

**AGENDA**

**Board of Trustees**  
Jan Mittleider, Chair  
Laird Stone  
Jack Nelsen  
Anna Scholes  
Scott McClure

**CSI Mission Statement:**  
To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

**Board Mission Statement:**  
The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

- |   |   |
|---|---|
| <b>I. CALL TO ORDER</b>   | <b>Chairman Mittleider</b><br>3:00PM/President’s Board Room |
| <b>II. RECESS TO EXECUTIVE SESSION</b><br><i>Motion to convene in Executive Session</i> | <b>Chairman Mittleider</b>                                  |
| <b>III. RECONVENE REGULAR MEETING</b>   | <b>Chairman Mittleider</b><br>4:00PM/Taylor Bldg Room 276   |
| <b>IV. APPROVAL OF MEETING AGENDA</b>   | <b>Chairman Mittleider</b>                                  |
| <b>V. MINUTES &amp; BUSINESS REPORTS</b>  |   |
| <b>Approval of Minutes</b>  | <b>Jeff Harmon</b>  |
| March 18, 2019 – Regular Meeting  |   |
| <b>Approval of Treasurer’s Report</b>   | <b>Jeff Harmon</b>  |
| <b>Approval of Head Start/Early Head Start Report</b>                                   | <b>Mancole Fedder</b>                                       |
| <b>VI. OPEN FORUM</b>   | <b>Chairman Mittleider</b>                                  |
| <b>VII. UNFINISHED BUSINESS</b>   |   |
| <b>VIII. NEW BUSINESS</b>   |   |
| <b>Action Items</b>   |   |
| 1. 2019-20 Board Meeting & Budget Schedule  | <b>Jeff Harmon</b>  |
| 2. Upper Division Tuition Fees  | <b>Jeff Harmon</b>  |
| <b>Information Items</b>  |   |
| 1. Southern Idaho Economic Development Report   | <b>Connie Stopher</b>                                       |
| 2. Boys and Girls Club Building Expansion Update  | <b>Jeff Fox</b>   |
| 3. Building and Construction Updates  | <b>Jeff Harmon</b>  |
| 4. Honor Dinner Proposal  | <b>Jan Mittleider</b>                                       |
| 5. Board of Trustees Training Update  | <b>Jan Mittleider</b>                                       |
| <b>IX. PRESIDENT’S REPORT</b>   | <b>President Fox</b>  |
| <b>X. REMARKS FOR THE GOOD OF THE ORDER</b>   | <b>Chairman Mittleider</b>                                  |
| <b>XI. ADJOURNMENT</b>  | <b>Chairman Mittleider</b>                                  |

## AGENDA

**Board of Trustees**  
Jan Mittleider, Chair  
Laird Stone  
Jack Nelsen  
Anna Scholes  
Scott McClure

**CSI Mission Statement:**  
To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

**Board Mission Statement:**  
The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

### I. CALL TO ORDER

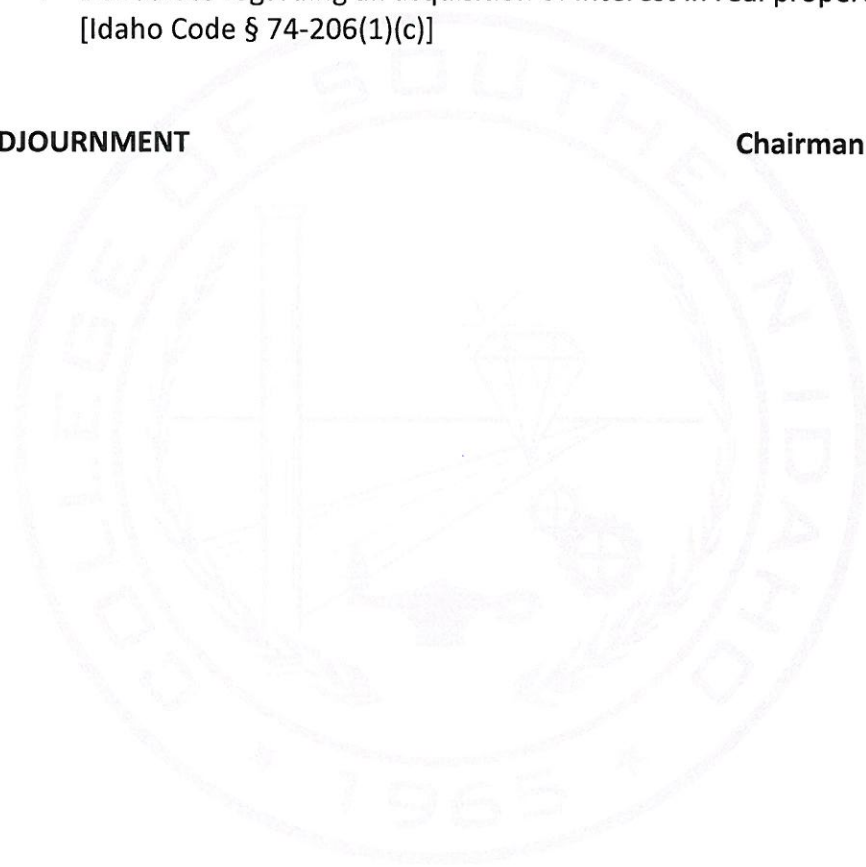
**Chairman Mittleider**  
3:00p.m./President's Board Room

