

**AGENDA**

**Board of Trustees**

Laird Stone, Chair  
Jan Mittleider  
Jack Nelsen  
Anna Scholes  
Scott McClure

**CSI Mission Statement:**

To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

**Board Mission Statement:**

The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

- |   |  |
|---|--|
| <b>I. CALL TO ORDER</b>   | <b>Chairman Stone</b><br>3:00PM/President’s Board Room |
| <b>II. RECESS TO EXECUTIVE SESSION</b><br><i>Motion to convene in Executive Session</i> | <b>Chairman Stone</b>                                  |
| <b>III. RECONVENE REGULAR MEETING</b>   | <b>Chairman Stone</b><br>4:00PM/Taylor Bldg Room 276   |
| <b>IV. APPROVAL OF MEETING AGENDA</b>   | <b>Chairman Stone</b>                                  |
| <b>V. STUDENT/FACULTY/STAFF ACHIEVEMENTS</b>  | <b>President Fisher</b>                                |
| <b>VI. MINUTES &amp; BUSINESS REPORTS</b>   |  |
| <b>Approval of Minutes</b>  | <b>Jeff Harmon</b>                                     |
| June 21, 2022   |  |
| <b>Approval of Treasurer’s Report</b>   | <b>Jeff Harmon</b>                                     |
| <b>VII. OPEN FORUM</b>  | <b>Chairman Stone</b>                                  |
| <b>VIII. UNFINISHED BUSINESS</b>  |  |
| <b>IX. NEW BUSINESS</b>   |  |
| <b>Action Items</b>   |  |
| 1. Head Start/Early Head Start Report   | <b>Ruby Allen</b>                                      |
| <b>Information Items</b>  |  |
| 1. Annual Enrollment Report Update  | <b>Chris Bragg</b>                                     |
| 2. Admissions / Bridge to Success Update  | <b>Jonathan Lord/Polly Hulseley</b>                    |
| 3. DRAFT Board of Trustees Master Document Review                                       | <b>President Fisher</b>                                |
| 4. Trustee Election   | <b>Jeff Harmon</b>                                     |
| <b>X. PRESIDENT’S REPORT</b>  | <b>President Fisher</b>                                |
| <b>XI. REMARKS FOR THE GOOD OF THE ORDER</b>  | <b>Chairman Stone</b>                                  |
| <b>XII. ADJOURNMENT</b>   | <b>Chairman Stone</b>                                  |

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**I. CALL TO ORDER**

**Chairman Stone**

1:00 p.m. / President's Board Room

**II. APPROVAL OF MEETING AGENDA**

**Chairman Stone**

**III. NEW BUSINESS**

**Information Items**

**1. ICRMP Training**

**Jeff Harmon / Jim McNall**

**IV. ADJOURNMENT**

**Chairman Stone**

**AGENDA****Board of Trustees**

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Jack Nelsen  
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**I. CALL TO ORDER**

**Chairman Stone**  
3:00p.m./President's Board Room

**A. Pursuant to Idaho Code 74-206, the Board will convene to:**

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

**II. ADJOURNMENT**

**Chairman Stone**

**CALL TO ORDER:** 3:10 p.m.

**EXECUTIVE SESSION:** 3:10 p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Laird Stone, Chairman  
Jack Nelsen, Vice-Chairman  
Anna Scholes, Clerk  
Jan Mittleider, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President  
Dr. Todd Schwarz, Provost  
Jeff Harmon, Vice President of Finance and Administration  
Dr. Jonathan Lord, Vice President of Student Life and Enrollment Services

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
  
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

Trustee Mittleider moved to go into Executive Session.

