

**COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING
TUESDAY, AUGUST 20, 1991**

CSI PRESIDENT'S BOARD ROOM

5:30 p.m.

A G E N D A

MINUTES

TREASURER'S REPORT:

Bid: Computer

OLD AND NEW BUSINESS

Governor's Holdback

Karl Black

Construction Update

Fall Registration Review

Review of New Employees

Budget Request

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
AUGUST 20, 1991

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,
and Bill Babcock

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary/Treasurer
Dr. Mike Glenn, Assistant to the President
Dr. Roy Strawser, Academic Dean
Dr. Orval Bradley, Vocational Dean
Dr. Jerry Beck, Dean of Continuing
Education/Summer School
Dr. Joan Edwards, Dean of Research, Planning
and Development
Dick Sterling, Physical Plant Director
Mike Mason, Dean of Finance

Visitors: Times News: Kirk Mitchell

MINUTES OF JULY 15, 1991, were approved as written on MOTION by
Bill Babcock. Affirmative vote unanimous.

TREASURER'S REPORT: Acceptance of the Treasurer's report was
approved on MOTION by Dr. Charles Lehrman.

BID: Acceptance of the low bid for eight personal computers
from Blake Micro Systems of Twin Falls in the amount of
\$16,392 was approved on MOTION by Bill Babcock.
Affirmative vote unanimous.

TAX CERTIFICATION: Tax certification for the Twin Falls and Jerome
Counties in the amount of \$2,460,000 for the M&O Levy
and \$155,000 for the Gymnasium and Grounds Levy were
approved on MOTION by Dr. Chuck Lehrman. Affirmative
vote unanimous.

Mike Mason was nominated to fill the position of Secretary-
Treasurer for the retiring Karl Black on MOTION by Bill
Babcock. Affirmative vote unanimous.

PRESIDENT'S REPORT:

1. Board members were advised of five awards given to
outstanding CSI programs and staff members.
2. Various letters were received by the college concerning
the outstanding job our employees did for the National
Hereford Association during their annual show in the Expo
Center.

3. Letters were received from JFAC and the Senate Republicans thanking CSI for the campus tour.
 4. Housing shortages concerning our students were discussed. The dorm is housing three students per room in some rooms and options concerning both on- and off-campus housing for students are being explored. An off campus location that may be able to house up to 12 students is being investigated.
 5. The Foundation will give approximately \$150,000 in scholarships this year. This compares favorably to other institutions our size with foundations.
 6. The Governor's holdback of 1.3 percent was discussed. It appears that CSI will lose \$30,600 in vocational funds and \$55,600 in academic funds through this holdback. CSI is looking into saving funds in one-time money and out-of-state travel funds to meet the holdback. The holdback is effective through January 31, 1992, and may be rescinded if economic conditions improve.
- A copy of the impact statement that will be sent to the Governor's office will be sent to the trustees.
7. Dick Sterling reported that the Ag/Science and Fine Arts addition were on schedule and that both contractors had been very cooperative with the college. It was also noted that the Quality Assurance Lab building bid opening was August 29, 1991.
 8. The capacity of the geothermal wells and the impact of the new additions were discussed. LeRoy Craig asked for a report at the September meeting estimating the electricity savings we achieve through the use of the geothermal wells.
 9. Reports on expected student enrollment were made by Dr. Bradley, Dr. Strawser and Dr. Beck.
 10. The list of new hires and their qualifications was read.
 11. The FY93 budget request was discussed. The 3 percent reduction in operating expenses will cost CSI approximately \$54,300 and the removal of all capital outlay will cause us to lose approximately \$200,000 in our regular funds and \$350,000 in one-time funds.

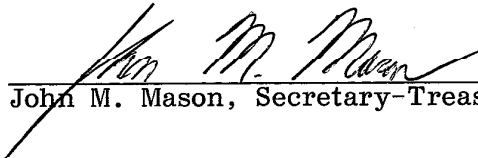
CSI Trustees
August 20, 1991
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There are provisions for requesting restoration of a portion of this loss and the college will include these restoration requests in its budget.

Two separate budgets with separate guidelines will be prepared this year. There will be one budget for the legislature and a budget for the Governor's office.

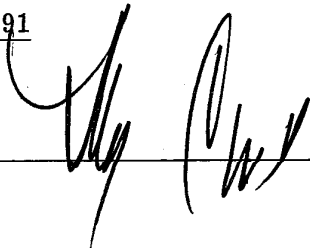
12. Karl Black was honored for his outstanding service over the last 20 years and his attendance at 260 consecutive board meetings.

ADJOURNMENT WAS DECLARED at 6:28 p.m.



