Standard Five:
Library and Information Resources

Appendix Five

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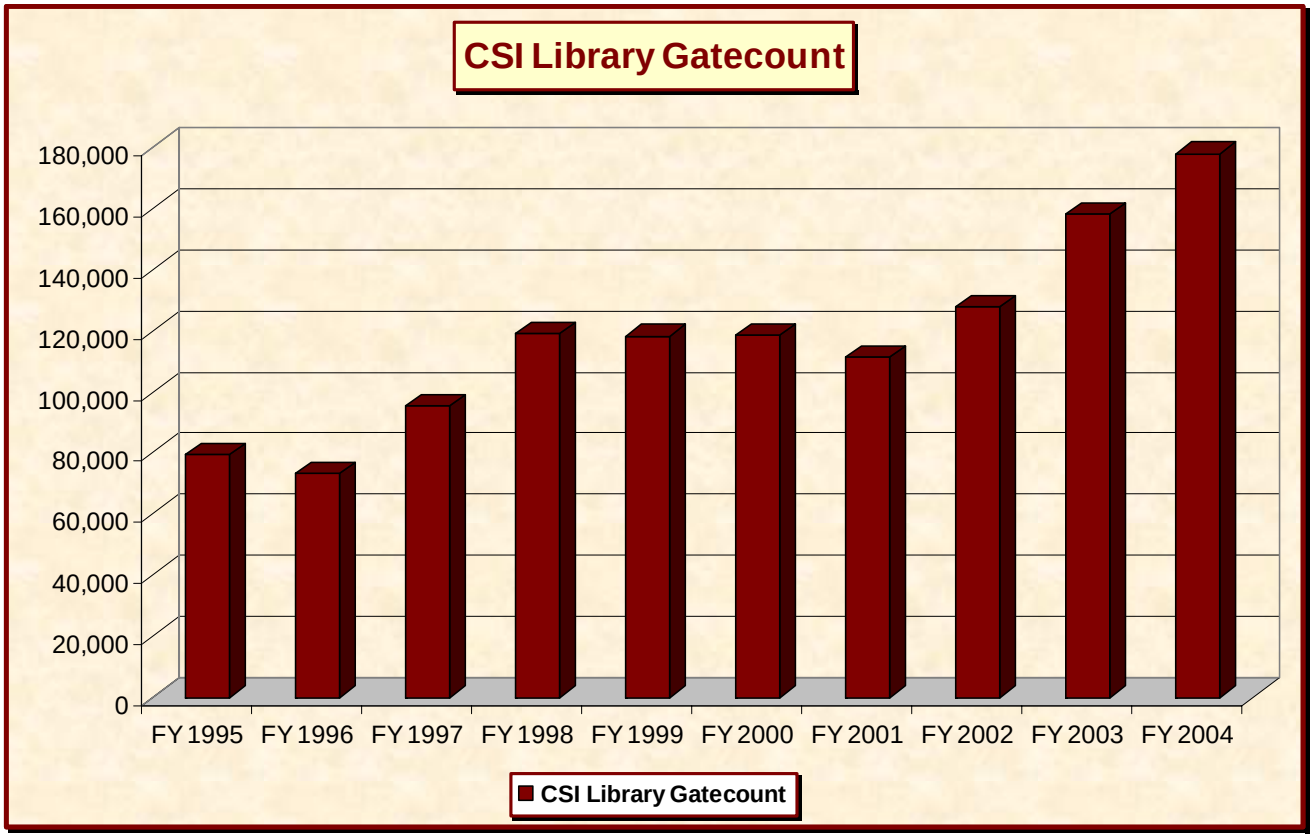
Appendix 5.1
Graph Depicting Number of Visitors to Library and Number of Checkouts

CSI Library Gatecount	
FY 1995	79,282
FY 1996	73,200
FY 1997	95,334
FY 1998	118,893
FY 1999	118,236
FY 2000	118,398
FY 2001	111,539
FY 2002	127,768
FY 2003	158,103



CSI Library Usage Statistics			
Print and Audiovisual Resources			
	2001	**2002**	**2003**
Gatecount	111,539	127,768	158,103
Checkouts			
Books (Main collection)	7,520	8,290	7,137
Fiction	151	126	173
Vertical File (Maps and Pamphlets)	145	113	85
Special	24	27	36
Videos & DVDs	1,502	1,643	1,909
Audio Recordings	650	794	952
Faculty Reserves	6,660	6,873	6,198
Totals	**16,652**	**17,866**	**16,490**
Interlibrary Loan			
Books, etc. Borrowed	410	359	376
Article Photocopies Requested	209	225	152
Books, etc. Lent	286	391	396
Article Photocopies Sent	1	2	0

Appendix 5.2
Summary Stats on Collection

CSI LIBRARY: INFORMATION RESOURCES, PRINT & AUDIOVISUAL (9/1/03)		
Collections	**Titles**	**Volumes/Units**
Books: Main Collection	54,142	58,217
Reference Works	2,206	5,392
Atlases	40	45
Oversized Books	806	833
Fiction	1 ,009	1,017
Special Collection	148	235
SUB-TOTAL BOOKS	58,361	65,739
Videos	2,398	2,539
DVDs	9	11
CDs Music	698	974
Books-on- Tape	84	87
Audio CDs	6	9
CD- ROMs	44	44
SUB-TOTAL NON-PRINT	3,239	3,664
Periodical Subscriptions	312	367
Pamphlets & Maps	1,124	4,753
Instructor Reserves	749	1,546
GRAND TOTAL	**63,838**	**76,069**

CSI LIBRARY: INFORMATION RESOURCES, ELECTRONIC (10/15/03)

The Library currently provides access to the following databases:

Library Web Site
Horizon Public Access Catalog

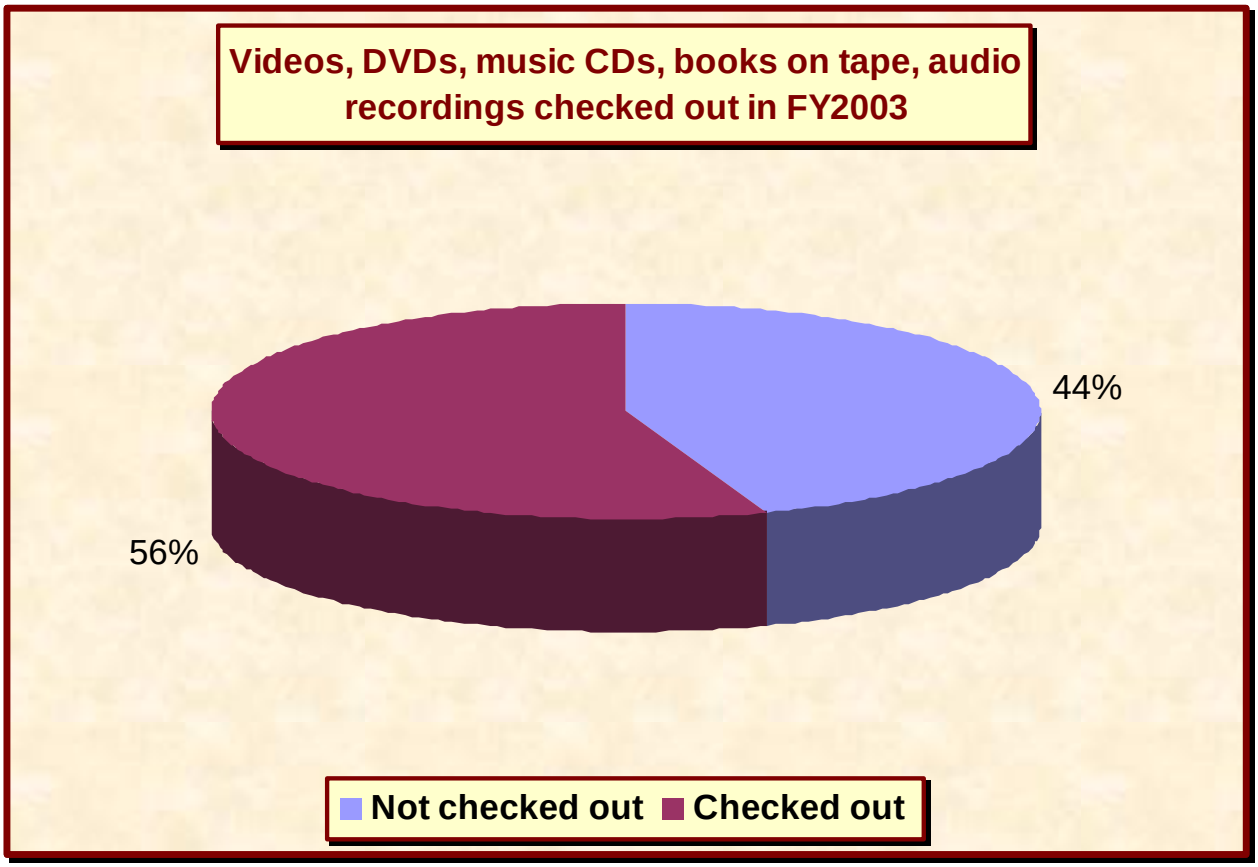
- Academic Search Premier
- Agricola
- Alt Health Watch
- Biomedical Reference Collection: Basic
- Business Source Premier
- CANCERLIT
- CINAHL (Current Index to Nursing & Allied Health Literature)
- Clinical Pharmacology
- College Source (College catalogs)
- Computer Source
- Corporate ResourceNet
- CQ Researcher (Current affairs)
- ERIC (Education)
- Fuente Academica
- Funk & Wagnalls Encyclopedia
- Health Source: Consumer Edition
- Health Source: Nursing/Academic
- Knight Ridder Collection (Newswire)
- MasterFILE Premier
- MedicLatina
- MEDLINE
- Military & Government Collection
- Newspaper Source
- Novelist
- Nursing & Allied Health Collection: Basic
- OCLC WorldCat
- Professional Development Collection
- ProQuest Newspapers
- Psychology & Behavioral Science
- Regional Business News
- Religion & Philosophy Collection

The Library also provides access to the electronic versions of these magazines and journals:

- American Demographics
- Chronicle of Higher Education
- College English
- Current History
- Journal of Teacher Education
- Teaching English in the Two-Year College Geriatric Nursing
- JAMA (Journal of the American Medical Association) JEMS (Journal of Emergency Medical Services)
- Journal of Chemical Education
- Journal of Pediatric Nursing
- Nursing Outlook
- RN
- Smart Computing in Plain English

Appendix 5.3
Graph of AV Checkouts

Videos, DVDs, music CDs, books ot tape, audio recordings checked out in FY2003		
	Items	Percentage
Not checked out	1,600	44%
Checked out	2,000	56%
Total Collection	**3,600**	



Appendix 5.4
Survey of Computer Use in Library

CSI
LIBRARY
STUDENT
OPINION
SURVEY

April 2003

Survey instrument created

&

responses compiled by

Jennifer Adams

&

Tricia Hyde

300 surveys distributed in the library from
April 21 to May 2, 2003

185 completed surveys returned (*62% response rate)*

Collections

1. *Which of the following have you used? Please check all that apply.*

129 Books – Lending	75 Reference	100 Magazines & Journals	37 Reserves
85 Videos	11 Sound Recordings	23 Pamphlets & Maps	
13 No Response			

2. *How have the collections helped you achieve your academic and self-development goals?*

- It was for my reading pleasure.
- It helped me do better in my class.
- They are really great books & I can find a book about anything.
- I have learned more & can take my time to look over.
- I really don't know.
- They have fit perfectly with content & ease of use, with the courses I have used them for.
- Yes, the collections helped me improve my thesis for English.
- Sure.
- Yes.
- For the most part I just use the computers.
- Got info needed for papers.
- Let me use supplies & helped explain how to use them.
- It helped to have more knowledge in my skills.
- Provided videos I needed to learn American Government.
- None.
- Computers were great source.
- The math videos are nice.
- Not very much. I used the videos once & still didn't well on my test.
- It just made it easier for me what I needed when I needed it.
- Gives me a quiet place to study.
- I would have to say that the resources involved for each class has had substantial benefits to achieving a well refined grade average.
- Gave me information to further my education.
- The library resources have helped me complete my school work without being off-campus.
- They have helped me to catch up and got decent grades without them I would fail completely.
- Soooo much – it is very nice to have as good a library as we do here.
- Math videos are priceless.
- Books helped me write a report.
- Research papers, essays, art history, English 101-102.
- To do my assignment or to prepare for exams.
- They have helped me complete many projects & assignments that otherwise wouldn't have been as complete.
- Able to complete required readings.
- They have been a huge help during my two semesters at CSI. The reserves have really helped me do better in my American Government class.
- They have provided the info I needed to do my school work.
- By allowing me to locate the material I needed to complete my assignment.
- With the videos I receive the help, instead of tutors.
- They have given me the knowledge that I have needed to get my assignments done.
- They have helped.
- Great current references.
- Helped achieving my grade goals.
- They helped me with my reports and essays that very research and specific.
- They help me with my assignments.

Collections

1. *Which of the following have you used? Please check all that apply.*

129 Books – Lending	75 Reference	100 Magazines & Journals	37 Reserves
85 Videos	11 Sound Recordings	23 Pamphlets & Maps	
13 No Response			

2. *How have the collections helped you achieve your academic and self-development goals?*

- They've helped me in passing my exams because I had access to them so I could read them and prepare myself for the essay questions.
- Haven't used any yet.
- Yes, you have done your part.
- Just fine!
- Gives me different varieties of learning.
- Pretty good.
- Research, magazines are fun to just look at between classes too.
- They have been very helpful in completing research assignments.
- The collections have helped me achieve my academic development goals by providing me with enough material to complete assignments and help provide references for important term papers. I know that the CSI Library will always have exactly what I am looking for.
- Helps me get my assignments finished.
- Easy to find things!
- Reference & books helps me to find information for homework & projects. Reserves is required by the teachers. Videos is required by my PE teacher. And magazines helps me with my business study.
- It gives me the knowledge to get done what I need to get done.
- They have helped me learn more about the topic so when I did my presentation I knew more about it.
- It has helped me further my knowledge on a subject that I was writing a paper for.
- I have been able to complete required homework assignments, and any personal interests in almost any subject can be researched using the library's resources.
- All have helped me research topics covered in classes. I also use these materials to research for papers and speeches. The reserves were used to write papers and get information to pass tests.
- I have completed many projects & reports which have in turn furthered my learning & helped me succeed in my classes.
- I've been able to have the resources I needed for my classes w/out a lot of hard effort which is nice.
- All of the above are useful and should be in a library. I have only used the books for the classes I am taking now.
- It help me find answers to questions I have.
- By providing the information necessary to finish my homework.