#### A. Pursuant to Idaho Code 74-206, the Board will convene to:

- ◆ Deliberate regarding an acquisition of interest in real property [Idaho Code § 74-206(1)(c)]

### II. ADJOURNMENT

**Chairman Mittleider**



**CALL TO ORDER:** 3:05p.m.

**EXECUTIVE SESSION:** 3:06p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Jan Mittleider, Chairman  
Laird Stone, Vice Chairman  
Jack Nelsen, Clerk  
Anna Scholes, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Jeff Fox, President  
Dr. Todd Schwarz, Executive Vice President and Chief Academic Officer  
Jeff Harmon, Vice President of Finance and Administration  
Eric Nielson, Human Resources Director

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

Jan Mittleider moved to go into Executive Session.

The vote to do so by roll call:

- Jan Mittleider           Aye
- Laird Stone             Aye
- Jack Nelsen            Aye
- Anna Scholes          Aye
- Scott McClure         Aye

The Board returned to public session at 3:58p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Jan Mittleider, Chairman  
Laird Stone, Vice Chairman  
Jack Nelsen, Clerk  
Anna Scholes, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Jeff Fox, President  
Dr. Todd Schwarz, Executive Vice President and Chief Academic Officer  
Jeff Harmon, Vice President of Finance and Administration

Employees, visitors and media:

Attached List

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Jan Mittleider. Affirmative vote was unanimous.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written.

March 18, 2019 – Regular Meeting

**TREASURER’S REPORT:** The Treasurer’s report was accepted on MOTION by Anna Scholes. Affirmative vote was unanimous.

**HEAD START/EARLY HEAD START REPORT:** The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Jack Nelsen. Affirmative vote was unanimous.

**OPEN FORUM:** Michael Howell – Traumatic Brain Injury Group – Meets on the third Thursday of every month from 6:30-8:00pm in the Shields Building room 109.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. Jeff Harmon presented a calendar with regular meeting dates as well as the budget meeting date. The Board approved the 2019-2020 Board of Trustees meeting dates. The January 2020 meeting will be held on January 13<sup>th</sup>, on MOTION by Anna Scholes. Affirmative vote was unanimous.

2. Jeff Harmon proposed a \$285 per credit tuition rate for the Food Processing Technology Bachelor of Arts degree CSI will offer in Fall 2019. The Board approved the \$285 per credit rate on MOTION by Laird Stone. Affirmative vote was unanimous.