The vote to do so by roll call:

- Laird Stone           Aye
- Jack Nelsen         Aye
- Anna Scholes       Aye
- Jan Mittleider      Aye
- Scott McClure      Aye

The Board returned to public session at 4:03 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Laird Stone, Chairman  
Jack Nelsen, Vice-Chairman  
Anna Scholes, Clerk  
Jan Mittleider, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President  
Dr. Todd Schwarz, Provost  
Jeff Harmon, Vice President of Finance and Administration  
Dr. Jonathan Lord, Vice President of Student Life and Enrollment Services

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

**STUDENT/FACULTY/STAFF ACHIEVEMENTS:** President Fisher thanked Teaching and Learning Center Director Chris Harper and his team for their leadership around the P20 conference. He also thanked CSI Events Coordinator Katie Jones for her efforts in keeping everything running smoothly. INBRE student interns were recognized for their leadership. They also provided information regarding the upcoming Poster Session.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee Mittleider.

June 21, 2022 – Regular Meeting

**TREASURER'S REPORT:** The Treasurer's report was accepted on MOTION by Trustee McClure. Affirmative vote was unanimous.

**OPEN FORUM:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. **HEAD START/EARLY HEAD START REPORT:** The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

**Information Items**

1. Dean of Institutional Effectiveness and Communication Chris Bragg presented information relating to CSI's 2021-22 annual enrollment.
2. Vice President for Student Life and Enrollment Services Dr. Jonathan Lord introduced members of his team. Bridge to Success Coordinator Morgan Mickelson provided an overview of the Bridge to Success Program. Senior Admissions Coordinator Maritza Vega and other members of her team shared a comprehensive report on the ways they are working to improve engagement with potential students.
3. President Fisher presented a draft topical schedule for the Board to consider. The draft is intended to create a predictable schedule for information items to present to the Board to ensure they are kept up to date on CSI programs, services, etc.
4. Vice President of Finance and Admissions Jeff Harmon presented details regarding the two Trustee positions that are up for election in November 2022.