Computers

3. *Do you use the library computers?* 181 Yes 3 No 0 No Response

4. *Have you used the library catalog?* 129 Yes 57 No 0 No Response

5. *Have you accessed the library catalog from home?* 41 Yes 138 No 6 No Response

6. *Have you used any of these online resources? Please check all that apply.*

94 Magazine & Journal Indexes	56 Electronic Journals	33 CQ Researcher
7 OCLC WorldCat	57 College Catalogs Online	44 No Response

7. *Tell us how the library computers, library catalog, and online resources have helped you achieve your academic and self-development goals?*

- Helped me on my research for class assignments.
- It makes it very easy to come and write papers and do essays.
- The fact that all are on the Library's computer.
- I can look things up quicker and make sure my research is effective.
- Some of the courses I take depend on computers & printers – your computers & printer have worked really well for me.
- The library computers helped me in a lot of information I needed for this semester.
- Library computers helped to achieve goals set in classes this semester.
- Needed the computers to access them. Having lots of information readily available.
- Helped me stay in contact with universities at home in England. Helped research projects. Helped word-process work.
- Computers helped w/ research & homework.
- Fast, easy, & good & recent info help in papers & research projects; also for info for classes.
- They were of great help finding info on scientific reports.
- Good source of information that I can put to use.
- It help me in typing my essays and do a lot of research for my classes.
- I used the computers to access blackboard to check my math homework.
- The online resources helped on all my reports.
- Internet at high speeds has helped get homework done quickly.
- There are plenty of computers available. Their speed is up to date. Nice that all have zip drives.
- The Internet & Word are all I have used. The student e-mail helped me keep in touch with family.
- I was able to get info to complete one of my English essays. Also I was able to prepare for a presentation in my H&W class.
- The library computers are the major sources to my success here at CSI. Most of my work and research are done on these computers.
- Gives me extra computers to do homework on campus.
- As for development to learning, the web has inspired many students to exccellerate [sic] their research capabilities (I have) & it has helped in the area of income stressed individuals. Services provided by this college there of.
- Information for my research essay.
- Library computers have helped me to complete my quizzes for class (Blackboard).
- Didn't know about them.
- Nil.
- Comps – email – know people, research – write reports to get good grades in classes.
- When I couldn't work on papers at home, I was able to write them here.
- They help me find the books I need and the magazines I need. Sometime I need to check my account from home to see if my books are overdue.
- Library computers help me a lot since I don't have it in dorm.
- They allowed me to lookup essential data in order to achieve intellectual stimulation!
- Without them I would pretty much be lost. (I have no internet access anywhere else.)

Computers

3. *Do you use the library computers?* [181] Yes [3] No [0] No Response

4. *Have you used the library catalog?* [129] Yes [57] No [0] No Response

5. *Have you accessed the library catalog from home?* [41] Yes [138] No [6] No Response

6. *Have you used any of these online resources? Please check all that apply.*

[94] Magazine & Journal Indexes [56] Electronic Journals [33] CQ Researcher

[7] OCLC WorldCat [57] College Catalogs Online [44] No Response

7. *Tell us how the library computers, library catalog, and online resources have helped you achieve your academic and self-development goals?*

- Availability to the net & Blackboard otherwise not accessible.
- They have broadened my outlook for research and given me a key edge for solving application problems.
- Provide info.
- It helps me because it is good to know that wherever I be, I can reach the topics I need and I want, and my knowledge can be improved better.
- They helped me get the information down that I need to get.
- I have been able to find the things I look for online.
- They've helped me with all my projects! I love the hours.
- They help a lot!
- Finished [sic] my projects.
- Easy to use w/ wide range of available info.
- Assisted in research for some classes.
- Just with research.
- Help me research.
- They've helped me by making research less complicated.
- My printer at home does not work so I have to save everything to a disc and come here. I'm also getting ready to move out of my house & I don't have a computer so I will be here all the time. The computers here help me a lot.
- The catalog has helped me with research, the computers have helped me to write my papers.
- I have been very pleased with the availability to gaining computer access. Only once was I not able to acquire one, due to them all being utilized.
- I have been able to find sources to help me write papers.
- Gives the people that don't have computers the chance to access here.
- They are set up to help and be convenient in every way.
- Very well as a lot of assignments are on Blackboard.
- Used source from mag. index for essay. You don't actually have to buy the magazine, which is good cause I don't have $4 to spend on a magazine.
- They have made researching & reading much quicker and were easy to find and good reliable information!
- A lot of research.
- They have provided me w/ great info. on the subject @ hand.
- They have provided good and effective sources for me to do research and find what I am looking for.
- The computers, catalogs, and online resources located within the College of Southern Idaho's library have always been a reliable and useful way to help me achieve my academic & self-development goals. There is always an open computer and the access is easy to attain and always useful in the time of need.
- It helps me get my assignments finished.
- Much easier to research.
- All my assignments.
- They have helped me get information for classes and for school.
- I always have to use the library computers to get into "Word" in order to work my essay. And the blackboard.

Computers

3. *Do you use the library computers?*	181 Yes	3 No	0 No Response
4. *Have you used the library catalog?*	129 Yes	57 No	0 No Response
5. *Have you accessed the library catalog from home?*	41 Yes	138 No	6 No Response

6. *Have you used any of these online resources? Please check all that apply.*

94 Magazine & Journal Indexes	56 Electronic Journals	33 CQ Researcher
7 OCLC WorldCat	57 College Catalogs Online	44 No Response

7. *Tell us how the library computers, library catalog, and online resources have helped you achieve your academic and self-development goals?*

- Again, they give me what I need to do what I need to do.
- I have typed reports and looked up information on projects. I have emailed instructors on them.
- Using the computers has helped me find information on subjects that I couldn't find in the books or references.
- These online resources are very helpful when it comes to research papers and other assignments that require research.
- The online resources have helped me find many acceptable resources for research papers. I've also used them to look up topics that I am interested in.
- Using them for research for projects & reports.
- I really enjoy using the library computers. I use Blackboard to get assignment and it's required to use it for my Math class.
- The computer help with writing assignments and finding research.
- It makes research a lot easier and I am apt to find all the resources I need all in one place.
- I have to look a lot of stuff up. I have no computer at home so it is helpful to have them here.
- I can take test online.
- By telling me where books are located.

Services

8. *Which of the following have you required staff assistance with? Please check all that apply.*

82 Finding Information	72 Locating an Item	5 Interlibrary Loan	63 Using the Computers
40 Printing	26 Directions	30 Photocopying	52 No Response

9. *How have these services helped you achieve your academic and self-development goals?*

- Very nice and friendly.
- [Printing] Power Point Outlines. Whenever I need help, there's someone to help & it's always immediate, it's fantastic!!
- This services have helped me improve my skills and my grades. Thank you.
- Yes, by getting work completed.
- Helped me out of a jam.
- It was helpful for quick location.
- They were great help to get my homework done.
- Did not need help.
- When someone can help, efficiency is good.
- The services that have been provided to me help me locate and learn things fast, which helps me be an effective student.
- Made my work faster & easier.
- For those of us that can't afford books, where else would you go.
- Do my homework.
- Staff was helpful when asked for assistance.
- Yes, helped get my assignments completed.
- I wouldn't be able to type without.
- I get lost in the library and I need researching stuff. The guy (I think his name is Steve) helps so much!
- Sure.
- Gets my paper printed so I could turn it in on time.
- They were helpful & willing to help it was comforting as well as helpful.
- It has really helped me find what I've searched for. It was also very helpful in the long-run.
- Those services are essentials for us. The staff assistance is good, but I think that it can be better if you ask occasionally if someone need help, because sometimes I feel the necessity to ask but I see everybody in their own activities.
- They are always there.
- Yes.
- Papers.
- Helped me in becoming more knowledgable [sic] in libraries resources.
- To find the right book and research.
- Made it less stressful for me when I had to research for my classes.
- They told me how to run the copier.
- These services helped me obtain what it was I intended to accomplish.
- Able to complete a project.
- Never needed help.
- It made it faster!
- Amy Schofield is awesome.
- The staff is very friendly & helpful.
- Very well.
- Computers is necessary for almost all of my homework. And I also have to get on the internet for blackboard.
- They were kind in helping me and they knew what to do and where the items I was looking for was.
- I was able to find the information I was looking for.
- I haven't used any of these services.
- I learned where everything was so I could find the information I needed.

Services

8. *Which of the following have you required staff assistance with? Please check all that apply.*

82 Finding Information	72 Locating an Item	5 Interlibrary Loan	63 Using the Computers
40 Printing	26 Directions	30 Photocopying	52 No Response

9. *How have these services helped you achieve your academic and self-development goals?*

- I was helped with find some things I had saved.
- Makes life easier when you have a lot of homework to do and way less stressful.
- Everything is fine.
- I can get more things done.

Facility

10. *Which of the following have you used? Please check all that apply.*

11 Audio Decks	64 Group Study Rooms	98 Photocopiers	5 Audio Tape Duplication
53 TV/VCRs	3 Transparencies	4 Microfiche Reader/Printer	61 No Response

11. *How have the facilities helped you achieve your academic and self-development goals?*

- Great photocopiers, I love the fact that there is more than 1.
- I've used the copier for individual class assignments & group presentations, & the TV/VCR's for instructional assignments. Which is to say, whenever you need something pertinent for an assignment, it always seems to be here & available.
- The facilities have helped me achieve my academic and self development in many ways. Especially when I don't understand something they explain it very well.
- Watched videos.
- None of those, yet!
- Allowed me to view videos here and not waste time driving home between classes. Copies let me take home information for further study.
- Use of the computers was a god sent for me due to not having a computer at home.
- Gave me a quiet learning area.
- It's good that the TV was available when mine dies – and the silence in that room is exquisite.
- The more I have to utilize the more I can achieve.
- Taking a speech class has helped in this area.
- Had to watch a movie for a class.
- Provided a quiet room to watch math videos.
- Write a report.
- Photocopiers helped me print cheap copies of stuff.
- The photocopiers helped w/ all assignment/project.
- Very good.
- It is good to find all the material we need to reach our goal without the necessity to go some other place, and that helps to save time, the time that we need to study.
- Yes, when I need to copy things.
- No.
- They have all helped, the library is my 2nd home…maybe even my first.
- The group study rooms & photocopiers made it easier to communicate w/ my group w/out disrupting other students in the library.
- Helped me finish assignments.
- They have pretty much satisfied my needs.
- Finding a place where my group could talk loud.
- Provided what I needed to complete my stuff.
- Help me study & were convenient.
- We used the TV/VCRs to prepare 4 a presentation.
- Copies are good.
- The study rooms provide effective group study time. The photocopiers allow me to duplicate written or typed material for my learning enhancement. TV/VCR's have allowed me to watch educational videos right in the library.
- Got me information faster.
- The study rooms helps me to study with other without bugging others.
- They [photocopiers] helped by making copies for me.
- The group study rooms are very helpful when discussing group projects; TV/VCR's are useful when videos are required for certain classes; Photocopiers have been very helpful w/ my accounting class in particular – I have used them to copy the answer key.
- I have had to make several photocopies for presentations and to take home some of the reserve readings. These have helped me because other wise I would have to find time to come here and read over the articles.

Facility

10. *Which of the following have you used? Please check all that apply.*

11 Audio Decks	64 Group Study Rooms	98 Photocopiers	5 Audio Tape Duplication
53 TV/VCRs	3 Transparencies	4 Microfiche Reader/Printer	61 No Response

11. *How have the facilities helped you achieve your academic and self-development goals?*

- They gave me a quiet place to study & do assignments & made copying needed information easier.
- Photocopiers came in handy for assignments. The group study rooms were kept quiet, very nice when studying.
- The study rooms really help a lot that way we are not disturbing anyone around us.
- I've been able to have a nice quiet place to study and have the things I need when I need them.
- All useful – I just don't need them.
- Yes I can get more things done.
- They help me concentrate better.

Facility

12. *Please give your opinions about: the atmosphere, comfort level, accessibility, study tables, study carrels, seating, etc. of the library.*

- Quiet comfortable surroundings; plenty of seating to sit down and study or relax.
- Comfortable, maybe a bigger library.
- They're OK.
- I use the library to study 7 days a week, anywhere from 1 ½ to 5 ½ hrs a night. I study here because I like the atmosphere, the people who work here, & the seating by the windows – it seems <the windows> to open up the room, without having to look up from what I'm reading or doing (and the chairs are comfortable without feeling to lazy…).
- What I don't like about the library is that you're studying or doing your homework when most of the cellular phones are ringing most of the time.
- Very comfortable, helpful atmosphere; seating is excellent, study tables excellent; accessibility is superior.
- Need area for refreshments while studying.
- A great atmosphere for studying, calm & friendly. Great resources and very helpful.
- Sometimes people talk to loud!!! It would be nice to have a quiet atmosphere in a place specifically designed to study in.
- It's a nice atmosphere & clerks are kind & helpful.
- I like the library; comfortable, clean, good temperature, nice people, maybe a little stark, could use more decoration &/or the study tables could have a little more to them – for comfort and appeal (some people like a little more privacy/seclusion).
- I think it's great, sometimes there's lots of study group in the library part. They should have to use rooms.
- I think the library is very comfortable & easy to use.
- Well, it's very nice and of course comfortable to study and it's great.
- Overall, very comfortable. Sometimes in the back, someone would talk loudly on a cell phone or to a friend and disturb me. But mostly, a good study place.
- Everything was great for me in the library.
- CSI athletes are loud & obnoxious, but everything else is wonderful!
- Everything is great except for the noise level occasionally. And when I come here at night many athletes seem to be hanging around, on computers etc. And they get flat out obscene. I don't know if authority hears it all, but if they did, these boys should be kicked out. Sorry, but I had to say it!!
- I enjoy studying in the library but the computers are too close together.
- Great. Sometimes no available computers. But over all it is great.
- The atmosphere in the library is very comfortable and roomy. I have never had to wait for anything and the study areas are perfect.
- Pretty quiet, very accesable, adaquite [sic] seating.
- Atmosphere is real good (excellent). Comfort level – chairs for computers is criticized (back) – hunch back syndrome. More printers please.
- Everything is good.
- Library is a good place to work on homework.
- Quiet.
- Good atmosphere. Could use some lounging couches & big comfy chairs or long visits but overall a great library.
- Everything is great, but I wish there were more math videos, because it's near impossible to rent the chapter that I need when I need it.
- Atmosphere is nice. Seating – it would be nice if comp. chairs had backs.
- Atmosphere is good, comfort level is excellent, accessibility is pretty good, study tables are great, seating is excellent.
- We need more lounging areas and the comps. should be scattered and more space from the people @ the computers.
- I like the atmosphere in the library, easy to study, quiet.
- I am sure the facilities are fine.