**Information Items**

1. Connie Stopher, Executive Director of Southern Idaho Economic Development, presented a Southern Idaho Economic Development report. She highlighted the new revamped website, noting their focus is directed towards marketing efforts, a continued focus on business development and talent recruitment. SIED continues to concentrate on recruitment and now offers services to rural communities. She shared information regarding their podcast "Secrets Out Idaho."
2. Lindsey Westburg, Executive Director of Boys and Girls Club in Twin Falls presented an update on the Boys and Girls Club Building expansion. With over \$1.7 million raised in donations, the project is set to break ground as early as June 2019.
3. Jeff Harmon, Vice President of Administration updated the board on Taylor building remodeling project. The project is on tract to begin October 2019. He presented the Board with an update on the construction of the Veterinary Technology Building and will ask for approval to proceed with the Request for Qualifications selection process at a future CSI Board of Trustees meeting. Mr. Harmon also presented updates on the Canyon building remodel project. Construction is anticipated to begin January 2020.
4. Trustee Mittleider proposed having a CSI Board of Trustees Honor's Dinner, giving past and present board members an opportunity to re-connect.
5. Trustee Mittleider reminded Board of Trustees members of the Workshop on April 26. Pam Fisher from ACCT will facilitate a "Best Practices" training.

**PRESIDENT'S REPORT**

**REMARKS FOR THE GOOD OF THE ORDER**

**ADJOURNMENT DECLARED:** 5:04 p.m.



Jeffrey M. Harmon, Secretary Treasurer

Approved: May 20, 2019



Jan Mittleider, Chairman

**COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES**  
Monday April 15, 2019 – 4:00p.m.  
315 Falls Ave. – Twin Falls, ID 83301

**Monthly Board Meeting List of Additional Attendees**

**Employees**

Jason Ostrowski, Dean of Students  
Chris Bragg, Associate Dean of Institutional Effectiveness  
Heidi Adams, Associate Dean of STEM  
Jonathan Lord, Associate Dean of Early College  
Dr. Michele McFarlane, Registrar  
Spencer Cutler, Director of Physical Plant  
Debra Wilson, Executive Director Foundation  
Suzanne McCampbell, Director of Office on Aging  
Larisa Alexander, IT Service Owner/Business Operations  
Ginger Nukaya, Executive Administrative Assistant to the President  
Kelly Wilson, Public Information Specialist  
Andy Williams, IT Service Owner  
Mike LaPray, Assistant Professor, HVAC  
Connie Stopher, Executive Director, SIED  
Robin Bagent, Associate Professor, Technical, Business Management/Entrepreneurship

**Media and Visitors**

Julie Wootton, Times News  
Michael Howell, CSI Student  
Lindsey Westburg, Executive Director Boys and Girls Club  
David Tribault  
Mike McBride  
Greg Middlekauf



## General Fund Board Report

As of March 31, 2019

	Prior Year	Current Year	Budget	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$10,849,971)	(\$11,063,132)	(\$11,276,000)	(\$212,868)	1.89%
County Tuition	(\$1,761,450)	(\$1,906,650)	(\$1,720,000)	\$186,650	(10.85)%
State Funds	(\$21,737,379)	(\$21,774,000)	(\$21,824,000)	(\$50,000)	0.23%
County Property Tax	(\$4,547,947)	(\$4,765,170)	(\$7,530,000)	(\$2,764,830)	36.72%
Grant Management Fees	(\$413,488)	(\$400,623)	(\$520,000)	(\$119,377)	22.96%
Other	(\$637,091)	(\$522,236)	(\$375,000)	\$147,236	(39.26)%
Unallocated Tuition	(\$520,880)	(\$539,986)	\$0	\$539,986	-
Departmental Revenues	(\$540,247)	(\$682,394)	(\$655,800)	\$26,594	(4.06)%
<b>Total Revenue</b>	<b>(\$41,008,452)</b>	<b>(\$41,654,192)</b>	<b>(\$43,900,800)</b>	<b>(\$2,246,608)</b>	<b>5.12%</b>
<b>Expenses</b>					
Personnel Expense					
Salaries	\$16,337,919	\$16,649,785	\$22,940,000	\$6,290,215	27.42%
Variable Fringe	\$3,341,318	\$3,392,343	\$4,923,600	\$1,531,257	31.10%
Health Insurance	\$3,400,835	\$3,270,428	\$4,668,600	\$1,398,172	29.95%
<b>Total Personnel Expense</b>	<b>\$23,080,072</b>	<b>\$23,312,557</b>	<b>\$32,532,200</b>	<b>\$9,219,643</b>	<b>28.34%</b>
Operating Expense					
Services	\$2,946,549	\$2,868,536	\$3,825,300	\$956,764	25.01%
Supplies	\$1,146,415	\$1,227,341	\$1,395,600	\$168,259	12.06%
Other	\$2,565	(\$68,797)	\$0	\$68,797	-
Capital	\$383,119	\$343,356	\$624,300	\$280,944	45.00%
Institutional Support	\$4,537,863	\$4,735,752	\$5,493,400	\$757,648	13.79%
Transfers	\$100	\$31,200	\$30,000	(\$1,200)	(4.00)%
<b>Total Operating Expense</b>	<b>\$9,016,611</b>	<b>\$9,137,389</b>	<b>\$11,368,600</b>	<b>\$2,231,211</b>	<b>19.63%</b>
<b>Total Expense</b>	<b>\$32,096,683</b>	<b>\$32,449,945</b>	<b>\$43,900,800</b>	<b>\$11,450,855</b>	<b>26.08%</b>
<b>Rev/Expense Total</b>	<b>(\$8,911,769)</b>	<b>(\$9,204,247)</b>	<b>\$0</b>	<b>\$9,204,247</b>	<b>-</b>