**PRESIDENT'S REPORT:** President Fisher gave his monthly report.

**REMARKS FOR THE GOOD OF THE ORDER:** The Board of Trustees presented remarks for the good of the order.

**ADJOURNMENT DECLARED:** 5:13 p.m.

  
\_\_\_\_\_  
Jeffrey M. Harmon, Secretary Treasurer

Approved: August 15, 2022

  
\_\_\_\_\_  
Laird Stone, Chairman



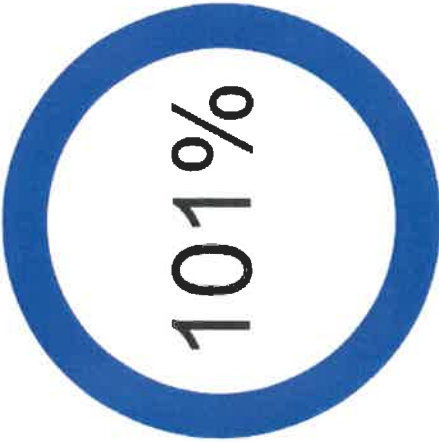
## General Fund Board Report

As of June 30, 2022

	Prior Year	Current Year	Budget	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$12,798,036)	(\$13,531,611)	(\$10,941,600)	\$2,590,011	(23.67)%
County Tuition	(\$1,811,625)	(\$2,153,000)	(\$1,826,500)	\$326,500	(17.88)%
State Funds	(\$20,859,200)	(\$22,827,700)	(\$22,817,900)	\$9,800	(0.04)%
County Property Tax	(\$9,636,035)	(\$7,256,427)	(\$9,866,000)	(\$2,609,573)	26.45%
Grant Management Fees	(\$642,200)	(\$706,002)	(\$550,000)	\$156,002	(28.36)%
Other	(\$1,664,026)	(\$228,718)	(\$260,000)	(\$31,282)	12.03%
Unallocated Tuition	(\$497,222)	(\$38,648)	\$0	\$38,648	-
Departmental Revenues	(\$728,490)	(\$199,296)	(\$180,000)	\$19,296	(10.72)%
<b>Total Revenue</b>	<b>(\$48,636,833)</b>	<b>(\$46,941,403)</b>	<b>(\$46,442,000)</b>	<b>\$499,403</b>	<b>(1.08)%</b>
<b>Expenses</b>					
<b>Personnel Expense</b>					
Salaries	\$23,249,737	\$23,242,536	\$23,189,000	(\$53,536)	(0.23)%
Variable Fringe	\$4,804,297	\$4,806,305	\$5,038,100	\$231,795	4.60%
Health Insurance	\$4,430,873	\$4,217,089	\$4,591,700	\$374,611	8.16%
<b>Total Personnel Expense</b>	<b>\$32,484,907</b>	<b>\$32,265,930</b>	<b>\$32,818,800</b>	<b>\$552,870</b>	<b>1.68%</b>
<b>Operating Expense</b>					
Services & Supplies	\$5,960,231	\$7,788,652	\$6,841,000	(\$947,652)	(13.85)%
Other	\$282,852	\$10,734	\$0	(\$10,734)	-
Capital	\$661,924	\$988,756	\$493,300	(\$495,456)	(100.44)%
Institutional Support	\$5,230,225	\$6,100,955	\$6,288,900	\$187,945	2.99%
Transfers	\$39,052	\$3,000	\$0	(\$3,000)	-
<b>Total Operating Expense</b>	<b>\$12,174,284</b>	<b>\$14,892,098</b>	<b>\$13,623,200</b>	<b>(\$1,268,898)</b>	<b>(9.31)%</b>
<b>Total Expense</b>	<b>\$44,659,191</b>	<b>\$47,158,028</b>	<b>\$46,442,000</b>	<b>(\$716,028)</b>	<b>(1.54)%</b>
<b>Rev/Expense Total</b>	<b>(\$3,977,642)</b>	<b>\$216,625</b>	<b>\$0</b>	<b>(\$216,625)</b>	<b>-</b>

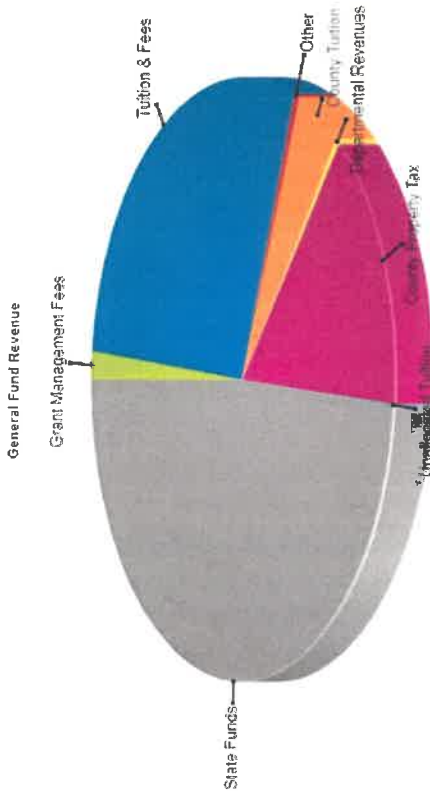


% Revenue Received

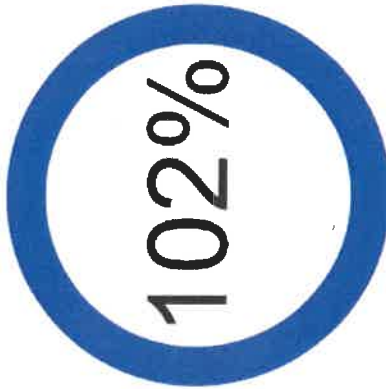


GENERAL FUND REVENUE SUMMARY

TOTAL ANNUAL BUDGET	
TOTAL ANNUAL REVENUE	<b>\$46,442,000</b>
TOTAL ANNUAL REVENUE	<b>\$46,941,403</b>
TOTAL REMAINING	<b>(\$499,403)</b>