Facility

12. *Please give your opinions about: the atmosphere, comfort level, accessibility, study tables, study carrels, seating, etc. of the library.*

- The atmosphere is very pleasing, there are always study tables which makes it convenient, and it is always quiet.
- I think it is great!!
- Great atmosphere, quiet, comfort level is nice, accessibility and times available are great. Study tables are large, chairs are comfy. Wouldn't change a thing!
- I really like the arrangement of the library. It's very peaceful and yet it contains useful information and sources. The staff is very helpful and courteous to everyone who comes in.
- Seating is just okay, the rest is good.
- The library is very comfortable and quiet so that a person could study and concentrate.
- This is a place that everybody can feel comfortable because we can find a quiet place to study.
- It is easy to work in here.
- Its a very nice cozy environment. Its big clean easy to concentrate. I love it.
- I ♥ it! The library is a good place to be.
- I am greatful [sic] for the C.S.I. Library.
- It is good atmosphere.
- I like the CSI Library very much.
- CSI Library is pretty well managed. It has a great atmosphere to study & concentrate. At times all computers are taken, but if I wait enough I will get access to one.
- The library is a very comfortable place to get work done.
- It could use some additional computers & printers. Otherwise, the overall functions & operations of the facility appear to be running fine.
- It is great! I enjoy going to the library.
- Great library.
- The atmosphere is wonderful its comfortable to sit at a table & helpful to be quiet & also being able to sit a talk for help is great.
- Pretty good. You could use some couches etc. to just sit on the grey sitting chairs are rather uncomfortable.
- Chairs at computers are too low and need backs! A study group room with a computer for group computer work!
- I like it, its comfortable, friendly, place to study.
- Good.
- They have all suited my needs just fine. I think that the library is being run effectively.
- I love the CSI Library. Whenever I walk through the double doors of the library entrance I know I have chosen the right location for my study & research needs. The staff is friendly and the accessibility is overwhelming. I can never go wrong with any researching needs within this facility.
- I really like CSI.
- Very comfortable. Everything is great!
- I really like this place; make me feel comfortable and it's quiet, calm.
- This library is very good for studying and getting things done. It always has a quite [sic] atmosphere and seating arrangements are excellent.
- They are all very good. Beside, sometime people talk loud.
- I think that the library is good as it is. Sometime the computers are all filled up so that there is no accessibility to them but that is unavoidable. It's all good.
- It has a pleasant atmosphere. I have seen several times all the computers being used. And I have seen several times all the tables in use.
- The library is a very comfortable place to come & study. The atmosphere, accessibility, study tables, etc. are all great. Yes, it is my favorite place on campus.
- The atmosphere in the library is very comfortable. I especially like the small computer room off the side of the library. More study rooms w/ a buffet & TV would definitely add a lot!

Facility

12. *Please give your opinions about: the atmosphere, comfort level, accessibility, study tables, study carrels, seating, etc. of the library.*

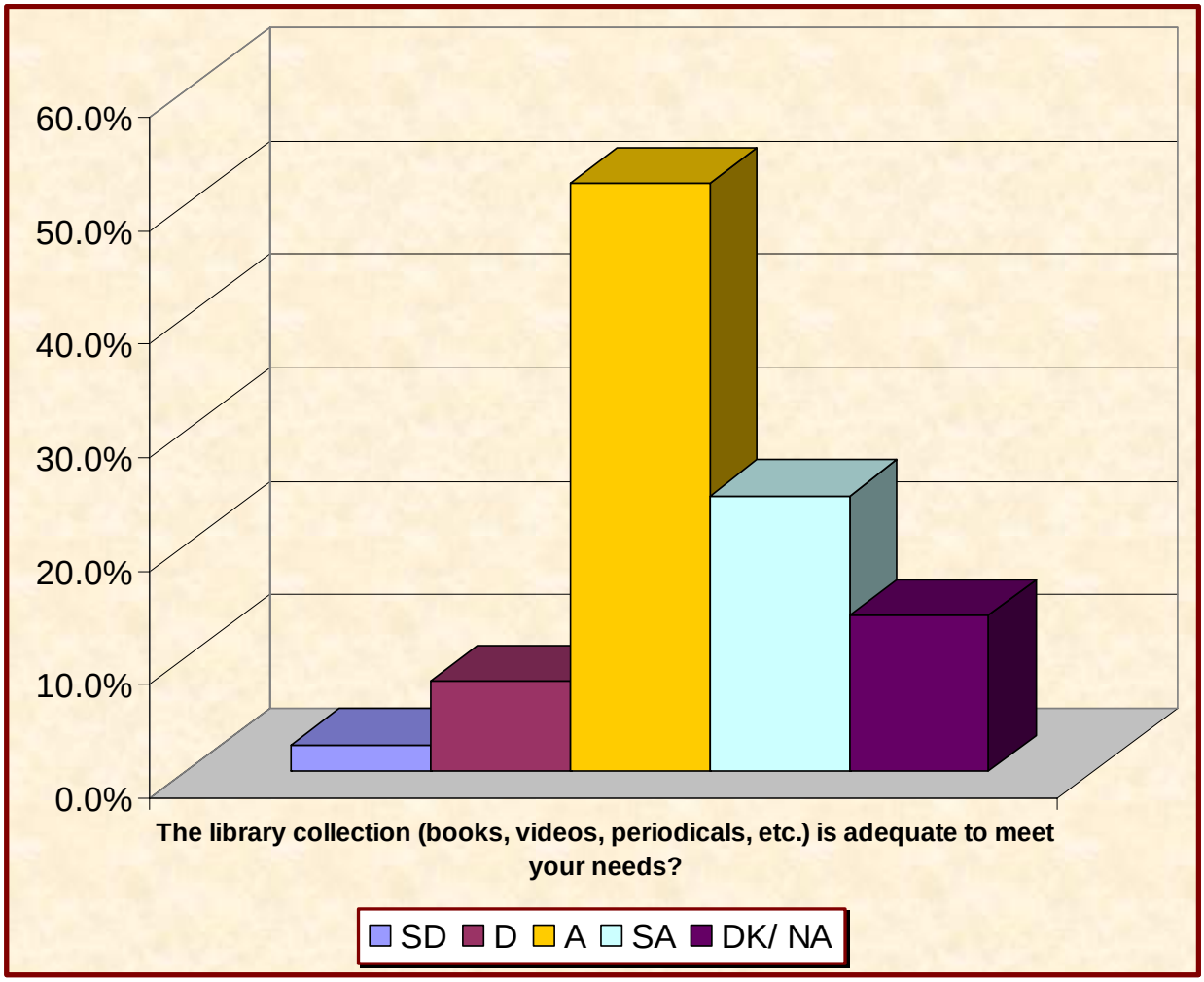
- The library has a comfortable atmosphere, it is always quiet so I can study and tables help when I need to spread things out.
- Everything is great.
- I love coming to the library to do my assignments. I feel very comfortable. It's nice and quiet, and I have access to everything I need. Thank you!
- The atmosphere is good for studying. Sometimes it gets a little loud around the study tables and carrels. There is enough room for everyone to study at a table or carrel.
- I like the atmosphere at the library it provides a good place to study. I feel like people should turn their phones on vibrate while here though and go out side or in the back to talk it would cut down on the distractions while trying to study.
- Everything fine…
- Great for studying.
- Atmosphere = nice .. except for inconsiderate people who are loud
  Comfort = nice chairs! Perfect 10!
  I would like the books to be arranged by subject .. Except 4 that, all good!

Appendix 5.5
Fall 2003 Accreditation Survey Questions #18 and #19

Question #18

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The library collection (books, videos, periodicals, etc.) is adequate to meet your needs?	2.3%	7.9%	51.8%	24.3%	13.7%	76.1%	10.2%

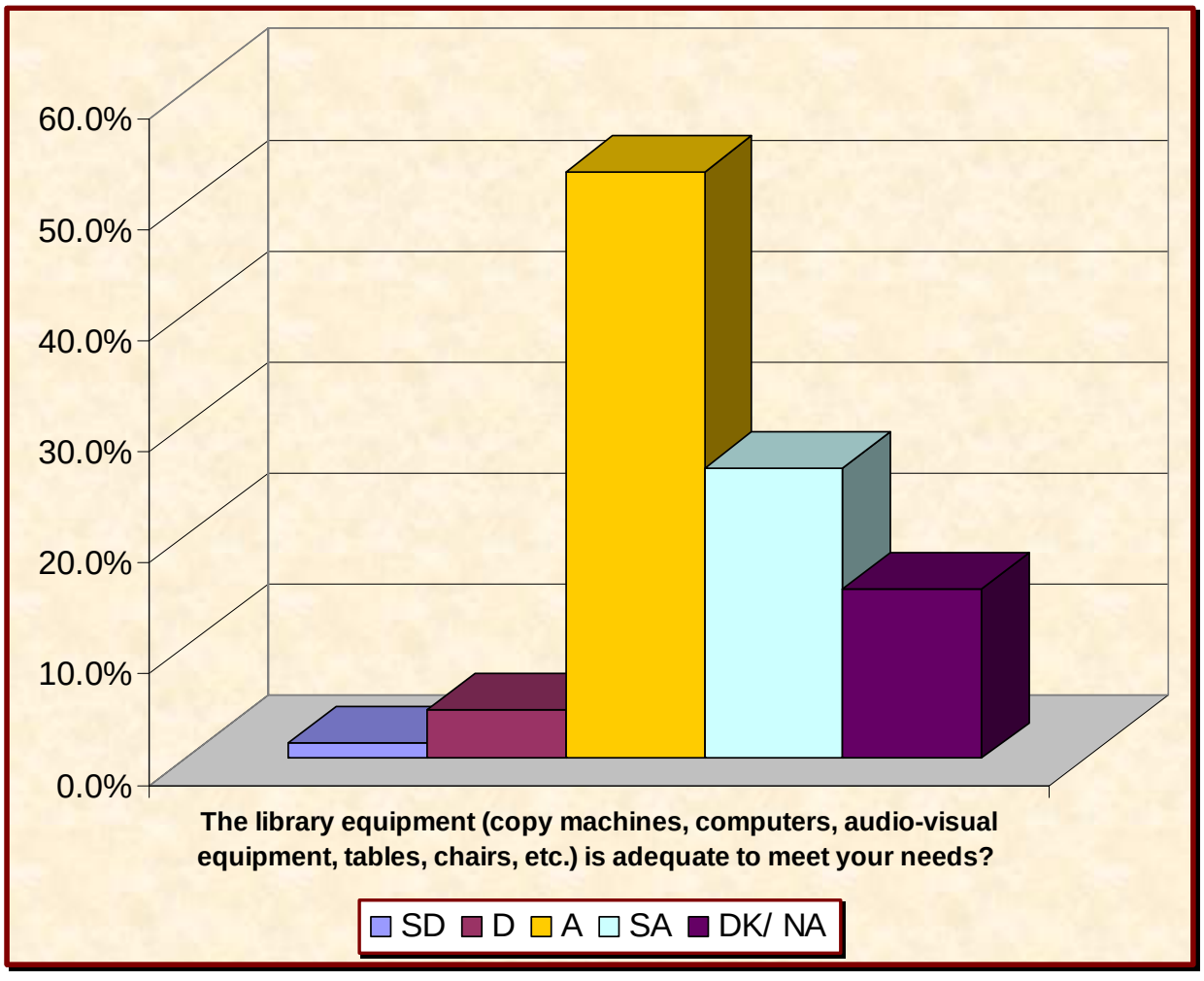
KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



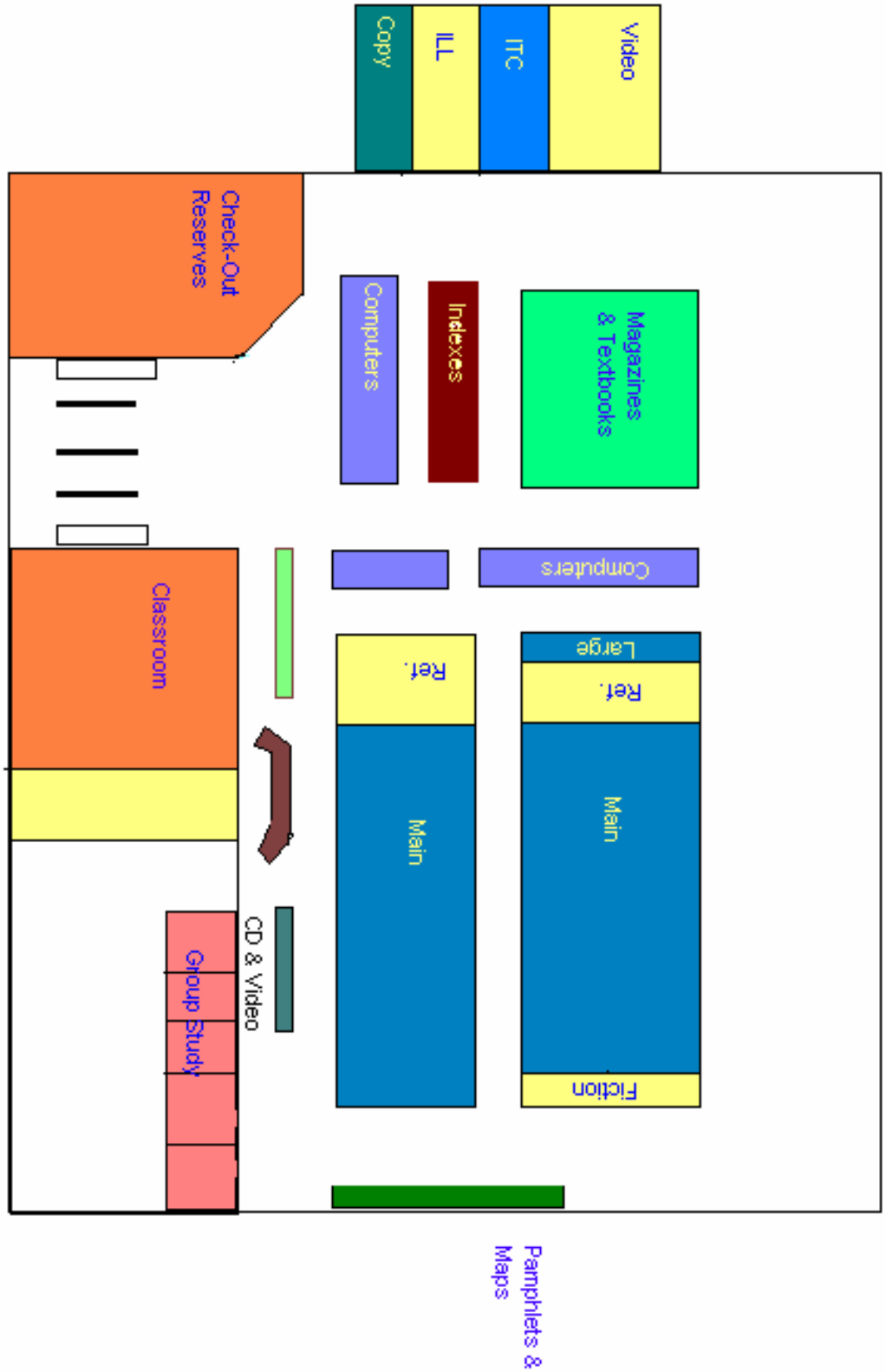
Question #19

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The library equipment (copy machines, computers, audio-visual equipment, tables, chairs, etc.) is adequate to meet your needs?	1.4%	4.4%	52.8%	26.1%	15.3%	78.9%	5.8%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