John M. Mason, Secretary-Treasurer

APPROVED SEPTEMBER 16, 1991



Chairman

August 15, 1991

Mr. Leroy Craig
College of Southern Idaho

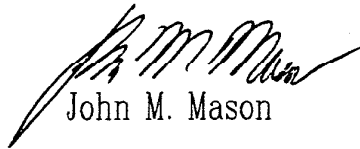
Re: Computer Bid

Board of Trustees

We have enclosed an analysis of bids received from local computer dealers for eight Personal computers.

The low bid was submitted by Blake Micro Systems. Steve Blake has sold computers to CSI in the past and stands behind the product he sells.

We would recomend that the low bid be accepted.



John M. Mason

pc
JMM.jmh

COLLEGE OF SOUTHERN IDAHO
 ANALYSIS OF COMPUTER BIDS
 FOR EIGHT "386" COMPUTERS
 BID OPENING AUGUST 14, 1991

	MICRO- PROCESSOR	MEMORY	HARD DISK	POWER SUPPLY	MODEM FAX	TWO YEAR MOUSE WARRANTY	BASE BID	TOTAL BID	
BLAKE MICRO SYSTEMS	25MHZ	4MB 80ns	80MB	250W	Y	Y	\$16,392.00	\$16,392.00	
INFORMATION MGMT SYSTEMS	25MHZ	4MB 80ns	80MB	250W	\$776	\$240 2YR/1YR	\$16,220.00	\$17,236.00	
EAGLE COMPANY	33MHZ	4MB 80ns	90MB	250W	Y	Y EAGLE CO.	\$17,494.93	\$17,494.93	
INFORMATION MGMT SYSTEMS	33MHZ	4MB 80ns	80MB	250W	\$776	\$240 2YR/1YR	\$16,700.00	\$17,716.00	
COMPUTER DEPOT	33MHZ	4MB 70ns	90MB	250W	Y	Y	\$18,200.00	\$18,200.00	
VALLEY COMPUTER	25MHZ	4MB 80ns	80MB		\$1,037	\$224	\$784	\$16,368.00	\$18,413.00
BOWMAN COMMUNICATIONS	25MHZ	4MB 80ns	80MB	230W	\$1,176	\$728	\$1,525	\$15,246.40	\$18,675.04
EAGLE COMPANY	25MHZ	4MB 80ns	80MB	250W	Y	Y THIRD PARTY	\$19,021.03	\$19,021.03	
IBM	20MHZ 386SX	4MB 80ns	80MB		N	N 1YR/1YR	\$25,800.00	NA	




IDAHO BOARD OF EDUCATION

650 W. State Street • Boise, ID • 83720-3650 • 208/334-2270

FAX: 208/334-2632

M E M O R A N D U M

TO: Presidents/Directors

FROM: Rayburn Barton 

DATE: August 16, 1991

SUBJECT: Executive Order 91-10 - 1.3% Temporary Reduction for FY93

By now you have received a copy of Executive Order 91-10 and a memorandum from Charles Moss detailing the procedures to implement the order. The Board will consider your impact statements at the September 20, 1991 meeting. To accommodate the Board's meeting schedule, the Division of Financial Management has agreed to accept your impact statements on September 13, 1991 subject to Board approval.

The Board will consider the impact statements as a separate agenda item rather than the institutions/agencies including statements in their agendas. The impact statements will be included as part of the Finance Committee's agenda that is sent out prior to the Board meeting.

The agenda must be sent out the first week of September so we need your impact statements submitted to this office no later than September 3, 1991. Please submit four copies of the impact statements along with the necessary allotment reduction forms. We will distribute three copies of the statement along with the allotment forms to DFM.

Enclosed is a schedule of reductions by agency and a suggested format to use in developing your impact statement.

If you have any questions, please call.

RB/mv

Enclosure

c: Financial Vice Presidents
Fiscal Officers

STATE BOARD OF EDUCATION
 FY1992 Spending Reductions Per Executive Order No. 90-10

