



COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

July 21, 2014

EXECUTIVE SESSION

3:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

4:00 p.m.

Taylor Building – SUB 248

AGENDA

APPROVAL OF MEETING AGENDA: (A) *Chairman Scholes*

MINUTES – EXECUTIVE SESSION OF JUNE 16, 2014: (A) *Mike Mason*

MINUTES – REGULAR MEETING OF JUNE 16, 2014: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

OPEN FORUM

SOFTBALL FIELD HOUSE BID: (A) *Mike Mason*

EMERGENCY ELECTRICAL POWER PROJECT BID: (A) *Mike Mason*

HEAD START/EARLY HEAD START REPORT: (A) *Mike Mason*

BOYS AND GIRLS CLUB PROPERTY LEASE: (A) *Mike Mason*

FY14 PRESIDENT’S CONTRACT: (A) *Chairman Scholes*

PRESIDENTIAL EMERITUS RECOMMENDATION: (A) Dr. Schwarz

PTE PROGRAM AWARD – CABINET MAKING: (I)
Terry Patterson, Ken Triplett, and Michael Armstrong

PTE PROGRAM AWARD – SURGICAL SERVICES: (I)
Terry Patterson, Janet Milligan and Carrie Nutsch

NACEP ACCREDITATION STATUS: (I) Dr. Miller

CSI CAMPUS SAFETY PRESENTATION: (I) Jim Ellington

SUMMER AND FALL ENROLLMENT REPORTS: (I) Dr. Schwarz

BUDGET WORKSHOP DATE: (I) Chairman Scholes

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
JULY REGULAR BOARD OF TRUSTEES MEETING
JULY 21, 2014

CALL TO ORDER: 4:00 p.m. Presiding: Dr. Thad Scholes

Attending: Trustees: Dr. Thad Scholes, Karl Kleinkopf,
Bob Keegan, Laird Stone and Jan Mittleider

College Administration: Dr. Todd Schwarz, Executive
Vice President and Chief Academic Officer
John M. Mason, Vice President of Administration
Dr. Mark Sugden, Instructional Dean
Dr. John Miller, Instructional Dean
Terry Patterson, Instructional Dean
Scott Scholes, Dean of Students
Jeff Harmon, Dean of Finance
Monty Arrossa, Director of Human Resources
Eric Nielson, Director of Human Resources
Randy Dill, Physical Plant Director
Teri Fattig, Library Director and Museum Department
Chair
Doug Maughan, Public Relations Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Jennifer Zimmers, Jim Ellington, Nick Baumert,
Carrie Nutsch, Ken Triplett and Janet Milligan

Visitors: Dr. Edit Szanto and Michael Armstrong

Faculty Representatives: Judy Hansen

PACE Representative: None

Times News: Julie Wootton

The agenda was approved on MOTION by Bob Keegan.
Affirmative vote was unanimous.

BOARD MINUTES: The Board minutes of the Executive Session and
Regular Session of June 16, 2014 were accepted as written by
the Board.

TREASURER'S REPORT: The Treasurer's report was accepted by the Board on MOTION by Karl Kleinkopf. Affirmative vote was unanimous.

Open Forum: Dr. Edit Szanto spoke concerning board policies.

Board Agenda Items:

1. The Board approved the low bid of Stanley Associates, Inc. of Twin Falls, Idaho in the amount of \$684,673 for the specified softball field house construction project on MOTION by Jan Mittleider. Affirmative vote was unanimous.

Funding for the project is from the College of Southern Idaho Foundation in the approximate amount of \$200,000 with the balance of the project of approximately \$500,000 being paid for from the Plant Facility Fund.

2. The Board approved the low bid of Wheeler Electric in the amount of \$154,595 for the specified emergency electrical power project on MOTION by Bob Keegan. Affirmative vote was unanimous.

Funding for the project is from the Plant Facility Fund.

3. The Board approved the Head Start/Early Head Start monthly fiscal and operational reports on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

4. The Board approved the addition of approximately eighteen hundred square feet to the existing Twin Falls Boys and Girls Club of Magic Valley lease on MOTION by Laird Stone. Affirmative vote was unanimous.

5. The Board approved President Fox's annual employment contract on MOTION by Jan Mittleider. Affirmative vote was unanimous.

6. The Board designated Dr. Jerry Beck as President Emeritus on MOTION by Jan Mittleider. Affirmative vote was unanimous.