Appendix 5.6
Map of Library



Appendix 5.7
Facility Use Data

CSI LIBRARY: LIBRARY SEATINGILIBRARY USAGE (10/6/03)

The Library is a new facility constructed in 1996 with approximately 24,000 square feet of space and a total seating capacity of 268.

Computer seating	55
Special needs workstation	1
Index carrels	6
Video and special visual equipment	12
Audio carrels and Microform Reader	13
Armchair seating	25
Armchairs, current journals area	8
Study table seating	62
Study carrels	60
Group study rooms seating	26
Total Seating	**268**

A headcount is taken in the library at regular times. For the spring semester of 2003 (the latest full semester figures available at this time of writing) the busiest time of the week was mid-mornings with an average of 67 students at 10:30 a.m., and a peak count of 119 on a Friday at the same time.

Since even the record peak figure for the semester was equal to only 44% of the total seating capacity, we conclude that the library is still adequately sized to meet the goals and requirements of the library services for the students.

CSI Library
Headcount
Spring 2003 Semester
January 21 – May 16, 2003

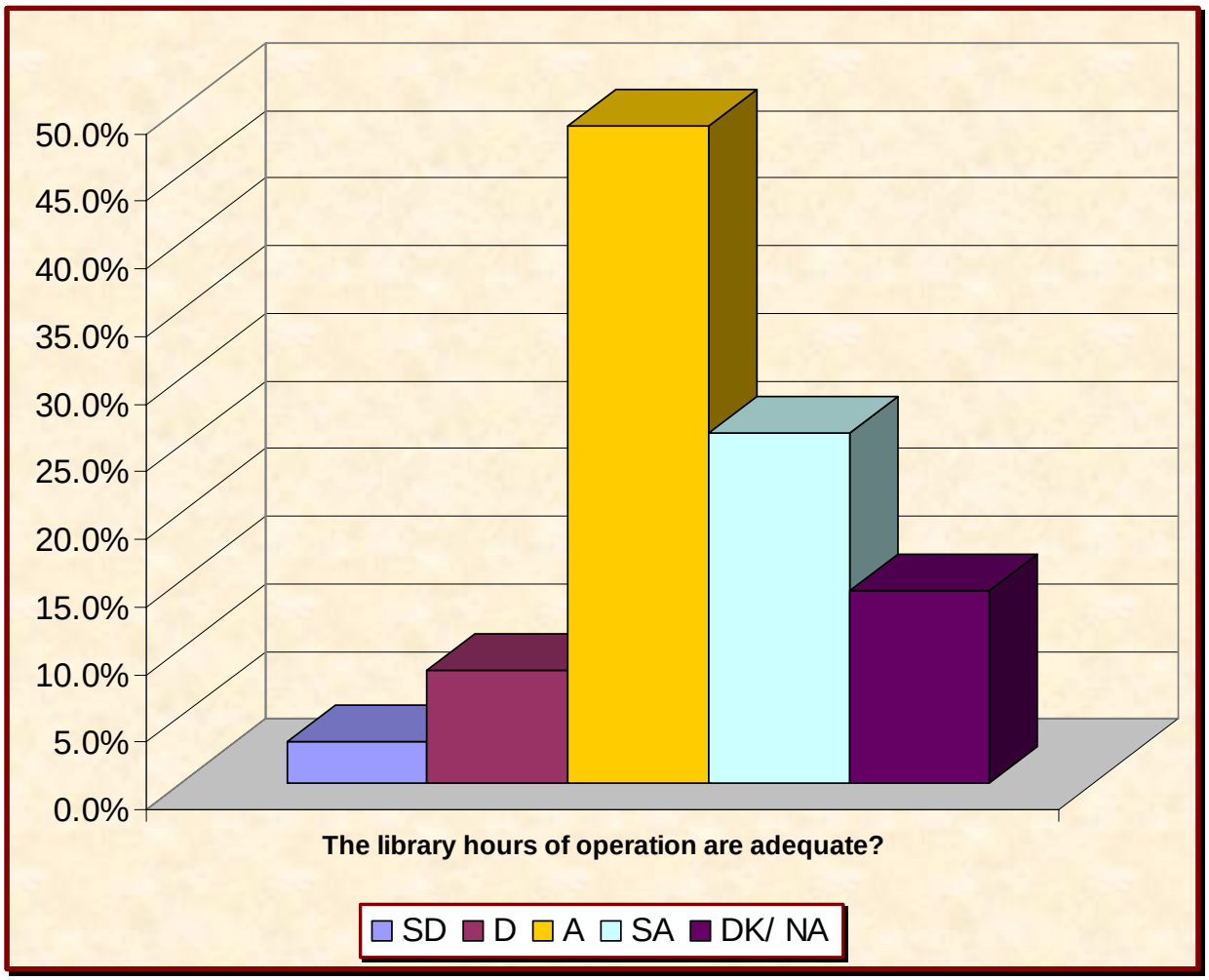
	Sunday			Monday			Tuesday			Wednesday			Thursday			Friday			Saturday			TIME AVERAGE
	Low	*Average*	*High*	*Low*	*Average*	*High*	*Low*	*Average*	*High*	*Low*	*Average*	*High*	*Low*	*Average*	*High*	*Low*	*Average*	*High*	*Low*	*Average*	*High*	
8:30				1	43	67	2	28	44	3	29	50	1	27	56	2	37	69				33
10:30				9	76	101	16	62	86	18	74	99	13	59	85	10	64	119				67
1:30	14	21	31	11	61	89	19	65	98	17	54	73	11	53	79	9	45	80	8	23	34	46
4:15				14	57	76	20	53	70	21	54	79	10	41	57	6	32	51				47
(4:45) Sat. / Sun.	8	34	59																9	24	43	29
(5:30) Friday																8	19	27				19
6:30				27	53	73	21	51	67	13	41	67	22	43	59							47
8:30				15	34	51	9	32	44	7	25	49	13	26	41							29
9:45				2	15	28	2	12	20	3	9	16	1	10	26							12
DAY AVERAGE	*11*		*45*	*11*		*69*	*13*		*61*	*12*		*62*	*10*		*58*	*7*		*69*	*9*		*39*	37
	28			**48**			**43**			**41**			**37**			**39**			**24**			37

Appendix 5.8
Fall 2003 Accreditation Survey Question #22

Question #22

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The library hours of operation are adequate?	3.0%	8.3%	48.6%	25.9%	14.2%	74.5%	11.3%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.

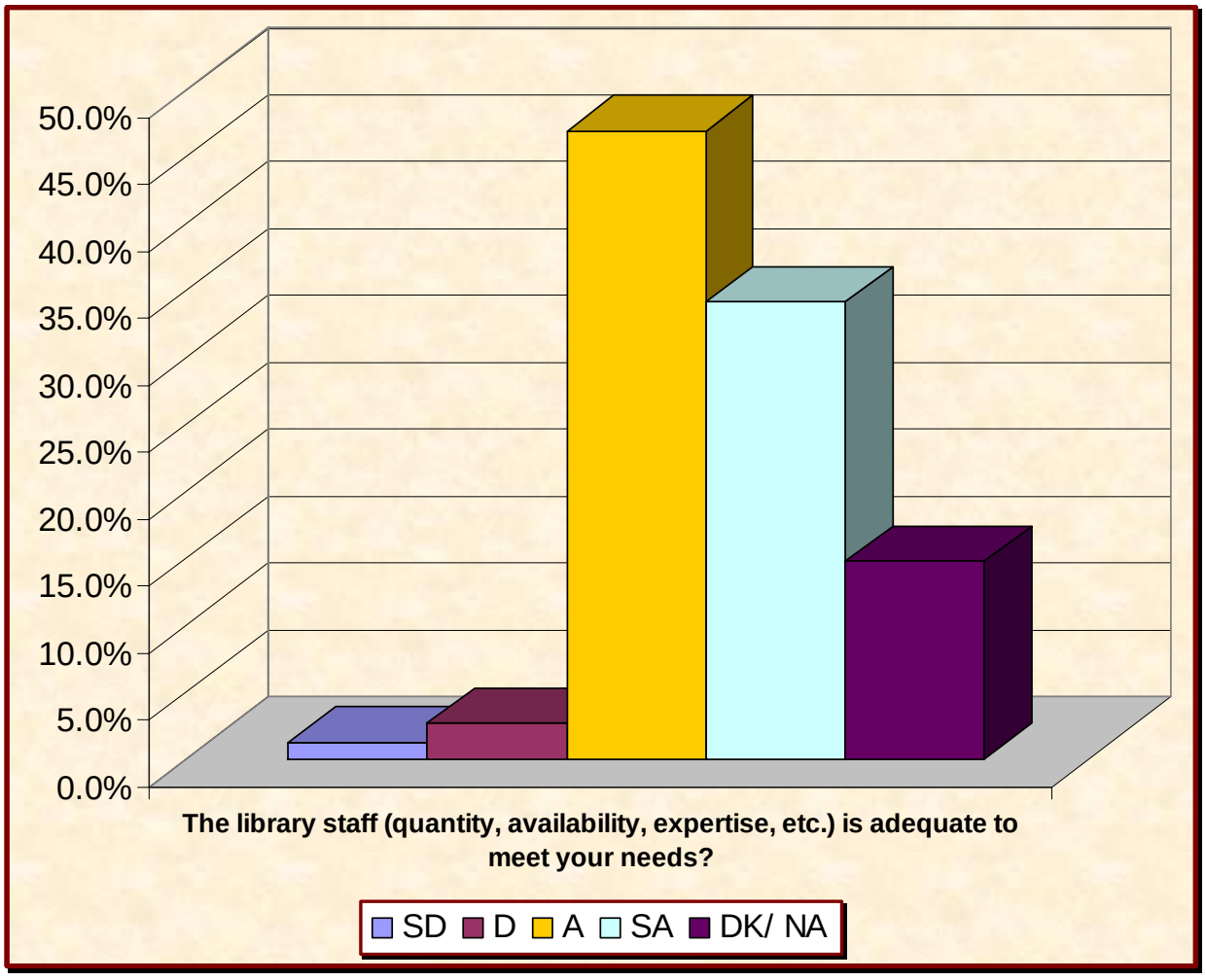


Appendix 5.9
Fall 2003 Accreditation Survey Question #20

Question #20

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The library staff (quantity, availability, expertise, etc.) is adequate to meet your needs?	1.3%	2.7%	47.0%	34.2%	14.8%	81.2%	4.0%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



Appendix 5.10
TEAMS-Elite Form

Curriculum Committee Proposal with Jenzabar EX Catalog

College of Southern Idaho

This proposal to be presented to the Curriculum Committee Chairperson ten (10) days prior to Curriculum Committee Meeting for dissemination to the committee members.

Requestor Name ..... **Request Date** .....

Department ..... **Implementation Semester** Fall 2002

Instructor .....

Contact Hours (45 hours required per term to Generate 1 Credit)

	In Cls	Hm Wk	# Hrs Per Week	# Hrs Per Semester	Check if Applicable
Lecture	15	30	#_____ Lecture	#_____ Lecture	☐ Independent Study
Lab	30	15	#_____ Lab	#_____ Lab	☐ Seminar
Clinical	45	0	#_____ Clinical	#_____ Clinical	☐ Internet Course

Action Requested (Check all that Apply for one action only)

Action	Add to Gen Ed Core	Non-Core Course	Program Requirement	Add to Catalog	Information Only
New Course Addition ☐	☐	☐	☐	☐	☐
Old Course Change* ☐	☐	☐	☐	☐	☐
Course Retirement ☐		☐	☐		☐

TEAMS Elite Catalog

***ONLY Mark the 'Chg' (change) box next to whatever is changing if this is a course change.**

Chg				Current Course		
☐	**New Course Number:**	Discipline (4 char) _____	Number (3-5 char) _____	**Number:**	Discipline (4 char) _____	Number (3-5 char) _____

Chg ☐ **New Course Title:**

Long (35 Char): _____

Short (15 Char): _____

Current Title: _____

Chg ☐ **Credit Hours:**
New credit hours: _____ **Fixed:** ☐
Current credit hours: _____ **Variable:** ☐

Chg ☐ **Repeatable:** Yes: ☐ No: ☐ Max Cr Hrs: _____
Use only if the course may be repeated and the credits accumulated. The catalog description must so state.

