

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

October 15, 1984

5:30 p.m.

Board Room

AGENDA

MINUTES.....	5 MINUTES
TREASURER'S REPORT.....	5 MINUTES
OLD BUSINESS.....	5 MINUTES
NEW BUSINESS.....	5 MINUTES
PRESIDENT'S REPORT.....	10 MINUTES

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
October 15, 1984

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock, Bob Blastock, and Dr. Thad Scholes.

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary-Treasurer
Robert Alexander, College Attorney
Annette Jenkins, Public Information Officer
Ron Langrell, Student Services Director
Dr. Joan Edwards, Director of Resource Development
Dr. Roy Strawser, Academic Dean

Visitors: Times-News: Bob DeLashnett
KLIX: Jerry Marcantonio
Barbara Justice

MINUTES OF SEPTEMBER 17, 1984, approved as written on MOTION by Bill Babcock.
Affirmative vote unanimous.

TREASURER'S REPORT for September was accepted upon MOTION by Dr. Lehrman.
Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through #293 and #501 through #598 and #701 through #707 totaling \$283,272.21.

September payrolls were:	Regular	\$515,918.66
	Work Study	\$ 14,431.97

A MOTION by Dr. Scholes approved the disbursements and transfer of funds and acknowledged the September payrolls. Affirmative vote unanimous.

TELEPHONE: The Board of Trustees approved purchase of the present telephone equipment from AT&T on MOTION by Dr. Lehrman.

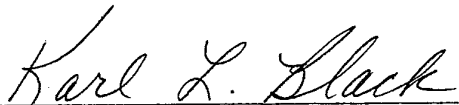
TRUSTEE ELECTION: A MOTION to proceed with the trustee election for December 18, 1984, and to increase the judges pay from \$30 to \$35 was approved upon MOTION by Mr. Blastock.

LOANS AND SCHOLARSHIPS: Two student loans for a total of \$200 were approved on MOTION by Mr. Babcock.

PRESIDENT'S REPORT: President Meyerhoeffer reported the following:

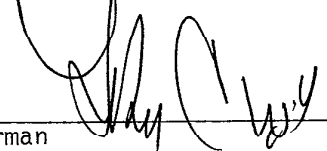
1. The Student Personnel Department has been asked to review the plans for the new addition to the Taylor Administration Building and make recommendations.
2. President Meyerhoeffer participated with the Chamber of Commerce in the trip to San Francisco last week to attract business to the Twin Falls community. He reported that many educational institutions participated in the program.
3. Dr. Edwards and the Community Alliance Committee from the Foundation are inviting people on campus for a tour this Wednesday.
4. Academic headcount for the 1984 fall semester increased by 8.2 percent, FTE was down 6.1 percent. Vocational headcount was down 7.6 percent, contact hours were up 7.4 percent.
5. A committee comprised of two people from the Student Personnel Services area, two academic faculty, one vocational faculty, and the secretary to the registrar were appointed to review applications and make recommendations for filling the position of Registrar and Director of Admissions. Their unanimous selection was Mr. Bob Wright.

ADJOURNMENT was declared at 6:07 p.m.



Karl L. Black, Secretary-Treasurer

APPROVED: November 19, 1984



Chairman

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
PUBLIC FUNDS REPORT FOR SEPTEMBER 1984

GENERAL FUND - Idaho First National Bank

Beginning Balance, September 1, 1984

\$ 89,646.00

Funds Provided By:

Investments	\$400,000.00
State Appropriations	245,558.00
State FICA Reimbursement	34,849.00
Taxes	15,676.00
Tuition and Fees	119,261.00
Sales and Fees of Instructional Departments	17,308.00
Interest	19,298.00
Rental	1,438.00
State Grants	44,676.00
Federal Grants	6,180.00
Private Grants	<u>18,440.00</u>

\$922,684.00

Funds Provided

Funds Applied to:

Receivables	\$ 31,756.00
Payables	92,409.00
Payroll	515,919.00
Disbursements	<u>133,342.00</u>

\$773,426.00

Funds Applied

Total in Account, September 30, 1984

\$238,904.00

PUBLIC FUND REPORT
 SEPTEMBER 30, 1984
 Page 2

IMPREST FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 2,695.44
Deposits	+\$ 1,356.76	
Checks Issued	- 3,663.22	
Bank Balance at September 30, 1984		<u>\$ 388.98</u>