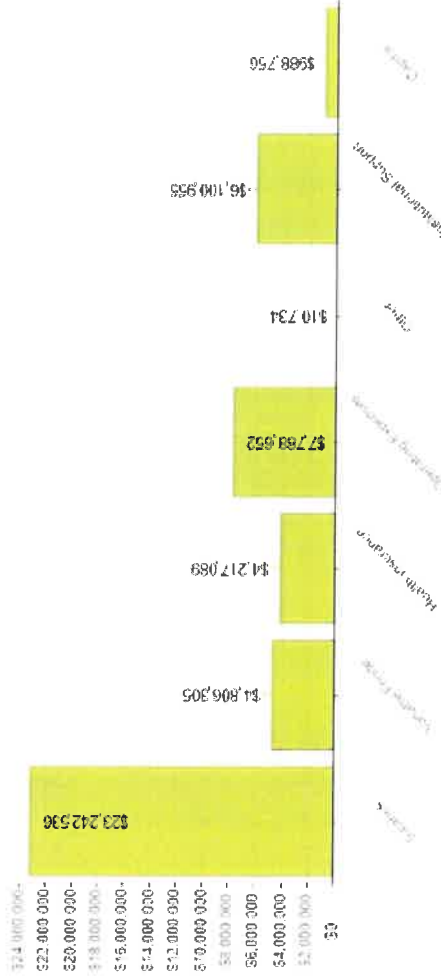


% Budget Spent



GENERAL FUND EXPENSES

TOTAL YEARLY BUDGET	
TOTAL YTD EXPENSES	<b>\$46,442,000</b>
TOTAL YTD EXPENSES	<b>\$47,158,028</b>
TOTAL AVAILABLE	<b>(\$716,028)</b>





**College of Southern Idaho  
Head Start/Early Head Start**

**Program Summary for June 2022**  
Reported at July Board Meeting



**Enrollment**

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start ACF Federal Funded	92
<b>Total</b>	<b>561</b>

**Program Options**

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

Head Start Overall Attendance	Summer Break
EHS Toddler Combo Attendance	75%
IEP/IFSP Enrollment	4%
Over Income Enrollment	1%
100-130% Poverty Level	13%

**Meals and Snacks**

Total meals served	849
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**Documents for Board Review and Approval: Board and Financial Report**

Summer is busy for administrative staff as we prepare for the next program year and complete the many items needed for the continuation grant due by October 1<sup>st</sup>. As we prepare to for returning Head Start children the leadership team with guidance from Region X has decided not to enroll classrooms that are not fully staffed. At this time, four Head Start classrooms are scheduled for a late start. A classroom will be open in every community we serve, but services might be limited to one classroom in the smaller communities. Centers that will have at least one late start classroom are Hansen, Jerome, and Twin Falls. Office of Head Start will be monitoring enrollment but will not be focused on programs that are at least 50% enrolled. With only four classrooms slated for late start we should be at 85% enrolled. We do have Lead Teacher interviews scheduled, but with background checks the onboarding process will take us into September to get any new teachers prepared to teach classes.

**Facility Updates**

Two significant remodel projects are being completed this summer. Classroom bathrooms are being added to two Head Start classrooms in Rupert and the Shoshone kitchen is receiving a complete make-over. We are thankful that we were able to hire a Facility Maintenance Coordinator with significant construction experience as he has been able to complete most of the kitchen remodel and facilitate the other summer projects happening.

The Phase II building expansion in Twin Falls is going very slow. Peterson Brothers Construction has been waiting for the framer to complete work for 4 weeks. I did check on progress the morning of July 13<sup>th</sup> and a framer was on site preparing lumber. Nate Thomas, Project Manager for Peterson Brothers Construction has let me know that all extra days inserted in the construction schedule as a buffer are gone by the delay of framing and the project is behind schedule by 3 days but he feels the project will still be completed on time.

As stated above the program hired a new Facility Maintenance Coordinator in March, He is finding it difficult to complete projects as he has no area to work or store materials. He has requested a maintenance storage building be constructed on the Twin Falls site in the Northeast corner. Spencer reviewed the request and assisted in completing a bid packet for the project. The project was published in the Times News on May 4<sup>th</sup> and 11<sup>th</sup> with bids to be opened on May 18<sup>th</sup>, but no bids were received. Since the bid process had been completed, I was encouraged to reach out to local contractors for bids, 3 bids have been received with the lowest being Cleary Building Corp. Within the process of collecting the bids it was realized that a Special Use permit will need to be obtained to build the shop on the property as it is zoned R4. The Special Use Permit Application has been completed as well as the pre-application meeting. Ian, TF City Planner seen no issues with the application. The Special Use Permit will be reviewed by Planning and Zoning Board at the August 23<sup>rd</sup> meeting which is a day after the CSI Board of Trustees meeting in August. To gain a month of construction time before winter, I would like to bring the Cleary Building Corp construction contract to the Board of Trustees, in August, for conditional approval of Planning and Zoning issuing the Special Use Permit. I am including the shop design as well as the site plan for Board review.