Agency	FY1992 Original Approp	FY1992 Reapprop	FY1992 Total Gen Acct Approp	Across the Board 1.3% Holdback
State Board of Education	985,600	93,700	1,079,300	14,000
Deaf & Blind School	4,997,000	148,700	5,145,700	66,900
Vocational Education	25,320,400	51,200	25,371,600	329,800
Community Colleges				
College of Southern Idaho	4,294,550	0	4,294,550	55,800
North Idaho College	4,528,550	0	4,528,550	58,900
Total Comm Coll	8,823,100	0	8,823,100	114,700
College & University				
Boise State University				533,400
Idaho State University				470,600
University of Idaho				744,100
Lewis Clark State College				99,200
HERC/Sys-Needs				0
Total Coll & Univ	141,444,000	654,600	142,098,600	1,847,300
Agr Research/Extension	16,414,100	49,900	16,464,000	214,000
Special Programs				
Forest Utilization	435,900	58,000	493,900	6,400
Geological Survey	538,300	39,300	577,600	7,500
Scholarships & Grants	1,685,000	1,100	1,686,100	21,900
Museum of Natural History	488,800	0	488,800	6,400
Small Bus Dev Centers	213,600	0	213,600	2,800
Total Spec Prog	3,361,600	98,400	3,460,000	45,000
Special Health Programs				
WOI - Vet Medicine	911,600	49,100	960,700	12,500
WAMI - Medical Educ	2,111,200	30,700	2,141,900	27,800
Idaho Dental Educ	350,800	7,700	358,500	4,700
WICHE & Utah Med Educ	482,200	0	482,200	6,300
Family Practice	278,000	0	278,000	3,600
Total Spec Hlth Prog	4,133,800	87,500	4,221,300	54,900
Public Television	1,037,900	814,900	1,852,800	24,100
State Library	1,958,500	18,500	1,977,000	25,700
Historical Society	1,182,900	148,900	1,331,800	17,300
Vocational Rehab	2,733,500	0	2,733,500	35,500
Total Excl Pub Sch & Dept Ed	212,392,400	2,166,300	214,558,700	2,789,200
Dept of Education	3,089,000	27,100	3,116,100	40,500
Public Schools	487,539,000	0	487,539,000	6,338,000
Total Board of Education	703,020,400	2,193,400	705,213,800	9,167,700

((institution/agency/program name))
Executive Order No. 91-10
Impact Statement

Reduction Summary

FTE	P.C.	O.E.	C.O.	T/B Pymts	Total
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Description of Impact

(Effect on delivery of service if holdback is made permanent. Describe staff reductions (if any), impact on vacant positions, and changes in operating expenditure and capital outlay plans (travel restrictions, purchases eliminated, etc.). Also identify the impact this reduction could have on other funding sources, i.e. matching funds.)

NEW FACULTY

SCIENCE DEPARTMENT

**JUAN LOZANO, CHEMISTRY (REPLACE DENNIS PETTYGROVE) (ALBION)
88-90 ASST PROF--ONONDAGA COMMUNITY COLLEGE, SYRACUSE, NY
83-87--RESEARCH AND TEACHING ASST., UNIVERISTY OF WISCONSIN
Ph.D. UNIVESITY OF WISCONSIN--MS & BS WASHINGTON STATE UNIVERSITY
ALSO SKI INSTRUCTOR AT POMMERELLE**

**KATHY ANN DONALDSON, BIOLOGY--SACRAMENTO, CA
89-PRESENT--U of I--GRADUATE RESEARCH ASST. & TEACHING ASST.
MS U of I -- BS UNIVERSITY OF WYOMING**

ENGLISH DEPARTMENT

**PRISCILLA BINGHAM (REPLACE JAY SLOAN)--SACRAMENTO, CA
ENGLISH INSTRUCTOR AT AMERICAN RIVER COLLEGE, SACRAMENTO
BA AND MA CALIFORNIA STATE UNIVERSITY, SACRAMENTO**

**TRACI KELLY (REPLACE DEAN PETTINGER--LEAVE OF ABSENCE (TWIN FALLS)
MS-ISU--TEACHING GRADUATE ASST.--ISU--WRITING CENTER TUTOR**

FINE ARTS DEPARTMENT

**RUSSELL HEPWORTH, PHOTOGRAPHY (REPLACE WES WADA)
BOISE (CALIFORNIA)**

STUDY SKILLS CENTER

**TRACY GUSTAFSON, ESL INSTRUCTOR--SAN DIEGO--
85-PRESENT-- INSTRUCTOR ESL SAN DIEGO COMMUNITY COLLEGE
90-PRESENT-- INSTRUCTOR ESL MIRA COSTA COLLEGE, OCEANSIDE
INSTRUCTOR ESL PALOMAR COLLEGE, SAN MARCOS
BA--UNIVERSITY OF WISCONSIN
MA-- UNITED STATES INTERNATIONAL UNIVERSITY, SAN DIEGO**

**JOHN HUGHES, STUDY SKILLS ENGLISH INSTRUCTOR AND ASST. BASEBALL CO
SALT LAKE CITY, UT (ATTENDED CSI AND PLAYED BASEBALL)
BS UNIV. OF UTAH; MS UNIV OF UTAH**