CSI ENDOWMENT & EDUCATION TRUST - Twin Falls Bank & Trust

Beginning Balance		\$239,405.97
Deposits	+\$ 6,506.18	
Checks Issued	- 234,900.00	
Bank Balance at September 30, 1984		<u>\$ 11,012.15</u>

BOND & INTEREST SINKING FUND - First Security Bank

Beginning Balance		\$ 8,104.98
Deposits	+\$137,381.03	
Checks Issued	- 76,022.25	
Balance, exclusive of Invested Funds, at September 30, 1984		<u>\$ 69,463.76</u>

PLANT FACILITIES RESERVE FUND - First Security Bank

Beginning Balance		\$ 64,854.30
Deposits	+\$ 7,331.48	
Checks Issued	- -0-	
Balance, exclusive of Invested Funds, at September 30, 1984		<u>\$ 72,185.78</u>

AREA IV - Idaho First National Bank (IOOA)

Beginning Balance		\$118,318.07
Deposits	+\$ -0-	
Checks Issued	- 42,905.47	
Bank Balance at September 30, 1984		<u>\$ 75,412.60</u>

EDPMTS FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 13,641.84
Deposits: U.S. Treasury	+\$ 40,000.00	
State of Idaho	+ 10,250.31	
NDSL	+ 3,125.04	
NSL	+ 266.94	
Pell Grant Repayment	+ 1,141.73	
SEOG Repayment	+ 51.73	
Institutional Contribution	+ 5,355.81	
NDSL Voided Checks	+ 4,800.00	
SEOG Voided Checks	+ 5,950.00	
Checks Issued: Pell Grants	- 25,014.00	
NDSL	- 1,275.00	
SEOG	- 1,050.00	
SSIG	- 10,800.00	
CWSP	- 13,944.61	
Fund Balance at September 30, 1984		<u>\$ 32,499.79</u>

PUBLIC FUNDS REPORT
 SEPTEMBER 1984
 Page 3

INVESTED FUNDS

FUND	KIND	MATURITY	COST
General Fund	TCD	10-15-84	\$ 100,000.00
General Fund	TCD	10-15-84	200,000.00
General Fund	TCD	10-25-84	200,000.00
General Fund	TCD	10-25-84	200,000.00
General Fund	TCD	10-25-84	100,000.00
General Fund	TCD	11-20-84	200,000.00
General Fund	TCD	11-20-84	200,000.00
General Fund	TCD	11-20-84	200,000.00
General Fund	TCD	11-20-84	100,000.00
General Fund	TCD	12-18-84	300,000.00
DHC	TCD	11-01-84	150,000.00
Plant Facilities Reserve Fund	TCD	10-02-84	150,000.00
Plant Facilities Reserve Fund	TCD	10-15-84	300,000.00
Bond & Interest Sinking Fund	TCD	10-02-84	150,000.00
Bond & Interest Sinking Fund	TCD	11-09-84	118,000.00
Bond & Interest Sinking Fund	TCD	01-25-85	100,000.00
Bond & Interest Sinking Fund	TCD	03-28-85	120,000.00
Endowment & Educational Trust	TCD	10-05-84	13,300.00
Endowment & Educational Trust	TCD	10-10-84	230,000.00
Educational Trust	TCD	04-05-85	3,825.64
Educational Trust	TCD	04-05-85	<u>2,000.00</u>
TOTAL INVESTED FUNDS AT SEPTEMBER 30, 1984			<u>\$3,137,125.64</u>

COLLEGE OF SOUTHERN IDAHO
 JUNIOR COLLEGE DISTRICT
 NON-PUBLIC FUNDS REPORT FOR SEPTEMBER 1984

CSI BOOKSTORE - Twin Falls Bank & Trust

Beginning Balance		\$ 171,897.40
Receipts from Sales	+\$ 37,650.19	
Checks Issued	- <u>161,522.31</u>	
Bank Balance at September 30, 1984		\$ 48,025.28
Cash on Hand (Used Book A.C., Reg., \$ Annex)		475.00
Total in Account at September 30, 1984		<u>\$ 48,500.28</u>