As the Program works to complete the process for the continuation grant many items will need board approval in the next two months. Following are agenda items for August and September Board Meetings.

**August**

Program Self-Assessment

Community Assessment

Maintenance Storage Building (If Board is open to conditional approval)

**September**

Annual Report

2023 Continuation Application



College of Southern Idaho  
Head Start/Early Head Start

**Program Summary for June 2022**

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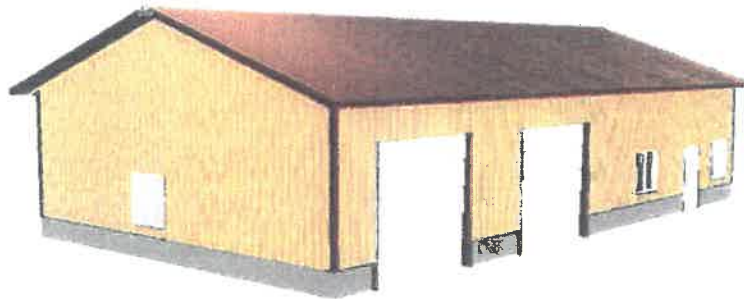
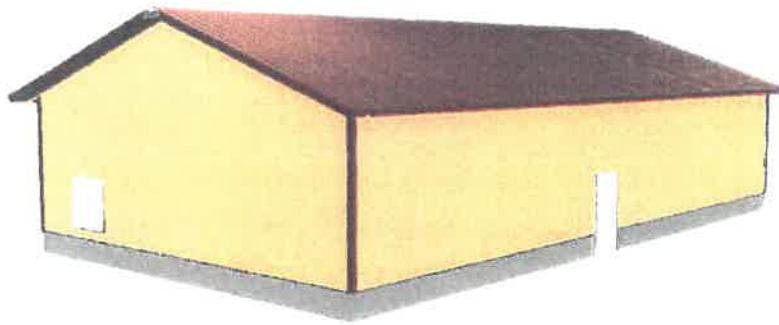


JOHN KNIGHT  
Phone Number: (208) 829-5564  
Email: JKNIGHT@Clearybuilding.com

6/24/2022  
ALLEN, RUBY  
Doc ID: 4813320220624115426

## Cleary Buildings Project Estimate Client Proposal - Erected

**Project Name:** ALLEN, RUBY  
**Site Address:** 315 FALLS AVE TWIN FALLS, IDAHO 83301  
**Email:**  
**Cell Phone:** (208) 404-9551





JOHN KNIGHT  
 Phone Number: (208) 829-5564  
 Email: JKNIGHT@Clearybuilding.com

6/24/2022  
 ALLEN, RUBY  
 Doc ID: 4813320220624115426

**Additional Building Components**

**Concrete Floor**

foundation with excavation and backfill 3300 sq foot of 4" cement with 4" of gravel  
 20x60x6 with rebar

**Overhead Doors**

762-10X10 \* LINCOLN 2000 2 0 1,600.00 3,200.00

Lincoln 2000

Vinyl Back Insulated

Short Panel

White

Standard Lift

Bracket Mount Track

00108046 770-10X10 \* Wood Frame Install 2 0 275.00 T- 550.00

Does Not Include Wood Framing For

Door Installation

00123880 OPE-8165W-WIFI-10 \* 1/2 HP CHAIN DRIVE 10' OP 2 0 315.00 630.00

Premium Liftmaster

1/2 HP Chain Drive Operator

1 Remote Standard Per

00115709 OPE-INSTALL RESIDEN \* INSTALL RESIDENTIAL 2 0 100.00 T- 200.00

Does Not Include Low Voltage Wiring

For Photo Eyes Or Wall Button

OPE-KEYLESS PAD 1 0 50.00 50.00

2 Remotes

1 Keyless Pad

**Truss Type:**



Note: Clearance may be reduced by finished floor height.