NURSING DEPARTMENT

**JANICE STEPHENS, ADN PROGRAM-- COEUR d'ALENE
89-PRESENT--NORTH IDAHO COLLEGE
TAUGHT AT LCSC--U of WYOMING--TVCC--HENDERSON STATE UNIV.--ARKANSAS
MS--RURAL HEALTH NURSING--UNIVERSITY OF WYOMING
BS--HEALTH EDUCATION--UNIVERSITY OF OREGON
BS--NURSING--MONTANA STATE UNIVERSITY**

**PAM JOHNSON-HOLLOWAY, PN INSTRUCTOR (TWIN FALLS)
SOUTH CENTRAL DIST. HEALTH DEPT., TF--MVRMC
AS--CSI BS--ISU**

HOTEL/MOTEL MANAGEMENT

LARRY MOTZNER, INSTRUCTOR OF FOODS--RENO--(FORMERLY TF)
77-85--TAUGHT AT TRUCKEE MEADOWS COMMUNITY COLLEGE--FOOD SER.--RENO
72-76--SOUS CHEF--JOHN ASCUGA'S NUGGETT--SPARKS
76-80--EXECUTIVE CHEF--FITZGERALD HOTEL CASINO--RENO
80-84-- " " CIRCUS CIRCUS, RENO
84-89-- " " WAREHOUSE MARKETS, RENO
89-90-- " " BOLDINI'S SPORTS CASINO--SPARKS

AUTO BODY

RICHARD "DICK" FREY, INSTRUCTOR (JEROME)
OWNED THE PIONEER BODY & PAINT IN WENDELL
AS--CSI IN MID-MANAGEMENT
ATTENDED DENVER AUTOMOTIVE INSTITUTE

OFFICE OCCUPATIONS

GERALD MAYES--OFFICE OCCUPATIONS--BURLEY

NEW ADMINISTRATION AND STAFF

JOHN MICHAEL MASON "MIKE", DEAN OF FINANCE--CPA--(KARL'S REPLACEMENT)
89-91 BUSINESS MGR. & TREAS FOR MOSCOW SCHOOL DISTRICT, MOSCOW, ID
85-89 IDAHO STATE SCHOOL FOR DEAF & BLIND, GOODING
83-85 LEGISLATIVE AUDITOR'S OFFICE--BOISE
ALSO A PILOT
75--BS FROM BSU IN MANAGEMENT
83--ABS FROM BSU IN ACCOUNTING
85 LICENSED AS A CERTIFIED MANAGEMENT ACCOUNTANT
LICENSED AS A CERTIFIED PUBLIC ACCOUNTANT IN IDAHO
SPRING SEMESTER 1987 TAUGHT A CLASS FOR CSI

JEFF HARMON, ASS'T TO DEAN OF FINANCE, CPA--(DICK STERLING'S REPLACEMENT)
83-91--CPA for Van Engelen CPAs--TWIN FALLS
SINCE 1985 HE HAS TAUGHT CLASSES FOR CSI
78--TF HS GRAD
81--ASSOCIATE DEGREE IN ACCOUNTING --CSI
83--BSU BACHELOR OF BUSINESS ADM. IN ACCOUNTING AND COMPUTER SCIENCE

KEN CAMPBELL, COORDINATOR OF INSTITUTIONAL RESEARCH (MAINE)
86-91--RESEARCH ASSOC.--SORG ASSOCIATES, ORONO, MAINE
PHD UNIV. OF CALIFORNIA, IRVINE
BA--UNIVERSITY OF REDLANDS, REDLANDS, CA

JACK AND TRENA HEGDAHL, RESIDENCE HALL DIRECTOR AND
SUPERVISOR
JACK WILL DO INTRAMURALS & IS ASSISTANT COACH TO WOMEN'S
LINDEN, CALIFORNIA
COACH AND

JEFF DUGGAN (BOISE)

**90-PRESENT--CAMPAIGN MANAGER/CONSTITUTENT OFFICE MANAGER FOR
SEN. KARL BROOKS**

89-90--POLITICAL SCIENCE, PUBLIC AFFAIRS DEPT., BSU

**AA, CSI (TWO: ONE IN MID-MANAGEMENT & ONE IN FASHION MERCHANDISING
BA--BSU**

CSI STUDENT BODY VICE PRESIDENT--STUDENT SENATOR

**STEVE SORAN, SORAN INC., DIRECTOR OF FOOD SERVICE
TWIN FALLS**

FORMER CSI STUDENT

**ROSEMARY BARTA--HUMAN RESOURCE OFFICER--TWIN FALLS
CAME TO US FROM MAGIC VALLEY REGIONAL MEDICAL CENTER**

**DONNA KOLOUCH, BUSINESS COORDINATOR, SMALL BUSINESS
ASSISTANCE PROGRAM**