Chg ☐ **Enrollment Defaults:** Maximum: _____ Minimum: _____

Chg ☐ **Catalog Description:**

_____

_____

_____

_____

Chg ☐ **Instructional Method: (Check one only)**

- ☐ EX-Exam
- ☐ CC-Coop/Clinical
- ☐ IN-Individualized/Correspondence/Video Tape
- ☐ IT-Internet/Computer Network
- ☐ LB-Lab
- ☐ LC-Lecture
- ☐ TC-Telecommunications
- ☐ TV-Televised/Radio

Chg ☐ **Grade Type:**

- ☐ LT-Letter
- ☐ PF-Pass/Fail
- ☐ NG-Not Graded

Rationale for Action:

Relevance of the course (college or university parallel, occupational, community service, etc.)

New physical materials and/or personnel required (visual aids, equipment, facilities, library books, etc.)

Incomplete proposal forms will be returned to the requestor
No area of this form may be completed with 'See Attached'

Financial Impact (to be filled out by the Executive Vice President & Chief Academic Officer) ☐ Reallocation of funds ☐ New monies needed

Curriculum Committee Vote

Yes _____ # No _____ # Abstentions _____

Curriculum Committee Chairperson's Signature _____ Date _____

It is requested that the person making the proposal and the respective chairperson be available for the first curriculum committee meeting when the proposal is under discussion. A period of one month shall elapse between the first presentation to the committee and the vote on the proposal. The waiting period may be waived by a simple majority vote of the committee.

Action by the Executive Vice President & Chief Academic Officer
☐ Approved
☐ Disapproved – Reason _____

Signature of the Executive Vice President & Chief Academic Officer _____ Date _____

Note: Attach additional documentation i.e. letters of support, articulation agreements, special budget information, etc.

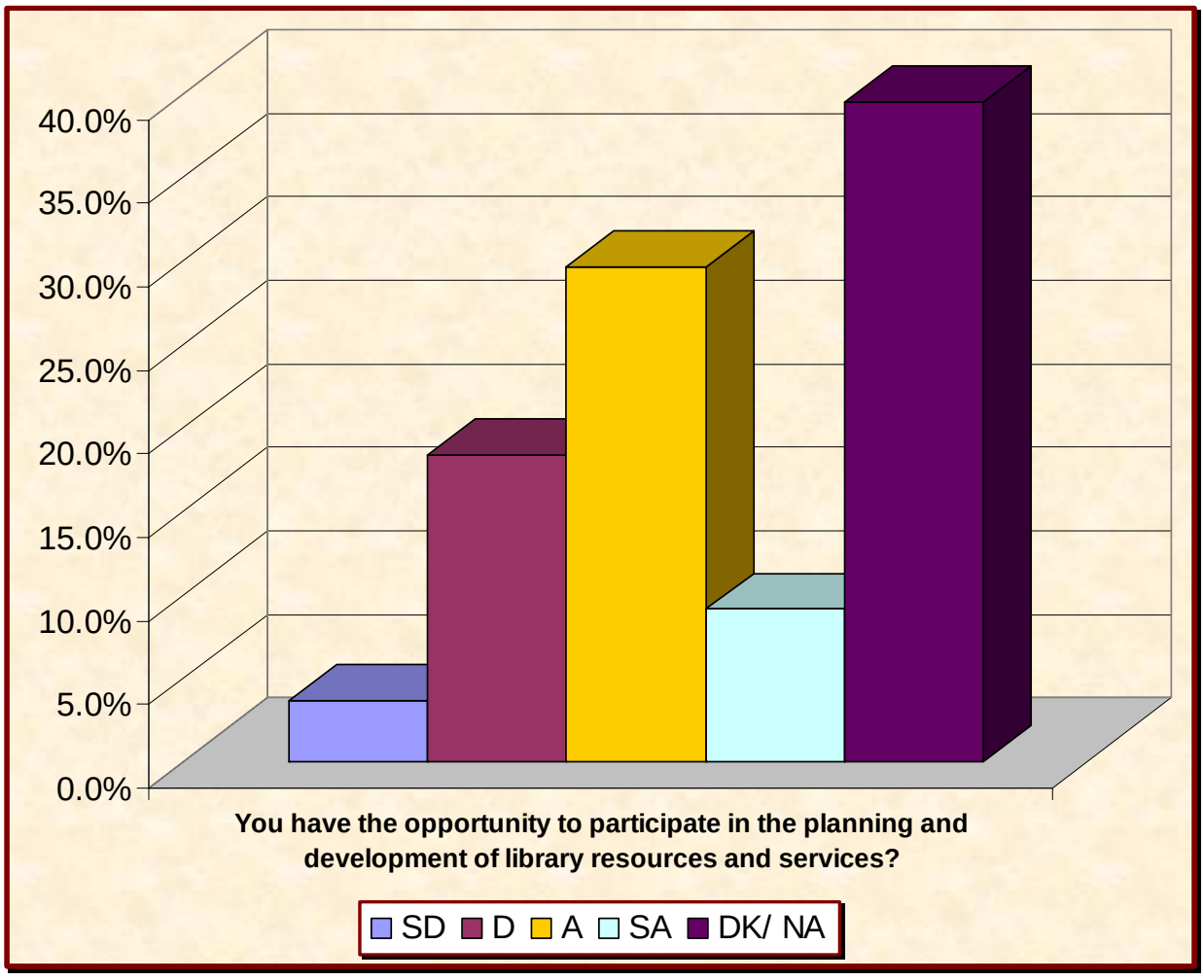
Curr Comm Prop JEX Ctlg.doc Rev 05/09/2003

Appendix 5.11
Fall 2003 Accreditation Survey Question #21

Question #21

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
You have the opportunity to participate in the planning and development of library resources and services?	3.6%	18.3%	29.6%	9.1%	39.4%	38.7%	21.9%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



Appendix 5.12
Multimedia Classroom List

Building	Room	Computer		Laptop Access	Teaching Station	Screen	Projection System		Sound System	Elmo	VCR, Video		TV (size)		Monitor
Aspen	108	Micron ClientPro CN-800	1	1	1	12' x 16' DaLite 4/02 replaced	EzPro 615H	1	Optimus Speakers		Panasonic 4H	1			
	Floater						EzPro 753	1							
	Cart	Dell	1				EzPro 610H	1							
	Floater						EzPro 753	1							
	Floater						EzPro 757	1							
	131	IBM	1												9"
			2												
	134	NO		1	1	6 ft	EzPro 750	1	no/is wired						
	139	Dell PIII 933MHz	1	1	1	7' x 7' DaLite	EzPro 610H	1	SoundTech	EV368	Panasonic	1			
	140			1	1	yes	EzPro 753	1	Pyle Pro	EV400AF	Sony	1			
	144	Micron w/flat screens	17	1	1	smart board	Epson ELP 7550	1	yes	EV400AF	Samsung	1			
	145	NO		1	1	6 ft	EzPro 750	1	no/is wired						
	150	Dell	1	1	1	smart board & 8' x 8' DaLite	EzPro 753	1	CV-Rex		yes	1			
	179			1	1	5' x 5' DaLite	EzPro 753	1	Pyle Pro		Sony	1			
	180	Dell P4	1	1	1	8' x 8' DaLite	EzPro 750	1	CV - Rex	EV400 AF	yes	1			
	181	Micron PIII 800MHz	1	1	1	wall paper	EzPro 610H	1	SoundTech	EV400 AF	Panasonic	1			
	195	Micron PIII 800MHz	1	1	1	wall paper	EzPro 610H	1	SoundTech	EV4400 AF	JVC 4H HiFi	1	RCA 48"	4	
Canyon	101	Conner Creek	1		1	wall paper	EzPro 610H	1							
	106	DELL	1	1	1	8 x 8 DaLite	EzPro 753	1	Pyle Pro	EV4400 AF	dvd/vcr	1			
	107				table		EzPro 610H	1							
	110E				1					EV 368	Quasar 4-H	1	Mitsubishi 60"	1	
	113	yes ConnerCreek PIII 667	17 2				EzPro 610H	1	Sony	EV400 AF	JVC 4H HiFi	1			Pana-sonic 9"
	115	Conner Creek PII 1GHz	21		1	7' DaLite	EzPro 610H	1	Sony	EV400 AF	JVC 4H HiFi	1			
	119	yes	1	1	1	8' x 10'	EzPro 757	1	yes	EV 368			Toshiba 60"	2	Hitachi
	122	yes			1	yes	Epson ELP5550C	1							
	123		1			5' DaLite	EzPro 753	1							
	124A		1		1	8' x 8' DaLite	EzPro 750	1	SoundTech	DT100 AF	yes	1	Zenith 40"	1	
	124B	P100 Aurora	17		1	8' x 8' DaLite	Polaroid PV211E	1					Magnavox 24"	1	
	124C		21	1	1	10' x 10'	EzPro 610H	1			Quasar 4-H	1	Quasar 24"	1	
		Computer Mart 486SX33	2												

Building	Room	Computer	Laptop Access	Teaching Station	Screen	Projection System	Sound System	Elmo	VCR, Video	TV (size)	Monitor
	126				yes	EzPro 753 1					
	128				yes	EzPro 753 1					
	130A	DELL 1		1		BoxLight CP-630i 1	yes	VID-P100	Mitsubishi 4H 1	Toshiba 48" 3	Hitachi
	135					EzPro 750 1		EV4400 AF			
	201				yes	equipment removed from room					
	202	wired to techno. then to 124E DELL		1	yes	EzPro 610H 1	Pyle Pro		Sony 1		
Desert	104a		1		yes	EzPro 750 1	CV - Rex	EV400 AF	Panasonic 1		
	104c		1			EzPro 753 1	Radio Shack	yes	yes 1		
	112	Conner Creek 7 PIII 550 MHZ (6) PIII 600 (1)		1	9' x '9 DaLite	Epson ELP 5550 1	SoundTech	EV400 AF	Mitsubishi 4H 1		
Evergreen	A05	Dell P4 1		1	yes	EzPro 750 1	Radio Shack		Panasonic 1		
	A06	Dell P4 1			5' DaLite	EzPro 753 1	Pyle Pro		Sony 1	Sony 27" 1	
	A15		1		yes	EzPro 610H 1	SoundTech		yes 1		
	A20	yes 1			6' x 6'	EzPro 610H 1	Optimus Speakers	DT100 AF	Quasar 4H 1	Sony 27" 1	
	A21	yes 2		1	6' x 8'	NEC MT 1035+ UI purchased 1	yes	DT100 AF	Magnavox 1	Toshiba 48" 1	
	A23	yes 1			10' x 10' DaLite	EzPro 610H 1			Quasar 4H 1	Quasar 24" 1	
	A24		1		6' x 6' DaLite	EzPro 610H 1			Mitsubishi 1	Sony 24" 1	
	C74	Micron PII 350 1	1	1	DaLite		outside source only	yes	JVC 4H 1	Mitsubishi 72" 1 Magnavox 27" 7	
	C93	Dell (8/2004) 24		1	DaLite	EzPro 610H 1		EV400 AF	yes 1	yes 1	
	C95	Micron PII 350		1	5' x 6' DaLite	EzPro 753 1		EV400 AF	Panasonic	Sony 27"	JVC 13"
	FND		1	1				yes	yes 1	Zenith 64" 1 Magnavox 27" 7	Panasonic
	ISBDC/ Floater					Epson ELP 5550 1					
Fine Arts	119	(projector is a floater)			10' x 10' DaLite	EzPro 610H 1	yes		ProFect 4H 1	Magnavox 24" 1	
	121						Peyvey System				
	Floater					EzPro 757 1					

Building	Room	Computer	Laptop Access	Teaching Station	Screen	Projection System	Sound System	Elmo	VCR, Video	TV (size)	Monitor
	Floater					3M MP8030 1					
Gym	104	Dell P4 1	1	1	8' x 8' DaLite	EzPro 610H 1	SoundTech	EV400 AF	ProFect 4H 1		
GRM	101	Aurora Vision 3			10' x 10' Luma	EzPro 610H 1	Pyle Pro		Quasar 1	Quasar 24" 1	
	114	1			white board	EzPro 615H 1	Koss		JVC 4H 3	Mitsubishi 24" 1	
	Conf Rm		1		smart board	EzPro 757 1			dvd/vcr 1		
						EzPro 757 1					
		Princeton Graphic System 2								Zenith 60" 1	
	201				yes	Infocus LP530 1	CV - Rex	EV4400 AF			
	210	yes 1		1					RCA 1	RCA 25" 1	
	213	Dell P4 1		1					RCA 1	RCA 25" 1	
	218	yes 1		1	10' x 10' Luma	EzPro 610H 1	no/is wired		Quasar 1		
	231	yes 1	1	1	10' x 10' Luma	Infocus LP50 1			Emerson 2 RCA 1	Emerson 25" 2 RCA 25" 1	
	232	yes 1		1	10' x 10' Luma	Epson ELP 5550 1			RCA 1	RCA 25" 1	
	233	yes 1			10' x 10' Luma	Epson ELP 5550 1	Pyle Pro	EV4400 AF	RCA 1	RCA 25" 1	
	234	HP 1		1	yes	Infocus LP530 1	CV - Rex			RCA 48" 1	Wacom
Herrett Center	Rick Allen Room	new	1		yes	Infocus LP820 1	?		yes 1		
	Library/ Conf Rm			1		EzPro 757 1					
Shields	101	yes 26	1	1	6' x 6'	EzPro 610H 1	no				
	102	Micron PIII 800MHz 1	1	1	8' x 8' DaLite	EzPro 757 1	SoundTech	EV400 AF	yes 1		
	103	DELL 9/04 1	1	1		EzPro 753 1	SoundTech		yes 1		
	108	DELL 8/02		1	yes	Polaroid PV235 1	no/is wired		Emerson 1	Emerson 25" 1	
	109	Dell 01/03 1 Kramer Switch	1	1	8 x 8 DaLite	Polaroid PV235 1	no/is wired		Quasar/on tv cart and one with projector unit 2	Mitsubishi 25" 1	
	113	NO	1	1	yes	EzPro 750 1	no/is wired				
	114	NO	1	1	yes	EzPro 750 1	no/is wired				
	115	GreenerValley 1/0 1	1	1	10' x 10' DaLite	EzPro 610H 1	Bose	EV400 AF	? 1		Sony
	116	GreenerValley 1/0 1	1	1	10' x 10' DaLite	EzPro 610H 1	Bose	EV400 AF	Panasonic 4H 1		Sony
combine rooms	117	Dell 1	1	1	yes	EzPro 750 1	Pyle Pro		Panasonic 1		
	118	Micron PIII 800MHz 1	1	1	yes	EzPro 610H 1	SoundTech	EV400 AF	Panasonic 1		