College of Southern Idaho  
Head Start/Early Head Start

## Program Summary for March 2019



### Enrollment

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start	92
<b>Total</b>	<b>561</b>

### Program Options

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

### Head Start Attendance

March Head Start Overall Attendance	81%
March Head Start Self Transport Attendance	77%
March EHS Toddler Combo Attendance	84%
March IEP/IFSP Totals	46
March Over Income Enrollment	4%

### Meals and Snacks

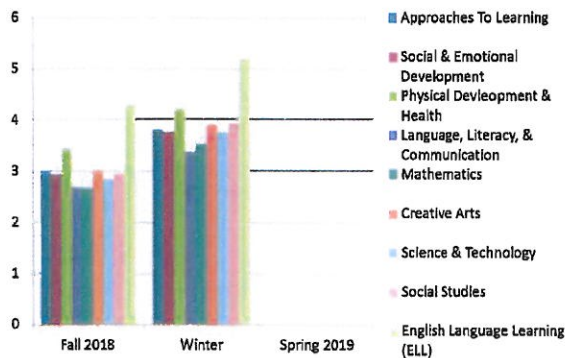
Total meals served for March	6049
Total snacks served for March	3679

### Program Notes

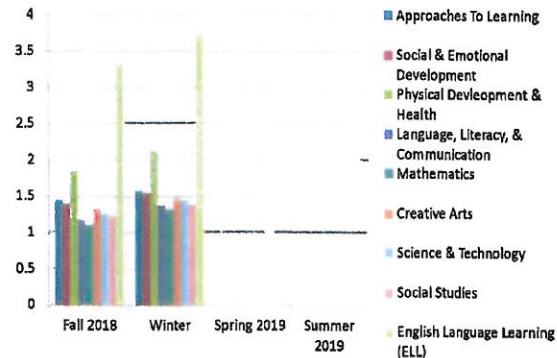
### DURATION GRANT UPDATE

The program was awarded \$2,144,476 for operation of duration services in Head Start and Early Head Start. Of that amount, Head Start will receive an annual ongoing funding increase of \$971,837 and Early Head Start will receive an increase of \$403,546 in annual ongoing funding. We also secured \$1,444,258 in start-up funding which includes \$923,003 to purchase and renovate a facility in Twin Falls.

Program Mid Year Summary  
for Head Start Children



Program Mid Year Summary  
for Early Head Start Children





## **Mid-Year COR Advantage Outcomes Report 2018-2019**

Child Observation Record Advantage is gathered 3 times during the program year for Head Start and 4 times for Early Head Start. Staff and parents take anecdotes on the children. The anecdotes are scored from a level 0 to a level 7, with 0 being a lower skill level and increasing to more advanced skill levels.

### **Item Level Report**

There are 36 items on the Preschool Child Observation Record divided into 9 categories (Approaches to Learning (3 items), Social and Emotional Development (5 items), Physical Development & Health (3 items), Language, Literacy, & Communication (7 items), Mathematics (5 items), Creative Arts (4 items), Science & Technology (4 items), Social Studies (3 items), and English Language Learning ELL (2 items).