Roof Pitch: **4/12**

Roof Peak Height: **19' 2"**

"A" = Actual Eave Height: **13' 4"**

"B" = Truss clearance at heel and center: **12' 0"**

(Truss clearance = 1'-0" less than nominal eave height, in most cases.

If nested purlins are used, truss clearance will be increased by 4".)



**Standard Lower Chord Truss (SLC)**



JOHN KNIGHT  
 Phone Number: (208) 829-5564  
 Email: JKNIGHT@Clearybuilding.com

6/24/2022  
 ALLEN, RUBY  
 Doc ID: 4813320220624115426

## Payment Terms

Amount	Type	Percent	Description
\$26,185	Down Payment	20%	Upon the signing of the contract with CLEARY BUILDING CORP.
\$52,370	Delivery Payment	40%	Payment due upon first load of building materials. In the event that multiple loads of materials are required, due to the size of the building, the remaining materials will be shipped to the site as needed while the building is under construction
\$41,870	Truss Payment	32%	When all trusses are installed on the building. In the event that there is more than one building on a contract, the truss in place payment is due upon installing the trusses in one of the buildings.
\$10,500	Final Payment	8%	Paid upon Completion and such payment to be delivered to the crew foreman of CLEARY BUILDING CORP.
\$130,925	Total Amount	100%	

TERMS OF PAYMENT: (1) If Contract Amount is \$35,000.00 or less, the terms of payment shall be as provided in the payment terms section above. (2) If Contract Amount is over \$35,000.00, the terms of payment shall be pursuant to the Bank Reference Form which is made a part of this Contract.

If the Purchaser fails to make a payment when due, Purchaser agrees to pay Cleary, upon demand, a delinquency charge equal to the lesser of three-quarter percent (.75%), or the highest rate allowed by law, of the delinquent amount per fifteen (15) days, from the date the delinquent amount is due, until the date it is paid.

Purchaser agrees not to send Seller payments marked "paid in full", "without recourse", or similar language. If Purchaser sends such a payment, Seller may accept it without losing any of Seller's rights under this Contract, and Purchaser will remain obligated to pay any further amount owed to Seller.

\*\*\*\*\*

License numbers by state: VA #2705 123094A, MI #2102150963, MN #20076522, IL #104.002640, AZ # ROC212050 Limit \$250,000, NM #86107 Limit \$1,000,000, NV #0042464 Limit \$2,000,000, OR # CCB 115247, WA # CLEARBC044NE, PA120833, WV # WV034562

This contract has not been reviewed for energy code compliance. Conformance to the International Energy Conservation Code (IECC) may necessitate additional costs not included in this contract.

This proposal and similar work hereunder are predicated on non-union (non-prevailing wage) labor. If union (prevailing wage) is required, the additional costs will be covered by the purchaser.

Building Proposal Investment is based upon paying with cash or check. If credit card payment is requested (MasterCard, Visa, Discover, or American Express), the purchaser waives the 3% cash or check discount that would be applied to the contract amount.