7. Terry Patterson introduced Cabinet Making instructor Ken Triplett and his student Michael Armstrong. Mr. Armstrong was awarded a silver medal in the national VICA completion in cabinet making. Dr. Schwarz noted that over the last twenty four years no instructor in the nation has had students win more national VICA awards than Ken Triplett.

8. Terry Patterson introduced Surgical First Services instructors Janet Milligan and Carrie Nutsch. The Surgical First Services program was awarded the Idaho Professional Technical Program of the Year by the Idaho State Division of Professional Technical Education for the 2013-2014 school year. The program was commended for their response to industry needs, stackable credentials and student success.

9. Dr. John Miller advised the Board that the College of Southern Idaho dual credit program was accredited by the National Alliance of Concurrent Enrollment Partnership (NACEP). The college is one of only ninety one schools in the nation to be accredited. Dr. Miller was commended by the Board for his work.

10. Public Safety Director Jim Ellington briefed the Board on his activities over the last year and our plans concerning a response to campus emergencies.

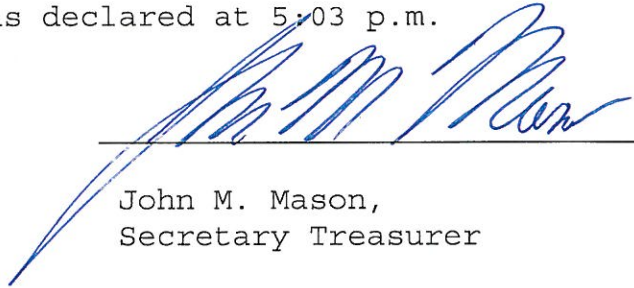
11. Dr. Todd Schwarz advised the Board that we finished the summer session about 12% down on credits taken as compared to last summer. He also said we are running about 6.3% down on credits enrolled as compared to last fall's same date numbers. Dr. Schwarz also outlined activities taking place during the summer to recruit and retain students.

12. The Board elected to review budget data given to them and determine if a budget work session would be needed.

13. Dr. Todd Schwarz noted that this was Human Resource Director Monty Arrossa's last meeting. Dr. Schwarz thanked Mr. Arrossa for his outstanding service to the College of Southern Idaho.

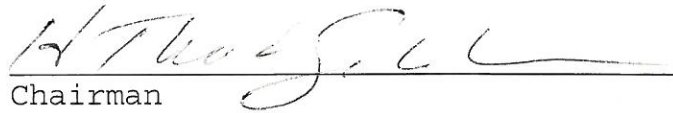
CSI Trustees
July 21, 2014
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ADJOURNMENT was declared at 5:03 p.m.



John M. Mason,
Secretary Treasurer

Approved: August 18, 2014

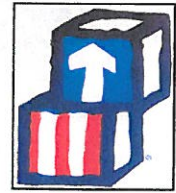


Chairman

PROUD TO BE PART OF THE CSI FAMILY



COLLEGE OF SOUTHERN IDAHO HEAD START/EARLY HEAD START



2014 National Head Start Association Award Nominees

CSI Head Start/Early Head Start Centers nominated parents, staff and community agencies for the 2013-2014 National Head Start scholarships and awards. Five nominees moved forward to compete locally, with the possibility of competing for state and regional awards/scholarships.

Sandra Hollenbeck – Nominated for Support Staff of the Year Award

Vivian Ridgway – Nominated for Teacher of the Year

Marilyn Neal – Nominated for Sargent Shriver Excellence in Community Service Award

Melissa Zacarias -Nominated for Parent of the Year

Ana Carpenter-Nominated for Helen Hollingshed Staff-Post Secondary Scholarship Award

Our program has had great success in the past with NHSA awards, we are hoping to continue that trend!

Head Start is currently in its most active recruitment cycle of the year. The program is out for the summer, however Center Supervisors are combing local schools, businesses and homes to find eligible families for their centers. Below is an example of the most recent PSA that appeared in the Times News on July 17, 2014

CSI Head Start Accepting Applications

The College of Southern Idaho Head Start is currently accepting applications for children who will be 3-4 years of age by Sept. 1, 2014. Priority is given to families who meet the in-come guidelines, 4 year olds, and children with identified disabilities. Categorically eligible children include foster children, children who are homeless, and families receiving TANF or SSI funds. The program also accepts a limited number of 3 year olds and over in-come children with special needs.

Head Start is a free preschool program that promotes school readiness for children, ages 3 to 5, by offering educational, nutritional, health, and social services. The College of Southern Idaho's Head Start program serves families from August-May at sites located in American Falls, Buhl, Burley, Hagerman, Hailey, Hansen, Jerome, Rupert, Shoshone, Twin Falls, and Wendell.