**Strengths** – *Fine-motor skills, Music, and Geography*

**Area of Need** – *Phonological Awareness, Alphabetic Knowledge, and Reading*

**CLASS** – The average scores across all 24 classrooms observed was 6.19 out of 7 in Emotional Support Domain, 6.02 out of 7 in Organizational Domain and a 2.59 out of 7 in Instructional Support Domain. Out of the 10 dimensions scored, Concept Development (2.27) and Quality of Feedback (2.58) in the Instructional Support Domain were the lowest scores.

**PQA** – The strengths associated with the Program Quality Assessment tool which is aligned with CLASS tool show strengths as: Learning Environment (Logically located interest areas, Daily Routine (Parts of the day, Time for child-initiated activities), Adult-Child Interaction (Meeting basic physical needs). The Areas of Need are: Learning Environment (Diversity-related materials, Displays of child-initiated work), Daily Routine (Time for child planning, Large-group time, Choices during transition times), and Adult-Child Interactions (Conflict Resolution).

### **Goals and Objectives**

- 1) Work with coaches to plan activities with classroom staff from Fee, Fie, Phonemics and Letter Links in High Scope curriculum to increase at least 1 level of development.
- 2) Provide individual face to face support in the classroom with coaches setting a goal to increase Language and Literacy along with Concept Development.

### **Head Start Child Development and Early Learning Framework**

There are 5 domains in the Head Start Outcomes. Approaches to Learning, Social and Emotional Development, (Language and Communication, Literacy), (Mathematics Development, Scientific Reasoning), and Perceptual, Motor, and Physical Development. Within each of the domains are sub domains.

**Strengths** – Can't analyze at this point on new system.

**Area of Need** – Can't analyze at this point on new system.

### **Early Head Start's Five Essential Domains of Child Development and Early Learning**

#### **Item Level Report**

There are 36 items on the Preschool Child Observation Record divided into 9 categories (Approaches to Learning (3 items), Social and Emotional Development (5 items), Physical Development & Health (3 items),

Language, Literacy, & Communication (7 items), Mathematics (5 items), Creative Arts (4 items), Science & Technology (4 items), Social Studies (3 items), and English Language Learning ELL (2 items).

**Strengths** – *Personal care and healthy behavior, Fine-motor skills, Tools and Technology and Building relationships with other children*

**Area of Need** – *Emotions, Phonological awareness, Natural and Physical World, and History*

**PQA** – The strengths associated with the Program Quality Assessment tool are: Daily Routine (Comfortable arrivals/departures and Nature-based outside times), and Adult-Child Interaction (Long-term adult-child relationships). The Areas of Need are: Learning Environment (Children’s photos, creations), and Adult-Child Interactions (Children’s Conflict Resolution).

The 5 domains for Early Head Start are: Approaches to Learning, Social/Emotional Development, Language and Communication, Cognition, and Perceptual, Motor, & Physical Development. Within each of the domains are sub domains.

**Strengths** – Can’t analyze at this point on new system.

**Area of Need** – Can’t analyze at this point on new system

### **Continuous Improvement Plan for Rest of Program Year 2018-2019**

**Head Start** – 1) Coaches will work on teacher goals around Language/Literacy and Concept Development.  
2) Coaches will help teachers use data from child outcomes for daily lesson planning and individualization to scaffold children’s learning.

**Early Head Start** - 1) Mentor will help staff with improving outcomes with COR around Emergent Literacy and Emotions.

### **School Readiness**

The School Readiness Report measures a child's progress towards meeting school readiness goals over time. The Report looks at a child's performance across all COR Advantage categories.