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,563,714.00	\$ 248,992.11	\$ 1,415,892.86	\$ 2,147,821.14	60.3%
BENEFITS	\$ 1,998,481.00	\$ 135,644.01	\$ 724,722.57	\$ 1,273,758.43	63.7%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 27,500.00	\$ 1,045.92	\$ 7,547.52	\$ 19,952.48	72.6%
SUPPLIES	\$ 222,500.00	\$ 9,042.16	\$ (3,384.20)	\$ 225,884.20	101.5%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	0.0%
OTHER	\$ 660,309.00	\$ 44,585.81	\$ 233,496.42	\$ 426,812.58	64.6%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 6,472,504.00</b>	<b>\$ 439,310.01</b>	<b>\$ 2,378,275.17</b>	<b>\$ 4,094,228.83</b>	<b>63.3%</b>
ADMIN COSTS (9.0%)	\$ 500,598.00	\$ 34,474.87	\$ 194,143.76	\$ 306,454.24	61.2%
<b>GRAND TOTAL</b>	<b>\$ 6,973,102.00</b>	<b>\$ 473,784.88</b>	<b>\$ 2,572,418.93</b>	<b>\$ 4,400,683.07</b>	<b>63.1%</b>
IN KIND NEEDED	\$ 1,759,919.00				
IN KIND GENERATED	\$ 1,266,490.25				
IN KIND (SHORT)/LONG	\$ (493,428.75)				
PROCUREMENT CARD EXPENSE	\$ 8,580.67	1% of Total Expense. Detailed report available upon request.			

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	630.05	806.72	90.85	1,527.62	79,161.03

**HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 32,200.00	\$ 2,292.97	\$ 15,583.18	\$ 16,616.82	51.6%
SUPPLIES	\$ 3,500.00	\$ -	\$ 370.69	\$ 3,129.31	89.4%
OTHER	\$ 30,874.00	\$ -	\$ 8,396.78	\$ 22,477.22	72.8%
<b>GRAND TOTAL</b>	<b>\$ 66,574.00</b>	<b>\$ 2,292.97</b>	<b>\$ 24,350.65</b>	<b>\$ 42,223.35</b>	<b>63.4%</b>



Month	Information Items
January	Introduction of new FSEC Officers Education Week Plans/Update
February	Student Affairs Update Strategic Plan Approval Academic Placeholder
March	Enrollment Services (SEM) Commencement Instructional Program Plan Spring Enrollment Snapshot
April	Refugee Center Update Academic Placeholder
May	Facilities Update Grant Updates Academic Placeholder
June	Early College College Policies and Procedures Budget Hearing Athletics Report
July	Admissions/Bridge to Success Trustee Elections (Even Years) Herrett Center & Community Enrichment Annual Enrollment Report
August	Academic Year Preview (Provost and Instructional Deans) Board of Trustees Bylaws Annual Review Annual Performance Measure Report Academic Placeholder
September	Office on Aging Update Library Update CSI Foundation Update
October	Mini-Cassia Center Recognition/Presentation – INBRE Annual Audit Report Fall Enrollment Snapshot Academic Placeholder
November	Jerome Center Strategic Planning Performance Scorecard
December	Information Technology Update Academic Placeholder

July 18, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: Trustee Election

The Trustee positions held by Anna Scholes (Zone #1) and Scott McClure (Zone #5) are up for election this year. The following is general information concerning the election:

1. Our election will be held on the first Tuesday after the first Monday in November (November 8, 2022) in conjunction with the general election. (*§34-1101, Idaho Code*)
2. Petitions for candidates turned in to me by 5:00 p.m. on or before Thursday September 1, 2022. (*§34-1404, Idaho Code*)
3. The notice of deadline for filing a declaration of candidacy will be published by each county in the local newspaper not more than 14 nor less than 7 days prior to the filing deadline. (*§34-1405, Idaho Code*)
4. The notice of election will be published by each county not less than 12 days prior to the election and the last publication must be not less than 5 days prior to the election. (*§34-602 and §34-1406, Idaho Code*)
5. Deadline for the declaration of write in candidates is Friday September 16, 2022. (*§34-1405A, Idaho Code*)

Kristina Glascock and Michelle Emerson (Twin Falls and Jerome County Clerks) will run our election for us again this year.