Early Head Start is also accepting applications. Priority for this home-based program is given to income eligible pregnant mothers, infants and toddlers ages birth to 36 months. Foster children, homeless children and families receiving TANF or SSI funds are also automatically eligible for Early Head Start.

Early Head Start programs enhance children's physical, social, emotional, and intellectual development. In addition, this program assists pregnant women in accessing comprehensive prenatal and postpartum care, and supports parents' efforts to fulfill their parental roles guiding them toward self-sufficiency. The College of Southern Idaho's Early Head Start program runs year round at sites located in Twin Falls, Jerome, and Rupert.

For more information call College of Southern Idaho Head Start/ Early Head Start Program at 736-0741, or toll free at 1-877-736-0741



**College of Southern Idaho Head Start/ Early Head Start
Monthly Program Summary
For June 2014**



Enrollment

Early Head Start	80
Total	80 *

* Early Head Start services are provided year round including the summer months. Head Start services are suspended for the summer months and will resume again in September.

Program Options

Part-day/ Part-year, Double Sessions, Home Based/School District Enhanced, Pre- K, Early Head Start -Home Based.

Program Participation for June

EHS Home Visit Completion Rate	82%
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Meals and Snacks

Total meals served for June	22
Total snacks served for June	0

Education

Pre-Service training for staff is August 11-15, 2014. Training will include COR training from Highscope and CLASS training provided by our regionally based T/TA team. Other trainings will include PROMIS (data base for program), USDA, and pre-trip inspection for transportation. Classroom Assessment Scoring System (CLASS) training was given to 11 management staff June 25-26, 2014. The CLASS is a tool that is used on federal reviews as an assessment for quality adult/child interactions in the classroom.

Parent Involvement

A draft of the 2013 Communitywide Strategic Planning and Needs Assessment is pending and will be presented to Policy Council in August. New to the assessment is program wide community survey results in are easy to read bar and pie graph formats of parent and community survey results. New to the assessment this year are Center-based strategies to address the Critical Challenges identified in each community. Also new to the CSPNA will be updated demographic data along with a methodology to more accurately estimate the number of undocumented families in each county that would be eligible for our program. This becomes important when recruiting families and keeping the classroom consistent with the demographic makeup of its community.

Early Head Start

Early Head Start staff will be attending the National Birth to Three Institute at the end of July in Washington D.C. Additionally our Early Head Start Coordinator will make a permanent move to the American Falls Center in Late August. Her duties will not change.

Documents for Board Review/ Approval:
Financial Reports

General Fund YTD Board

YEAR: 1314

Statement of Revenue and Expenses

Acct Month: 12

Thursday, July 17, 2014

Last Year

This Year

Budget

Remaining Budget

Rem Bud%

Revenue

Tuition & Fees	(\$11,797,097.12)	(\$11,256,283.78)	(\$10,860,500.00)	\$395,783.78	-3.64%
County Tuition	(\$1,722,608.14)	(\$1,244,588.98)	(\$1,580,400.00)	(\$335,811.02)	21.25%
State Funds	(\$17,280,263.08)	(\$17,777,858.26)	(\$17,738,000.00)	\$39,858.26	-0.22%
County Property Tax	(\$6,047,975.29)	(\$4,263,984.00)	(\$6,102,600.00)	(\$1,838,616.00)	30.13%
Grant Management Fees	(\$554,692.04)	(\$478,936.49)	(\$450,000.00)	\$28,936.49	-6.43%
Other	(\$433,078.17)	(\$724,030.07)	(\$425,000.00)	\$299,030.07	-70.36%
Unallocated Tuition	\$0.00	(\$87,726.00)	\$0.00	\$87,726.00	0.00%
Departmental Revenues	(\$788,538.34)	(\$875,883.11)	(\$684,600.00)	\$191,283.11	-27.94%

Total Revenue (\$38,624,252.18) (\$36,709,290.69) (\$37,841,100.00) (\$1,131,809.31) 2.99%

Expenditures

Personnel

Salaries	\$20,957,068.89	\$20,826,649.55	\$21,677,300.00	\$850,650.45	3.92%
Variable Fringe	\$4,085,361.23	\$4,244,084.11	\$4,664,400.00	\$420,315.89	9.01%
Health Insurance	\$3,708,701.88	\$3,565,925.39	\$3,689,700.00	\$123,774.61	3.35%
Total Personnel	\$28,751,132.00	\$28,636,659.05	\$30,031,400.00	\$1,394,740.95	4.64%