Building	Room	Computer	Laptop Access	Teaching Station	Screen	Projection System	Sound System	Elmo	VCR, Video	TV (size)	Monitor
	201				yes	EzPro 610H 1					
	203	Conner Creek 1	1	1	yes	EzPro 753 1			RCA 1	Magnavox 25" 1	
12/2003	204	Dell 1	1	1		EzPro 753 1	SoundTech		yes 1		
	207	yes 1	1								Wacom
	208	Dell P4 1			8' x 8' DaLite				Panasonic 4H 1	Mitsubishi 38" 1	
	209	Dell 1	1	1					JVC 4H 1	Zenith 60" 4	Aim
	210	yes 1	1	1	yes	EzPro750 1	CV - Rex		yes		
	211	Conner Creek 550 24		1	wall paper	Polaroid 235 1					
	214		1	1	8' x 10'	EzPro 610H 1	Pyle Pro		yes 1		
	215	DELL P4	1	1	yes	Epson ELP 5550 1	SoundTech	wired	yes 1		
	216	Conner Creek 1		1	8' x 8' DaLite	EzPro753 1	Pyle Pro		GE 1		
	223	Micron ClientPro CN-800	1	1	8 x 8 DaLite	1 EzPro 610H	SoundTech	wired	yes 1		
	224	Dell (8/2004) 1		1	yes	EzPro 757 1			yes 1		
Floater - B. Eberlein						HP XB31 1					
Taylor	Admin					EzPro 610H 3					
	Shopbell					Infocus LP500 1		EV400 AF			
	247	Dell laptop	1		8 x 8 DaLite	EzPro 756 1		overhead		27" w/DVD 1	
	248				8 x 8 DaLite			overhead			
	277				12 x 12 manual						
	Student Services					InFocus LP530 1					
	"					EzPro 610H 1					
	"					EzPro 753 1					
Teaching/Learning Center		Micron 866MHz 1		1	smart board	EzPro 615H 1	SoundTech		yes 1		
	Info Tech	spare				Infocus LP50 1					
	"					EzPro 615H 1					
Instructional 10/02		spare (T3 purchase)				EzPro 750 1					
		spare (Taylor 123)									
Burley Center	floaters					Polaroid PV235 1					
	floater					EzPro 753 1					
Instructional 10/02						EzPro 750 1					
	A7	yes 1	1	1	yes	EzPro 610H 1	SoundTech	EV400 AF	Panasonic 1		
10/2004 to be built		Dell 9/04 1	1	1	8' x 8' DaLite	EzPro 757 1	Pyle Pro	EV4400 AF	Panasonic VCR/DVD 1		
	B14	Conner Creek 1	1	1	yes	EzPro 757 1	SoundTech		JVC/stereo 1		
CND					yes	Polaroid PV211E 1		EV400 AF		yes 1	

Building	Room	Computer	Laptop Access	Teaching Station	Screen	Projection System		Sound System	Elmo	VCR, Video	TV (size)	Monitor
Dorm		equipment installed in RA Office			10' x 10' DaLite	EzPro 753	1	SoundTech		dvd and vcr 1		
Hailey Center	floater					EzPro 753	1					
	computer lab			1		EzPro 753	1					
	Telcom Rm			1		EzPro 753	1	SoundTech	EV400AF	yes 1	27" Thomson - Wilson Bates 2	
Gooding Center	Telcom Rm								EV400AF		52" - Costco 2	
Micron - Boise						EzPro 753	1					

Ron Shopbell - floaters -- apprentice program EzPro 610H 5

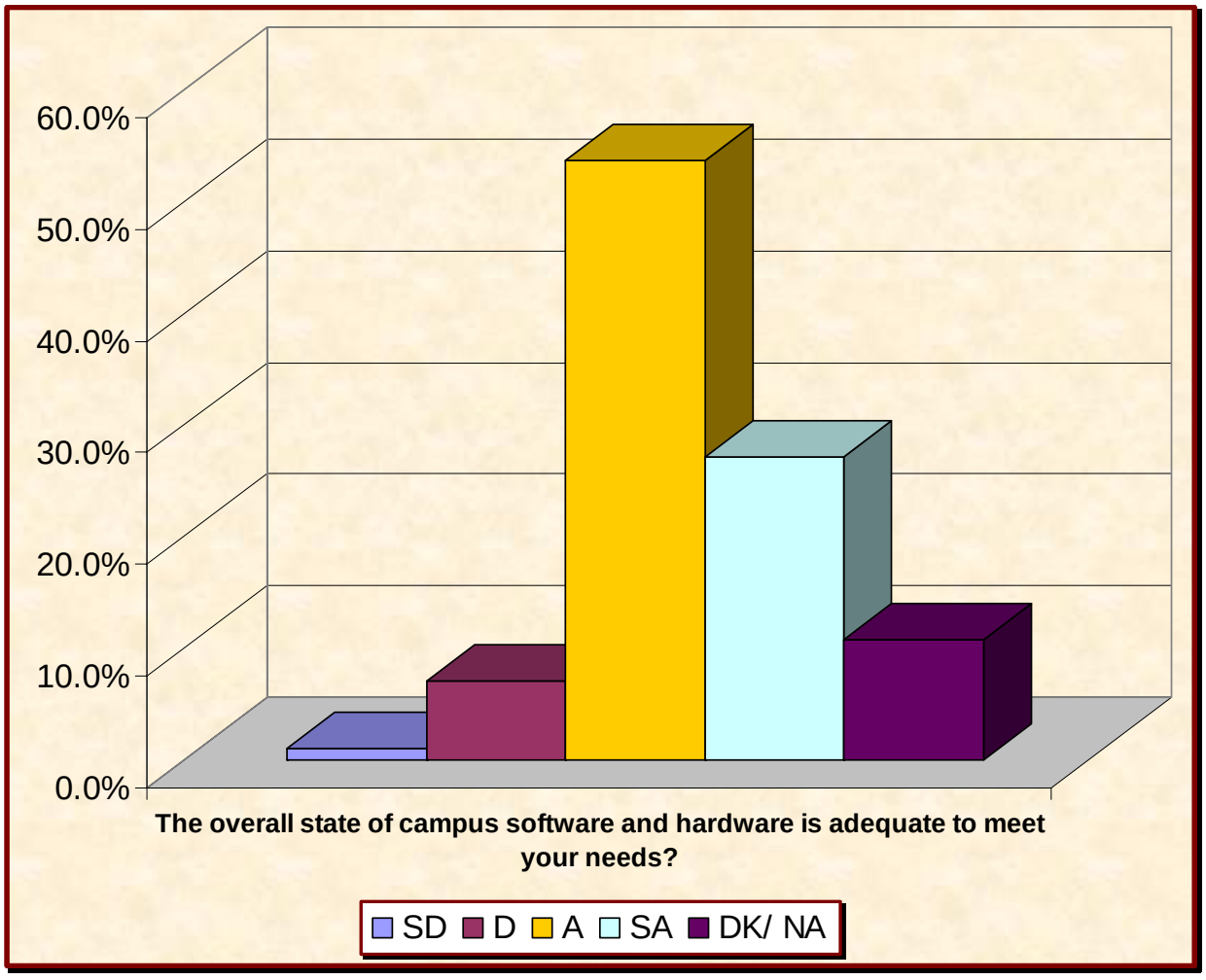
TOTAL	233	47	64		111					69		53

Appendix 5.13
Fall 2003 Accreditation Survey Question #24

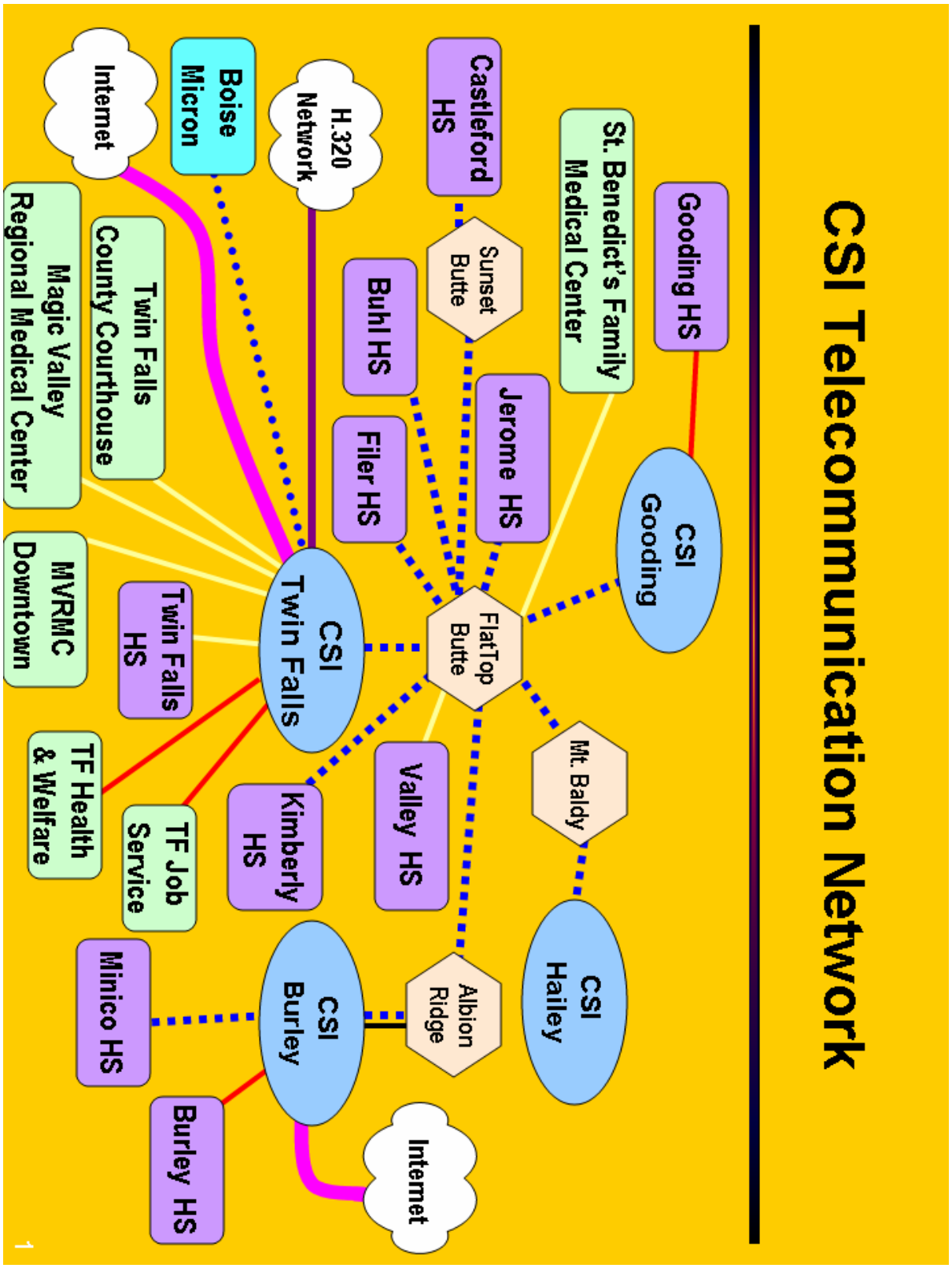
Question #24

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The overall state of campus software and hardware is adequate to meet your needs?	1.1%	7.1%	53.8%	27.2%	10.8%	81.0%	8.2%

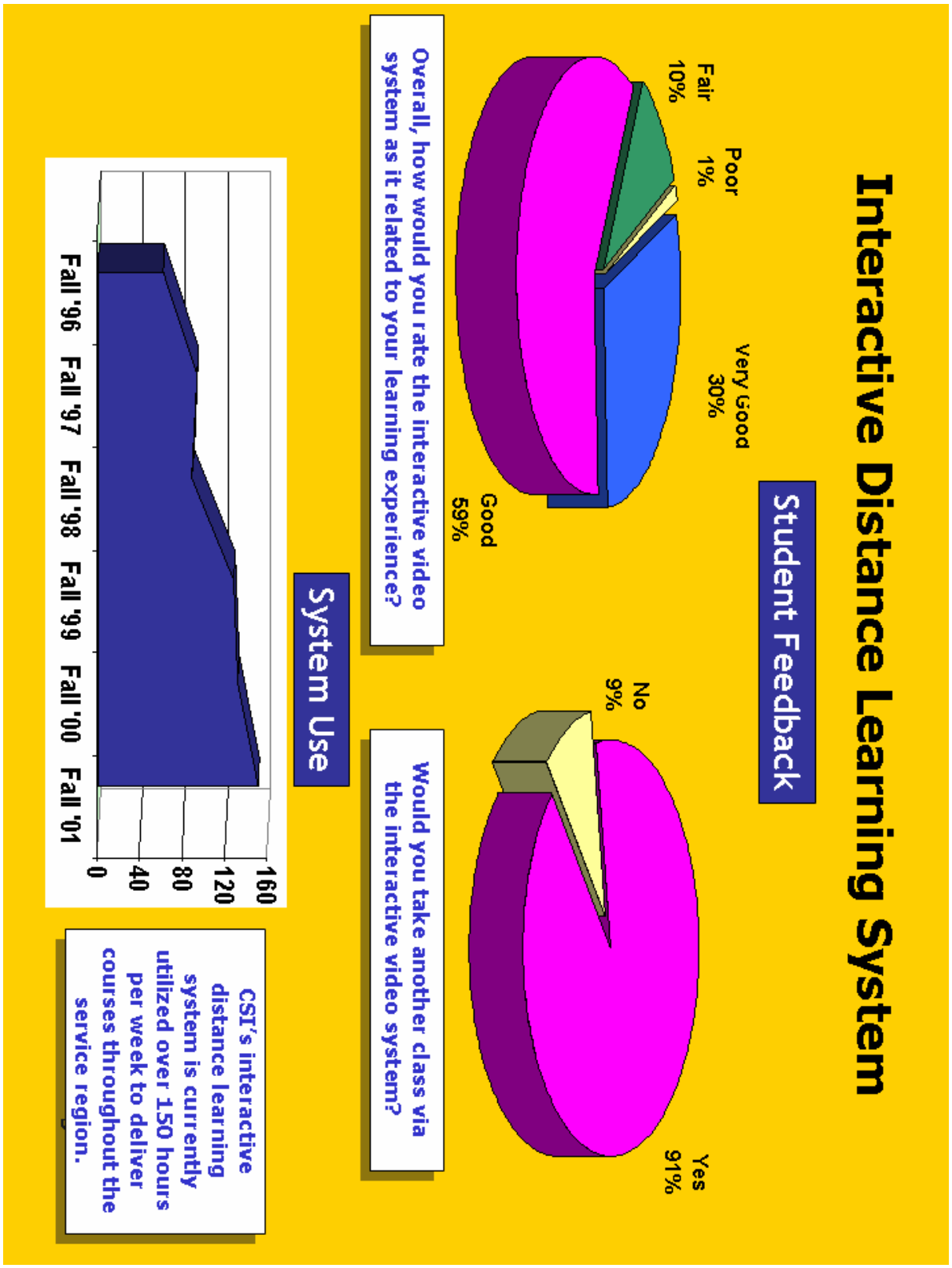
KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