STUDENT ASSOCIATIONS FUND - Twin Falls Bank & Trust

<u>Regular Account</u>		
Beginning Balance		\$ 16,339.32
Deposits	+\$ 26,935.93	
Checks Issued	- <u>16,159.51</u>	
Account Balance at September 30, 1984		\$ 27,115.74
 <u>Special Events-Honors Program</u>		
Beginning Balance		\$ 658.13
Deposits	+\$ 4,837.79	
Checks Issued	- <u>-0-</u>	
Account Balance at September 30, 1984		\$ 5,495.92
Bank Balance (Student Assn.) at September 30, 1984		<u>\$ 32,611.66</u>

VARSAITY ATHLETICS - Idaho First National Bank

Beginning Balance		\$ 130.74
Deposits	+\$ 31,959.91	
Checks Issued	- <u>14,559.47</u>	
Bank Balance at September 30, 1984		\$ 17,531.18
Cash on Hand (Bus. Off.)		500.00
Total in Account at September 30, 1984		<u>\$ 18,031.18</u>

DORMITORY HOUSING COMMISSION - First Interstate Bank

Beginning Balance		\$ 124,239.20
Deposits	+\$ 76,675.15	
Checks Issued	- <u>46,466.91</u>	
Bank Balance at September 30, 1984		\$ 154,447.44
Cash on Hand		875.00
Total in Account at September 30, 1984		<u>\$ 155,322.44</u>

CSI AGGIES - Idaho Bank & Trust

Beginning Balance		\$ 8,097.09
Deposits	+\$ 1,463.03	
Checks Issued	- <u>1,014.82</u>	
Bank Balance at September 30, 1984		<u>\$ 8,545.30</u>

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

DATE September 1984

REGULAR PAYROLL SUMMARY

GROSS	\$ <u>515,918.66</u>
FEDERAL W/H	<u>54,767.69</u>
STATE W/H	<u>19,561.11</u>
FICA	<u>33,376.69</u>
FIXED DEDUCTIONS	<u>64,849.55</u>
NET PAYROLL	<u>343,363.62</u>

WORKSTUDY PAYROLL SUMMARY

GROSS	\$ <u>14,431.97</u>
FEDERAL W/H	<u>102.42</u>
STATE W/H	<u>23.49</u>
FIXED DEDUCTIONS	<u>-0-</u>
NET PAYROLL	<u>14,306.06</u>

M E M O

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
SUBJECT: TELEPHONE EQUIPMENT
DATE: OCTOBER 15, 1984

The College administration has spent considerable time exploring various possibilities on purchase or lease of telephone equipment.

We are currently leasing our equipment from AT&T for \$2,306.14 per month. It is recommended to the Board of Trustees that the equipment be purchased. It can be purchased at \$1,457.53 per month over a two year period. It is also recommended that we pay a service contract of \$519.50 a month. This would represent savings of \$329.11 per month and at the end of a two year period the equipment would belong to the College.

KLB/emc

M E M O

TO: BOARD OF TRUSTEES
FROM: KARL L. BLACK
SUBJECT: TRUSTEE ELECTION
DATE: OCTOBER 15, 1984

Attached is the Notice of Trustee Election for December 18, 1984. If you desire any changes please let me know at the Board meeting. If not, I will proceed as we have in past elections.

Last election we paid the judges \$30.00 each. We would recommend \$35.00 each this election.

KLB/emc

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT

NOTICE OF TRUSTEE ELECTION AND
DEADLINE FOR FILING NOMINATING PETITIONS

Notice is hereby given that an election of trustees will be held in the College of Southern Idaho Junior College District, Twin Falls and Jerome Counties, Idaho, on Tuesday, December 18, 1984, for the purpose of electing one trustee for a six year term to succeed Dr. H. Thad Scholes whose term expires. Nominating petitions may be picked up at the College Business Office in the Taylor Administration Building. Said petitions must be signed by at least five (5) qualified electors of said district and filed with the Secretary of the Board of Trustees at the College Business Office on or before 4:00 p.m., Friday, November 30, 1984.

Polling places for said election are listed below:

- | | |
|------------------|--|
| 1. Buhl | Senior Citizen Center |
| 2. Castleford | Red Barrell |
| 3. Filer | High School |
| 4. Hansen | City Hall |
| 5. Eden-Hazelton | Valley High School |
| 6. Hollister | Grade School |
| 7. Jerome | Senior Citizen Center |
| 8. Kimberly | Senior Citizen Center |
| 9. Murtaugh | City Hall |
| 10. Twin Falls | Taylor Administration Bldg.-CSI Campus |
| 11. Twin Falls | Courthouse - Main Lobby |

The polls for said election shall be open from 12:00 noon until 8:00 p.m. on December 18, 1984.