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,563,714.00	\$ 248,992.11	\$ 1,415,892.86	\$ 2,147,821.14	60.3%
BENEFITS	\$ 1,998,481.00	\$ 135,644.01	\$ 724,722.57	\$ 1,273,758.43	63.7%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 27,500.00	\$ 1,045.92	\$ 7,547.52	\$ 19,952.48	72.6%
SUPPLIES	\$ 222,500.00	\$ 9,042.16	\$ (3,384.20)	\$ 225,884.20	101.5%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	0.0%
OTHER	\$ 660,309.00	\$ 44,585.81	\$ 233,496.42	\$ 426,812.58	64.6%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 6,472,504.00</b>	<b>\$ 439,310.01</b>	<b>\$ 2,378,275.17</b>	<b>\$ 4,094,228.83</b>	<b>63.3%</b>
ADMIN COSTS (9.0%)	\$ 500,598.00	\$ 34,474.87	\$ 194,143.76	\$ 306,454.24	61.2%
<b>GRAND TOTAL</b>	<b>\$ 6,973,102.00</b>	<b>\$ 473,784.88</b>	<b>\$ 2,572,418.93</b>	<b>\$ 4,400,683.07</b>	<b>63.1%</b>
IN KIND NEEDED	\$ 1,759,919.00				
IN KIND GENERATED	\$ 1,266,490.25				
IN KIND (SHORT)/LONG	\$ (493,428.75)				
PROCUREMENT CARD EXPENSE	\$ 8,580.67	1% of Total Expense. Detailed report available upon request.			

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	630.05	806.72	90.85	1,527.62	79,161.03

**HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 32,200.00	\$ 2,292.97	\$ 15,583.18	\$ 16,616.82	51.6%
SUPPLIES	\$ 3,500.00	\$ -	\$ 370.69	\$ 3,129.31	89.4%
OTHER	\$ 30,874.00	\$ -	\$ 8,396.78	\$ 22,477.22	72.8%
<b>GRAND TOTAL</b>	<b>\$ 66,574.00</b>	<b>\$ 2,292.97</b>	<b>\$ 24,350.65</b>	<b>\$ 42,223.35</b>	<b>63.4%</b>

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 892,762.00	\$ 71,424.70	\$ 403,034.75	\$ 489,727.25	54.9%
BENEFITS	\$ 490,732.00	\$ 32,883.91	\$ 192,502.80	\$ 298,229.20	60.8%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 53,000.00	\$ 4,281.44	\$ 22,465.44	\$ 30,534.56	57.6%
SUPPLIES	\$ 34,039.00	\$ 1,765.43	\$ 11,475.08	\$ 22,563.92	66.3%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	
OTHER	\$ 138,190.00	\$ 6,479.47	\$ 41,991.54	\$ 96,198.46	69.6%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 1,608,723.00</b>	<b>\$ 116,834.95</b>	<b>\$ 671,469.61</b>	<b>\$ 937,253.39</b>	<b>58.3%</b>
<b>ADMIN COSTS (9.0%)</b>	<b>\$ 124,514.00</b>	<b>\$ 8,958.96</b>	<b>\$ 53,146.97</b>	<b>\$ 71,367.03</b>	<b>57.3%</b>
<b>GRAND TOTAL</b>	<b>\$ 1,733,237.00</b>	<b>\$ 125,793.91</b>	<b>\$ 724,616.58</b>	<b>\$ 1,008,620.42</b>	<b>58.2%</b>
IN KIND NEEDED	\$ 440,541.08				
IN KIND GENERATED	\$ 303,055.85				
IN KIND (SHORT)/LONG	\$ (137,485.23)				

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	\$ 18.71	\$ 1,704.72	\$ 18.48	\$ 1,741.91	\$ 5,714.50

**EARLY HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,200.00	\$ 832.90	\$ 4,814.88	\$ 19,385.12	80.1%
SUPPLIES	\$ 1,000.00	\$ -	\$ 113.21	\$ 886.79	88.7%
OTHER	\$ 3,727.00	\$ -	\$ 2,955.81	\$ 771.19	20.7%
<b>GRAND TOTAL</b>	<b>\$ 28,927.00</b>	<b>\$ 832.90</b>	<b>\$ 7,883.90</b>	<b>\$ 21,043.10</b>	<b>72.7%</b>

July 18, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: Trustee Election

The Trustee positions held by Anna Scholes (Zone #1) and Scott McClure (Zone #5) are up for election this year. The following is general information concerning the election:

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