Expense Categories

Services	\$1,915,220.22	\$2,158,277.47	\$2,291,300.00	\$133,022.53	5.81%
Supplies	\$976,089.78	\$915,715.81	\$1,009,600.00	\$93,884.19	9.30%
Other	\$738,897.95	\$657,859.81	\$632,700.00	(\$25,159.81)	-3.98%
Capital	\$515,395.96	\$402,853.19	\$488,700.00	\$85,846.81	17.57%
Institutional Support	\$3,640,228.81	\$3,085,000.55	\$3,387,400.00	\$302,399.45	8.93%
Transfers	\$39,122.28	\$40,955.76	\$0.00	(\$40,955.76)	0.00%
Total Expense Categories	\$7,824,955.00	\$7,260,662.59	\$7,809,700.00	\$549,037.41	7.03%

Total Expenditures \$36,576,087.00 \$35,897,321.64 \$37,841,100.00 \$1,943,778.36 5.14%

Rev/Expense Total (\$2,048,165.18) (\$811,969.05) \$0.00 \$811,969.05 0.00%



July 14, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Softball Field House Bids

We received four bids for the specified softball field house construction project. The base project was bid along with one add alternate. The add alternate is for two berms, one for the home team and one for the visitors, that will be placed between the dugouts and the bleachers. The bids were as follows:

Bidder	Base Bid	Alternate	Total
Axis Building Group	\$759,477	\$21,924	\$781,401
Don Anderson Construction	\$694,300	\$ 8,842	\$703,142
Peterson Brothers Construction	\$692,000	\$10,500	\$702,500
Stanley Associates, Inc.	\$676,875	\$ 7,798	\$684,673

Unless the berms are to be permanently eliminated from future planning for the complex, I recommend that the bid alternate be accepted. The price is reasonable and it will be more efficient to complete them during the construction phase rather than complete them at a later date.

I respectfully request that the Board, contingent upon contract acceptance by Stanley Associates, Inc. and the verification of all licenses, insurance and bonding, approve the selection of the low bidder, Stanley Associates, Inc., as the general contractor for the building of softball field house for the total contract amount of \$684,673 which includes the add alternate.

With the College of Southern Idaho Foundation paying for the architect, the funding available for the building project is from approximately \$200,000 from the College of Southern Idaho Foundation and balance of approximately \$500,000 coming from the Plant Facility Fund.



July 14, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Emergency Electrical Power Project Bids

Due to numerous electrical power outages and spikes in electricity and the impact these have on our servers and computer equipment, we determined there was a need for an upgraded uninterrupted power source system and a generator back up system. We have had several computer equipment failures that have shut down both our student services administrative system and our educational software system.

Based upon the frequency of these problems and how they bring campus operations to a standstill, we contracted with Musgrove Engineering to design a new system. Utilizing the specifications developed by Musgrove Engineering, we advertised for contactors for the project. We received the following bids:

Balanced Rock	\$164,075.00
Magic Valley Electric	\$156,790.00
Wheeler Electric	\$154,595.00

Based upon a review of the bids by Randy Dill and Allen Scherbinske, I recommend that we accept the low bid of Wheeler Electric of Idaho Falls, Idaho in the amount of \$154,595.00 for the specified electrical project. Due to lead times for equipment, the project will not be completed until late fall.

This project includes the generator and all internal electrical work to provide clean power and emergency power to our computer room and the Boardroom. It does not include the brick enclosure for the generator the will sit just outside of the north door of the Taylor building. The brick enclosure will be completed at a later date.

Funding for this project is from the Plant Facilities Fund.