Persons desiring to vote at said election must be qualified electors under the general election laws of the state; be a resident of Twin Falls or Jerome County and be at least eighteen years of age.

Conduct of said election shall be pursuant to statutory provisions governing school district elections.

KARL L. BLACK, Secretary
Board of Trustees
College of Southern Idaho
Junior College District

Publication Dates: November 15th and 22nd, 1984.

COLLEGE OF SOUTHERN IDAHO

315 Falls Avenue • P.O. Box 1238
Phone 208-733-9554
Twin Falls, Idaho 83301

College of Southern Idaho
Board of Trustees
Subject: Loan

September 24, 1984

The Scholarship Committee would like to submit the following named student for a loan from the College of Southern Idaho Trust Fund for the 1984-85 school year.

EDUCATIONAL TRUST LOAN

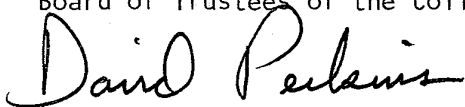
AMOUNT

David Throneberry

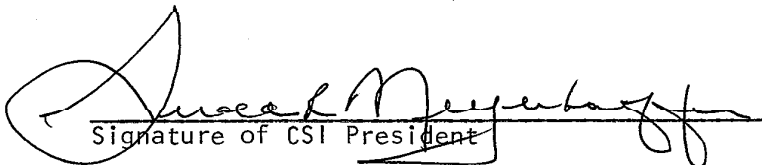
\$100

The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee, the above named student is worthy of this loan.

In reference to paragraph (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.

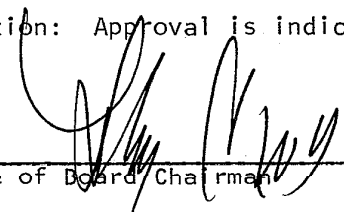


David Perkins
Director of Student Financial Aid


Signature of CSI President

9-24-84
Date

Board Action: Approval is indicated by the signature of the Board Chairman.


Signature of Board Chairman

Date

DP/1g

Enclosure

COLLEGE OF SOUTHERN IDAHO

315 Falls Avenue • P.O. Box 1238
Phone 208-733-9554
Twin Falls, Idaho 83301

College of Southern Idaho
Board of Trustees
Subject: Loan

September 18, 1984

The Scholarship Committee would like to submit the following named student for a loan from the College of Southern Idaho Trust Fund for the 1984-85 school year.

EDUCATIONAL TRUST LOAN

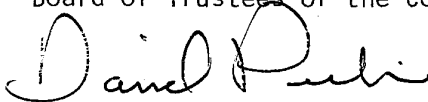
AMOUNT

Daniel Fuentes

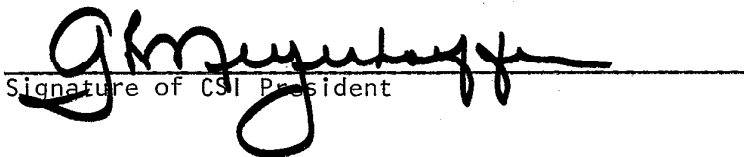
\$100

The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee, the above named student is worthy of this loan.

In reference to paragraph (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.



David Perkins
Director of Student Financial Aid

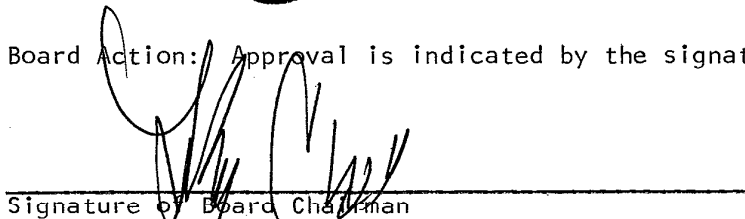


Signature of CSI President

9-18-84

Date

Board Action: Approval is indicated by the signature of the Board Chairman.



Signature of Board Chairman

Date

DP/lg

Enclosure