Each category must have at least 75% of the assessment items scored in each of the selected time periods. The category scores represent the average of the item scores in each. (The item score is the highest score that has been reported for that item during the specified time period.) Scores are calculated when 75% of all possible items in a category have a score for the time period. For children transitioning to kindergarten in the fall, school readiness is measured by an average score of 3.75 in each category and an overall average of 4.0 or higher

### **Documents for Board Review and Approval: Financial Reports**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 2,716,492.00	\$ 220,007.91	\$ 515,376.55	\$ 2,201,115.45	81.0%
BENEFITS	\$ 1,841,622.00	\$ 122,168.00	\$ 279,277.73	\$ 1,562,344.27	84.8%
EQUIPMENT		\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 13,000.00	\$ 491.41	\$ 3,381.93	\$ 9,618.07	74.0%
SUPPLIES	\$ 106,517.00	\$ 6,567.97	\$ 19,492.47	\$ 87,024.53	81.7%
FACILITIES/CONST.			\$ -		
OTHER	\$ 476,608.00	\$ 42,938.83	\$ 113,731.60	\$ 362,876.40	76.1%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 5,154,239.00</b>	<b>\$ 392,174.12</b>	<b>\$ 931,260.28</b>	<b>\$ 4,222,978.72</b>	<b>81.9%</b>
ADMIN COSTS (9.0%)	\$ 410,231.00	\$ 31,464.08	\$ 63,329.40	\$ 346,901.60	84.6%
<b>GRAND TOTAL</b>	<b>\$ 5,564,470.00</b>	<b>\$ 423,638.20</b>	<b>\$ 994,589.68</b>	<b>\$ 4,569,880.32</b>	<b>82.1%</b>
IN KIND NEEDED	\$ 1,407,761.00				
IN KIND GENERATED	\$ 268,320.60				
IN KIND (SHORT)/LONG	\$ (1,139,440.40)				

PROCUREMENT CARD  
EXPENSE

\$ 13,502.79 3% of Total Expense. Detailed report available upon request.

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	1,676.30	11,481.95	2,393.41	15,551.66	49,788.33

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 37,454.00	\$ 8,701.60	\$ 8,957.38	\$ 28,496.62	\$ 0.76
SUPPLIES	\$ 2,903.00	\$ 253.10	\$ 282.36	\$ 2,620.64	\$ 0.90
OTHER	\$ 26,217.00	\$ 4,292.29	\$ 5,861.10	\$ 20,355.90	\$ 0.78
<b>GRAND TOTAL</b>	<b>\$ 66,574.00</b>	<b>\$ 13,246.99</b>	<b>\$ 15,100.84</b>	<b>\$ 51,473.16</b>	<b>77.3%</b>

IN KIND NEEDED	\$ 16,644.00
IN KIND GENERATED	\$ 52,472.00
IN KIND (SHORT)/LONG	\$ 35,828.00

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 630,298.00	\$ 52,587.41	\$ 155,556.76	\$ 474,741.24	75.3%
BENEFITS	\$ 372,582.00	\$ 27,165.43	\$ 80,758.78	\$ 291,823.22	78.3%
EQUIPMENT		\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 47,773.00	\$ 3,228.59	\$ 7,689.70	\$ 40,083.30	83.9%
SUPPLIES	\$ 20,562.00	\$ 541.73	\$ 4,884.22	\$ 15,677.78	76.2%
FACILITIES/CONST.			\$ -		
OTHER	\$ 59,134.00	\$ 5,101.30	\$ 13,125.10	\$ 46,008.90	77.8%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 1,130,349.00</b>	<b>\$ 88,624.46</b>	<b>\$ 262,014.56</b>	<b>\$ 868,334.44</b>	<b>76.8%</b>
ADMIN COSTS (9.0%)	\$ 90,259.00	\$ 7,177.75	\$ 21,228.85	\$ 69,030.15	76.5%
<b>GRAND TOTAL</b>	<b>\$ 1,220,608.00</b>	<b>\$ 95,802.21</b>	<b>\$ 283,243.41</b>	<b>\$ 937,364.59</b>	<b>76.8%</b>
IN KIND NEEDED	\$ 312,384.00				
IN KIND GENERATED	\$ 128,429.70				
IN KIND (SHORT)/LONG	\$ (183,954.30)				

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	\$ 25.20	\$ 746.23	\$ 133.50	\$ 904.93	\$ 2,754.71

**EARLY HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 15,925.00	\$ 3,629.08	\$ 3,629.08	\$ 12,295.92	77%
SUPPLIES	\$ 1,479.00	\$ 350.00	\$ 350.00	\$ 1,129.00	76%
OTHER	\$ 11,523.00	\$ 1,575.00	\$ 1,875.00	\$ 9,648.00	84%
<b>GRAND TOTAL</b>	<b>\$ 28,927.00</b>	<b>\$ 5,554.08</b>	<b>\$ 5,854.08</b>	<b>\$ 23,072.92</b>	<b>79.8%</b>

IN KIND NEEDED	\$ 7,232.00
IN KIND GENERATED	\$ 2,679.00
IN KIND (SHORT)/LONG	\$ (4,553.00)

## Notice of Regular Meetings 2019-20

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday or rescheduled at an appropriate time.

