is accredited by the North West Association for Colleges. The nursing Program is approved by the Idaho Board of Nursing and is accredited by the National League for Nursing.



COLLEGE OF  
SOUTHERN  
IDAHO

**Nursing Department**  
315 Falls Avenue  
P.O. Box 1238  
Twin Falls, Idaho 83303-1238

COLLEGE OF SOUTHERN IDAHO  
**REGISTERED NURSING**



Karine K. Siplon, RN, Ed.D  
Chairperson  
Marilyn Blackburn, RN, MN  
Advisor

WHAT TO DO	HOW AND WHERE	ADDITIONAL INFORMATION
<p><b>STEP 1</b> Take the full ASSET test</p>	<p>Academic Development Center, Canyon Building, Room 125. Open 8:00-4:30 M, T, W, Th.</p>	<p>No testing starts after 2:00 p.m. Free, takes 2½ hours. For summer schedule call CSI (733-9354).</p>
<p><b>STEP 2</b> ATTEND PRE-NURSING INFORMATION SESSION. Important information about the Nursing Program will be provided at this session. <b>Bring ASSET test results.</b></p>	<p>Held the first Tuesday of Sept, Oct, Nov, Dec, Feb, March and April from 5:00-6:00 p.m. OR the third Friday of Sept, Oct, Nov, Dec, Feb, March and April from 2:00-3:00 p.m. in Aspen 117. There is no group advisement in the summer.</p>	<p>Admission information packet is disseminated and discussed at these group information sessions.</p>
<p><b>STEP 3</b></p> <ol style="list-style-type: none"> <li>1. Have high school or GED and any college transcripts sent directly to CSI's nursing department.</li> <li>2. One year of high school chemistry OR one semester of college chemistry with a "C" or better grade is required.</li> <li>3. Write Letter of Intent at Academic Development Center.</li> <li>4. Send ACT scores to CSI's Nursing Program.</li> <li>5. Have references (use form from Admissions information packet) sent directly to CSI's Nursing Program.</li> </ol>	<p>Details will be provided at the Pre-Nursing Information Session</p>	<p>All application material is due on February 15.</p>
<p><b>STEP 4</b> All Pre-Nursing majors have a nursing department advisor.</p>	<p>Details will be provided at the Pre-Nursing Information Session.</p>	<p>For anyone with family, work or community responsibilities it is recommended that most or all general education classes be taken before the nursing classes are started.</p>

IDAPA 08  
TITLE 01  
Chapter 08

MISCELLANEOUS RULES  
THE STATE BOARD OF EDUCATION

000.-- 099. (RESERVED).

100. POSSESSION, CONSUMPTION, AND SALE OF ALCOHOLIC BEVERAGES AT PUBLIC HIGHER EDUCATION INSTITUTIONS. Illegal possession or consumption of alcoholic beverages is prohibited in college or university-owned, leased, or operated facilities and on campus grounds. (7-1-93)

01. General Use Areas. Alcoholic beverages may not be possessed or consumed under any circumstances in areas open to and most commonly used by the general public. These areas include, but are not limited to, lounges, student union buildings, recreation rooms, conference rooms, athletic facilities, and other public areas of college or university-owned buildings or grounds. (7-1-93)

02. Sale. Sale of alcoholic beverages is prohibited in college or university-owned, leased, or operated facilities and on campus grounds. (7-1-93)

03. Sanctions. Students who violate this policy will be subject to sanctions established by institutional administration. (7-1-93)

04. Guests and Visitors. Guests or visitors must observe these regulations while on campus or other college or university property. Non-compliance may subject a person to sanctions imposed by the college or university, as well as to the provisions of local and state law. (7-1-93)

101.-- 999. (RESERVED).