Appendix 5.14
Telecommunication System



Appendix 5.15
Telecommunication Satisfaction Survey



Responses from Students at CSI Sites

		Typically On-Site with Instructor?				Total	
		Yes		No			
		Count	Percent	Count	Percent	Count	Percent
Overall Impression of Interactive Video System	Very Good	17	22.7%	11	16.4%	28	19.6%
	Good	51	68.0%	37	55.2%	89	62.2%
	Fair	7	9.3%	15	22.4%	22	15.4%
	Poor			4	6.0%	4	2.8%
Interaction with Instructor	Very Good	43	57.3%	15	22.7%	58	40.8%
	Good	27	36.0%	37	56.1%	65	45.8%
	Fair	5	6.7%	11	16.7%	16	11.3%
	Poor			3	4.5%	3	2.1%
Interaction with Students at Other Sites	Very Good	8	10.8%	6	9.1%	14	10.0%
	Good	31	41.9%	12	18.2%	43	30.7%
	Fair	28	37.8%	21	31.8%	49	35.0%
	Poor	7	9.5%	27	40.9%	34	24.3%
Satisfied with Ability to Hear Instructor?	Yes	75	98.7%	60	89.6%	136	94.4%
	No	1	1.3%	7	10.4%	8	5.6%
Materials Available When Promised?	Yes	70	92.1%	43	66.2%	114	80.3%
	No	6	7.9%	22	33.8%	28	19.7%
Would Take Another Class on Interactive System?	Yes	63	84.0%	47	75.8%	110	79.7%
	No	12	16.0%	15	24.2%	28	20.3%
Total		**76**	**100.0%**	**67**	**100.0%**	**144**	**100.0%**

Responses from Students at High School Sites

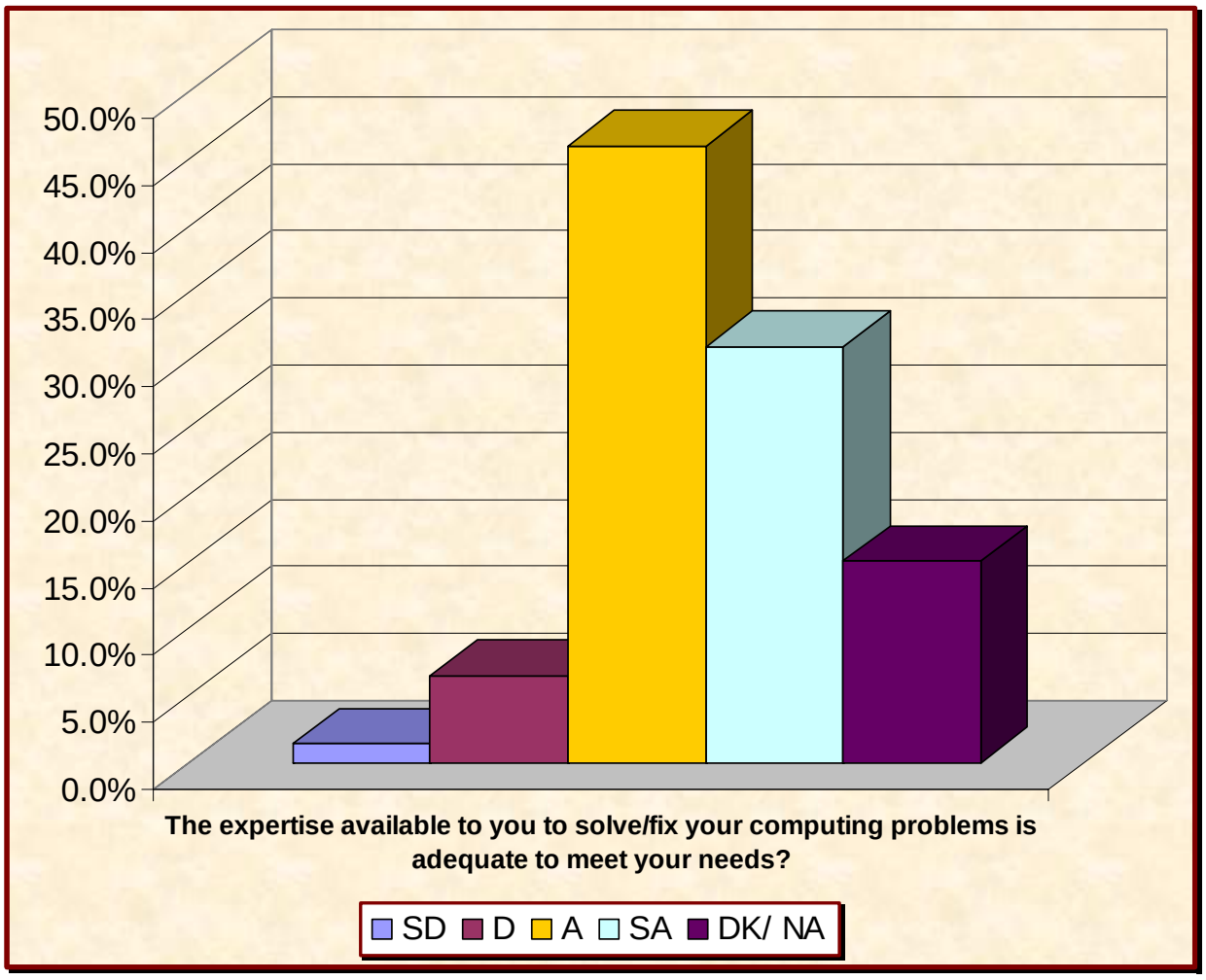
		Typically On-Site with Instructor?				Total	
		Yes		No			
		Count	Percent	Count	Percent	Count	Percent
Overall Impression of Interactive Video System	Very Good	17	28.3%	3	7.7%	20	20.2%
	Good	40	66.7%	9	23.1%	49	49.5%
	Fair	3	5.0%	24	61.5%	27	27.3%
	Poor			3	7.7%	3	3.0%
Interaction with Instructor	Very Good	49	81.7%	6	15.4%	55	55.6%
	Good	11	18.3%	13	33.3%	24	24.2%
	Fair			17	43.6%	17	17.2%
	Poor			3	7.7%	3	3.0%
Interaction with Students at Other Sites	Very Good	5	8.3%	1	2.6%	6	6.1%
	Good	25	41.7%	5	12.8%	30	30.3%
	Fair	19	31.7%	17	43.6%	36	36.4%
	Poor	11	18.3%	16	41.0%	27	27.3%
Satisfied with Ability to Hear Instructor?	Yes	59	98.3%	16	41.0%	75	75.8%
	No	1	1.7%	23	59.0%	24	24.2%
Materials Available When Promised?	Yes	60	100.0%	25	64.1%	85	85.9%
	No			14	35.9%	14	14.1%
Would Take Another Class on Interactive System?	Yes	57	95.0%	23	62.2%	80	82.5%
	No	3	5.0%	14	37.8%	17	17.5%
Total		**60**	**100.0%**	**39**	**100.0%**	**99**	**100.0%**

Appendix 5.16
Fall 2003 Accreditation Survey Question #25

Question #25

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The expertise available to you to solve/fix your computing problems is adequate to meet your needs?	1.4%	6.5%	46.0%	31.0%	15.0%	77.0%	7.9%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



Appendix 5.17
CSI Computer Systems Acceptable Use Policy

Computer Systems Acceptable Use Policy

October 27, 1995
Modified: July 18, 2003
Review by the CSI Computer Committee: January 14, 2000

This policy is designed to guide students, faculty, and staff in the acceptable use of computer and information systems and networks provided by the College of Southern Idaho (CSI).

Guiding Principles

The CSI community is encouraged to make innovative and creative use of information technologies in support of education and research. Access to computer systems and networks owned or operated by College of Southern Idaho imposes certain responsibilities and obligations and is granted subject to college policies, and local, state, and federal laws. Acceptable use always is ethical, non-offensive, reflects academic honesty, and shows restraint in the consumption of shared resources. It demonstrates respect for intellectual property, ownership of information, system security mechanisms, and individuals' rights to privacy and to freedom from intimidation and harassment.

Acceptable Use Guidelines

In making acceptable use of resources the College expects that you will:

- use resources only for authorized purposes.
- use resources for educational-related course work, research projects, or department activity.
- protect your user id and system from unauthorized use. You are responsible for all activities on your user id or that originate from your system.
- access only information that is your own, that is publicly available, or to which you have been given authorized access.
- use only legal versions of copyrighted software in compliance with vendor license requirements.
- be considerate in your use of shared resources. Refrain from monopolizing systems, overloading networks, degrading services, or wasting computer time, connect time, disk space, printer paper, manuals, or other resources.

In making acceptable use of resources the College expects that you will not:

- use another person's system, user id, password, files, or data without permission.
- use computer programs to decode passwords or access control of information.
- attempt to circumvent or subvert security measures.
- connect or use unauthorized or personal equipment on CSI networks.
- engage in any activity that might be harmful to systems or to any information stored thereon, such as creating or propagating viruses, disrupting services, or damaging files.
- use CSI systems to access or distribute what could be considered offensive, abusive, pornographic, threatening or libelous material.
- use CSI systems for commercial or partisan political purposes, such as using electronic mail to circulate advertising for products or for political candidates.
- make or use illegal copies of copyrighted software, store such copies on CSI systems, or transmit them over CSI networks.
- use mail or messaging services to harass or intimidate another person, for example, by broadcasting unsolicited messages, by sending unwanted mail, or by using someone else's name or user id.

- waste computing resources, for example, by intentionally placing a program in an endless loop, printing excessive amounts of paper, or sending chain letters.
- use the College's systems or networks for personal gain, for example, by selling access to your user id or to CSI systems or networks, or by performing work for profit with CSI resources in a manner not authorized by the college.
- play games using any of the College's computers or networks, unless for instructional purposes as specifically assigned by a professor.
- engage in any other activity that does not comply with the Guiding Principles presented above.

Procedures and Sanctions

Individuals using computer systems owned by the College of Southern Idaho do so subject to applicable laws and CSI policies. College of Southern Idaho disclaims any responsibility and/or warranties for information and materials residing on non-CSI systems or available over publicly accessible networks. Such materials do not necessarily reflect the attitudes, opinion, or values of College of Southern Idaho, its faculty, staff or students.
Notice is hereby given that there are no facilities provided by the College for guarantee of confidential files. CSI staff may have the ability to view all messages and files of any user. However, it is not the routine policy of the staff to view others' files, and the intention is to keep files private, even though such privacy cannot be guaranteed.
Violations, or apparent violations of this policy will be referred to the Office of Instruction and Computer Center as appropriate. Persons found to be in violation of this policy are subject to the full range of sanctions, including the loss of computer or network access privileges, disciplinary action, dismissal from the College, and legal action.
The College of Southern Idaho considers any violation of acceptable use principles or guidelines to be a serious offense and reserves the right to copy and examine any files or information resident on CSI systems allegedly related to unacceptable use, and to protect its network from systems and events that threaten or degrade operations. Violators are subject to disciplinary action as prescribed in the student's College Code of Conduct and the student and employee handbooks. Offenders also may be prosecuted under laws including (but not limited to) the Communications Act of 1934 (amended), the Privacy Protection Act of 1974, the Computer Fraud and Abuse Act of 1986, the Computer Virus Eradication Act of 1989, Interstate Transportation of Stolen Property, the Electronic Communications Privacy Act, and Idaho computer crime laws as specified in Idaho Code, Section 2201. Access to the text of these laws is available in the reference section of the College of Southern Idaho library.