The 2019-20 regular meeting schedule is as follows:

July 15, 2019	January 13, 2020
August 19, 2019	February 24, 2020
September 16, 2019	March 16, 2020
October 21, 2019	April 20, 2020
November 18, 2019	May 18, 2020
December 16, 2019	June 15, 2020

The fiscal year 2020 budget hearing date is set for July 15, 2019. Information concerning specific meeting times and places may be obtained by contacting Jeff Harmon at (208)732-6210 or [jharmon@csi.edu](mailto:jharmon@csi.edu).

Jeff Harmon  
Vice President of Finance and Administration

April 15, 2019

To: President Fox and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Upper Division Tuition & Fees

Pursuant to Idaho Code §33-2107A, the College of Southern Idaho “shall be authorized and empowered to organize and operate an upper division consisting of the third and fourth years of college curriculum with the powers to grant baccalaureate degrees in liberal arts and sciences, business and education”. In June 2018 the Idaho State Board of Education approved the CSI proposal to offer a Baccalaureate degree of Applied Technology (BAT) in Advanced Food Processing Technology beginning in the Fall 2019. The code section stipulates that “the operations of the community college and the upper division shall be kept separate” We intend to create a separate fund to track all revenue and expenditures associated with this and future upper division programs.

We are recommending establishing tuition and fees for the Baccalaureate degree of Applied Technology in Advanced Food Processing Technology and future baccalaureate programs to be equal to the CSI rate charged for out of state student and foreign students. Utilizing the same formula used to calculate out of state and foreign tuition will assure that the costs of operation of said upper division shall be provided by tuition and fees paid by the student in the program.

The current out of state and foreign tuition and fee for FY18-19 is \$285 per credit.

TITLE 33  
EDUCATION  
CHAPTER 21  
JUNIOR COLLEGES

33-2107A. ESTABLISHMENT AND OPERATION OF THIRD AND FOURTH YEAR COLLEGE CURRICULUM IN COMMUNITY COLLEGE DISTRICTS. The board of trustees of a community college district of an urban area, upon filing with the state board of education a notice of intent to exercise the powers herein granted, shall thereafter be authorized and empowered to organize and operate an upper division consisting of the third and fourth years of college curriculum with powers to grant baccalaureate degrees in liberal arts and sciences, business and education. Upper division courses and programs are subject to approval pursuant to section 33-107(8), Idaho Code. The operation of the community college and the upper division shall be kept separate; however, the joint use of facilities is authorized provided a proper cost allocation is made. The buildings and equipment for the use of said upper division may be purchased, leased, constructed, maintained, and administered from funds obtained by the board of trustees' levy. Such levy shall not exceed two hundredths percent (.02%) of the market value for assessment purposes on all taxable property within the taxing district. Said board under section 33-2113, Idaho Code, may obtain capital funds through issuance of general obligation bonds for such equipment and buildings, with the total tax levy for operation and bonds of the upper division not to exceed the levy limit authorized in this section. Such tax shall be certified and levied as provided for other taxes of the district. All other costs of operation of said upper division shall be provided by tuition and fees paid by the student. Gifts and grants may be accepted by the board of trustees for this or other purposes. A student who has been a resident of the community college district pursuant to section 33-2110B, Idaho Code, for not less than one (1) year at time of admission to the upper division, or who has completed the first two (2) years in the college, shall be given preference for admission to the upper division.

History:

[33-2107A, added 1965, ch. 16, sec. 4, p. 27; am. 1995, ch. 82, sec. 12, p. 225; am. 2017, ch. 70, sec. 1, p. 169.]