Appeals

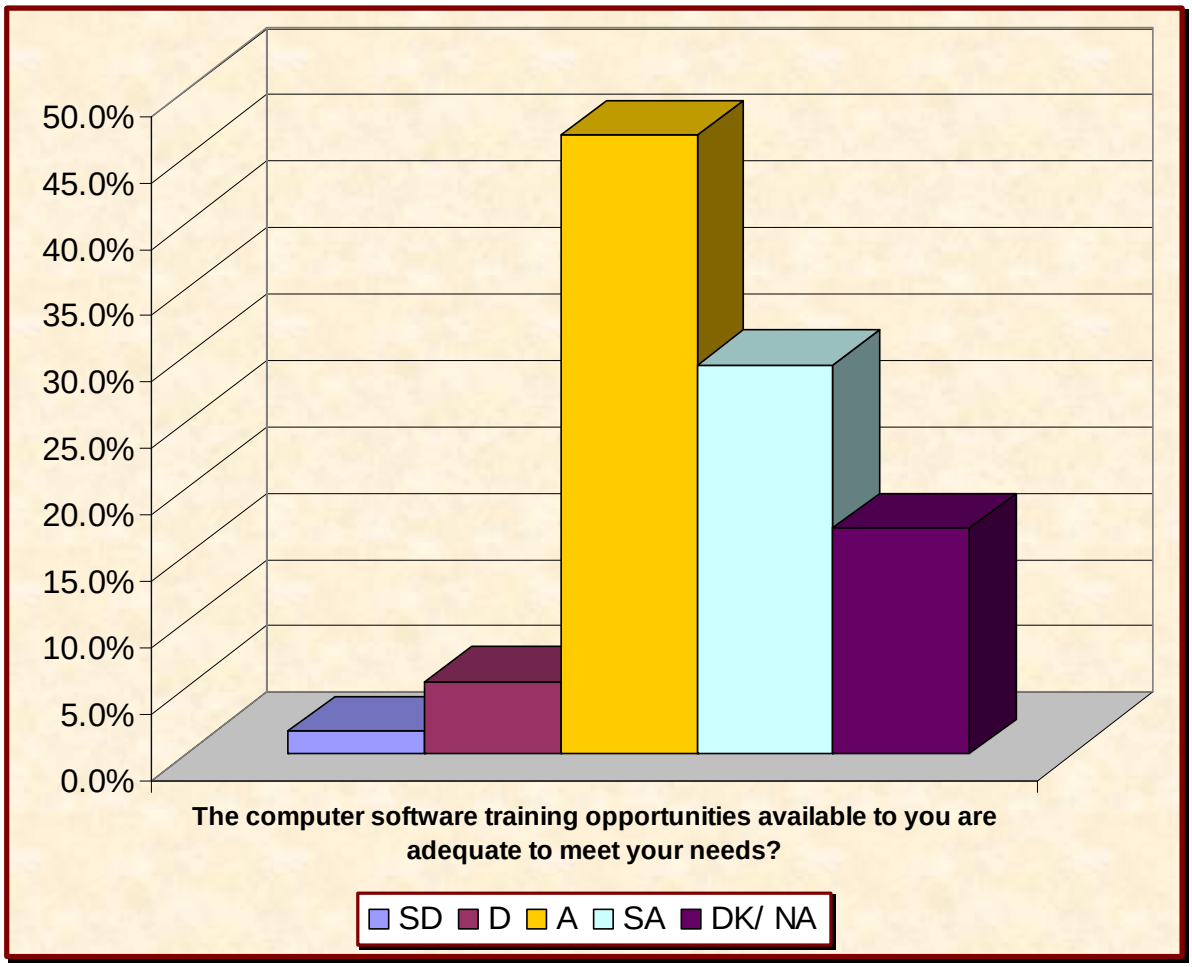
Appeals should be directed through the existing appeals and problem solving procedures.

Appendix 5.18
Fall 2003 Accreditation Survey Questions #23, #24, #25 and #26

Question #23

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The computer software training opportunities available to you are adequate to meet your needs?	1.7%	5.4%	46.6%	29.3%	17.0%	75.9%	7.1%

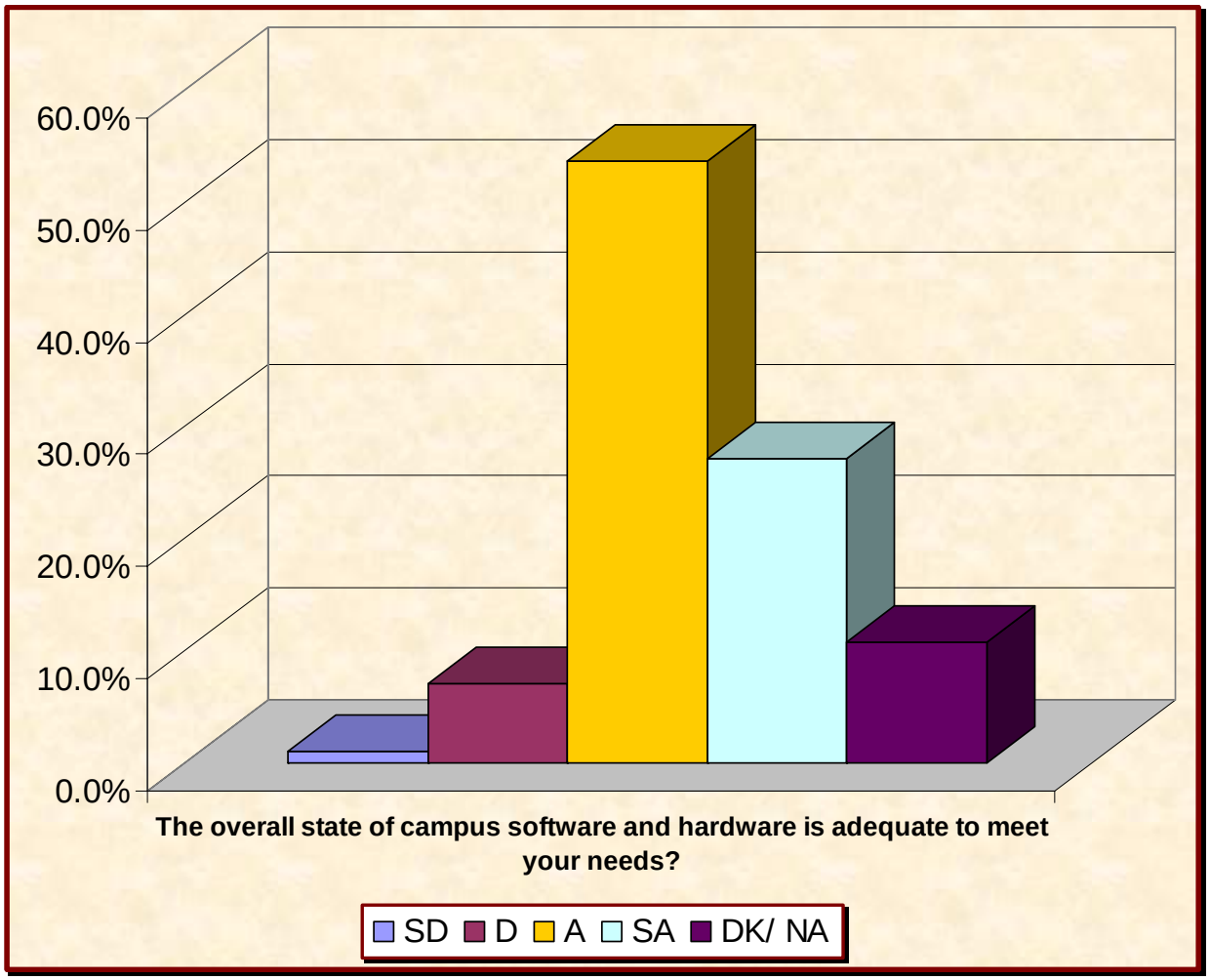
KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



Question #24

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The overall state of campus software and hardware is adequate to meet your needs?	1.1%	7.1%	53.8%	27.2%	10.8%	81.0%	8.2%

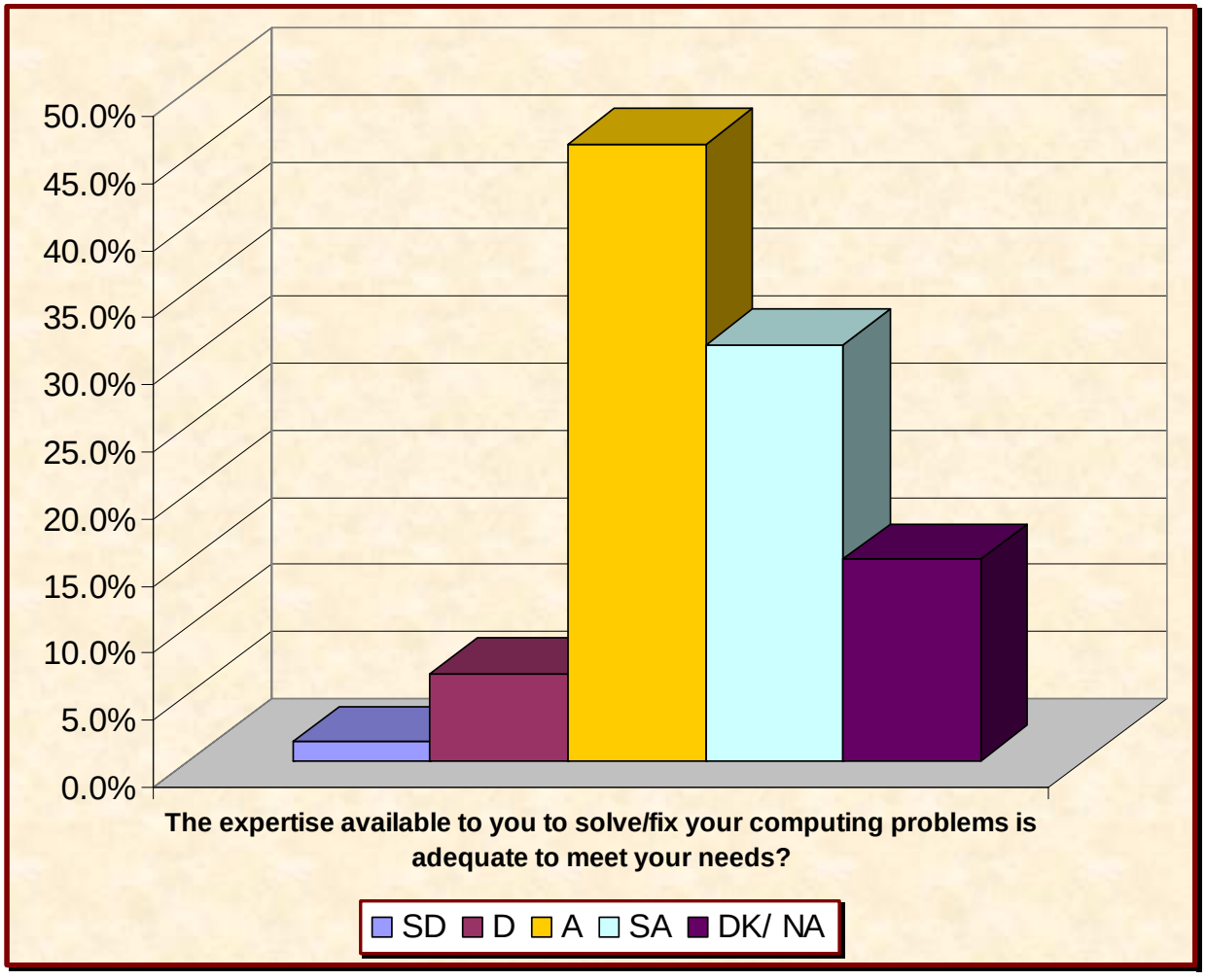
KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



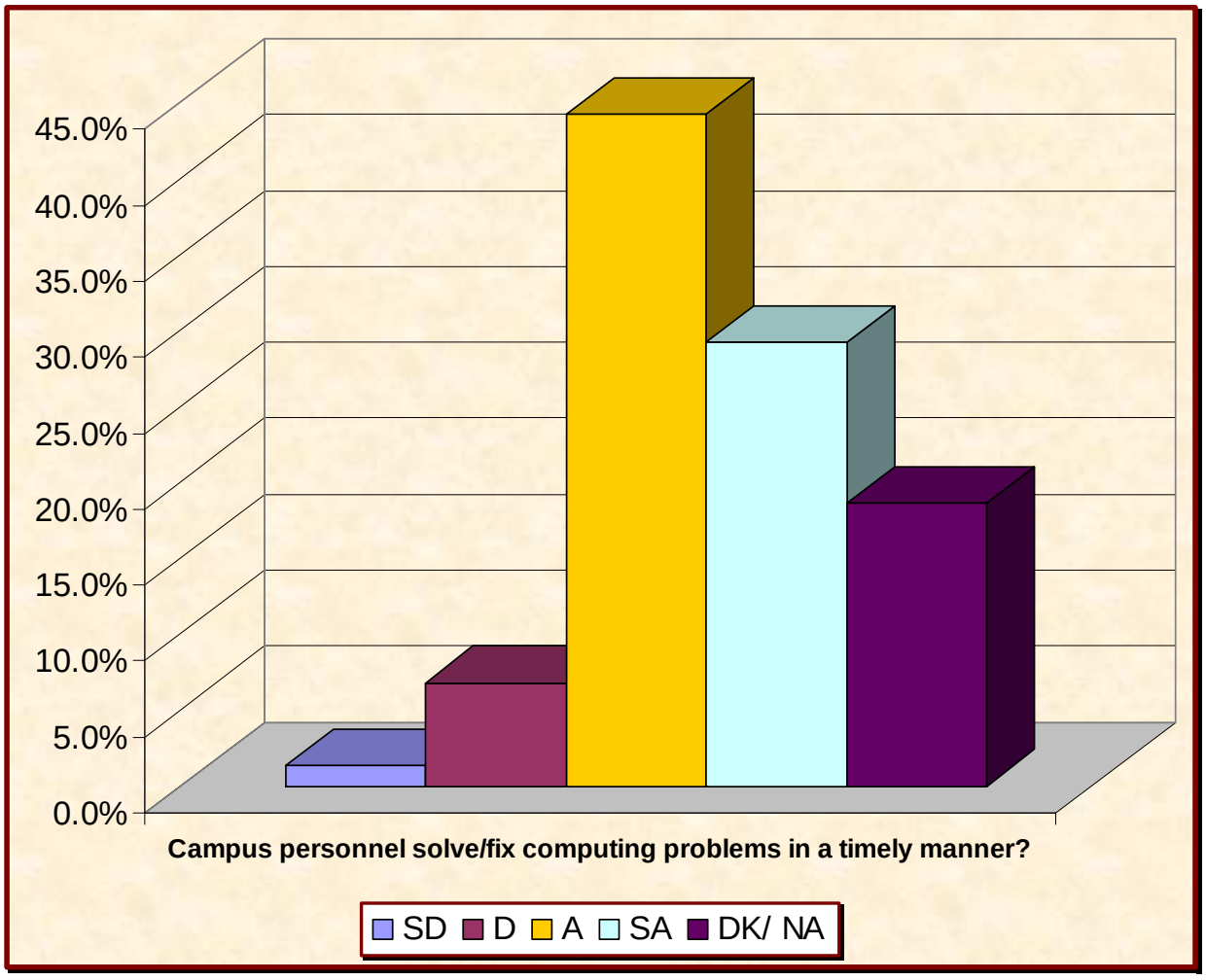
Question #25

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
The expertise available to you to solve/fix your computing problems is adequate to meet your needs?	1.4%	6.5%	46.0%	31.0%	15.0%	77.0%	7.9%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.



Question #26

Would you agree that:	Total					Total Percent in Agreement	Total Percent in Disagreement
	SD	D	A	SA	DK/ NA		
Campus personnel solve/fix computing problems in a timely manner?	1.3%	6.8%	44.2%	29.2%	18.6%	73.4%	8.1%

KEY: SD=Strongly Disagree D=Disagree A=Agree SA=Strongly Agree DK/NA=No Opinion/Does Not Apply.
Includes responses from fall 2003 survey of students, faculty, staff and administration.