CATEGORY	TOTAL		TOTAL THIS MONTH		CASH OUTLAY		BALANCE		BALANCE OF BUDGET		PROJ		ACTUAL		
	APPROVED		MONTH		TO DATE		BALANCE		OF BUDGET		%	%		%	
SALARIES	\$ 2,596,494.00		\$ 215,953.03		\$ 1,212,633.79		\$ 1,383,860.21		\$ 1,383,860.21			50.0%		46.7%	
BENEFITS	\$ 1,397,497.00		\$ 111,486.55		\$ 647,570.37		\$ 749,926.63		\$ 749,926.63			50.0%		46.3%	
OUT OF AREA TRAVEL	\$ -				\$ -		\$ -		\$ -			0.0%		0.0%	
EQUIPMENT	\$ -				\$ -		\$ -		\$ -			0.0%		0.0%	
SUPPLIES															
OFFICE CONSUMABLES	\$ 10,741.00		\$ 1,531.89		\$ 5,700.25		\$ 5,040.75		\$ 5,040.75			50.0%		53.1%	
CLASSROOM SUPPLIES	\$ 21,500.00		\$ 672.30		\$ 3,680.75		\$ 17,819.25		\$ 17,819.25			50.0%		17.1%	
CENTER SUPPLIES	\$ 26,220.00		\$ 3,675.35		\$ 19,548.74		\$ 6,671.26		\$ 6,671.26			50.0%		74.6%	
TRAINING SUPPLIES	\$ 9,895.00		\$ 2,183.19		\$ 4,118.79		\$ 5,776.21		\$ 5,776.21			50.0%		41.6%	
FOOD	\$ 3,000.00		\$ 400.93		\$ 1,799.89		\$ 1,200.11		\$ 1,200.11			50.0%		60.0%	
OTHER															
CONTRACTS	\$ 13,395.00		\$ 201.00		\$ 4,962.43		\$ 8,432.57		\$ 8,432.57			50.0%		37.0%	
MEDICAL	\$ 6,300.00		\$ 1,343.18		\$ 2,829.39		\$ 3,470.61		\$ 3,470.61			50.0%		44.9%	
DENTAL	\$ 9,500.00		\$ 375.86		\$ 7,994.34		\$ 1,505.66		\$ 1,505.66			50.0%		84.2%	
CHILD TRAVEL	\$ 76,983.00		\$ 8,108.88		\$ 59,321.91		\$ 17,661.09		\$ 17,661.09			50.0%		77.1%	
EMPLOYEE TRAVEL	\$ 31,000.00		\$ 3,755.32		\$ 14,451.25		\$ 16,548.75		\$ 16,548.75			50.0%		46.6%	
CAREER DEVELOP	\$ 2,000.00		\$ -		\$ 2,192.57		\$ (192.57)		\$ (192.57)			50.0%		109.6%	
PARENT TRAINING	\$ 17,480.00		\$ 617.23		\$ 9,031.82		\$ 8,448.18		\$ 8,448.18			50.0%		51.7%	
SPACE	\$ 56,790.00		\$ 3,984.82		\$ 23,263.79		\$ 33,526.21		\$ 33,526.21			50.0%		41.0%	
DEPRECIATION	\$ 30,600.00		\$ 2,892.82		\$ 15,060.81		\$ 15,539.19		\$ 15,539.19			50.0%		49.2%	
UTILITIES	\$ 61,460.00		\$ 4,921.22		\$ 32,985.39		\$ 28,474.61		\$ 28,474.61			50.0%		53.7%	
TELEPHONE	\$ 38,475.00		\$ 1,037.00		\$ 20,885.06		\$ 17,589.94		\$ 17,589.94			50.0%		54.3%	
OTHER	\$ 43,681.00		\$ 9,644.31		\$ 26,814.21		\$ 16,866.79		\$ 16,866.79			50.0%		61.4%	
TOTAL DIRECT COSTS	\$ 4,453,011.00		\$ 372,784.88		\$ 2,114,845.55		\$ 2,338,165.45		\$ 2,338,165.45			50.0%		47.5%	
ADMIN COSTS	\$ 321,919.00		\$ 25,905.63		\$ 124,170.52		\$ 197,748.48		\$ 197,748.48			50.0%		38.6%	
GRAND TOTAL	\$ 4,774,930.00		\$ 398,690.51		\$ 2,239,016.07		\$ 2,535,913.93		\$ 2,535,913.93			50.0%		46.9%	
IN KIND NEEDED	\$ 1,193,733.00														
IN KIND GENERATED	\$ 687,465.84														
IN KIND (SHORT)/LONG	\$ (506,267.16)														
PROCUREMENT CARD															
EXPENSE	\$ 14,371.90														
			4% of Total Expense. Detailed report of PCARD charges available upon request.												
			Food	Non-Food	Repair/Maint	Total for Month	Revenue Received	YTD							
USDA			5,946.62	692.57	212.49	6,851.68	(68,994.84)	69,875.28							
Total All Centers															

** Reflects 2014 COLA and Restored Sequestration Funding

CATEGORY	TOTAL APPROVED		TOTAL THIS MONTH		CASH OUTLAY		BALANCE		BALANCE OF BUDGET		PROJ		ACTUAL	
SALARIES	\$	547,230.00	\$	44,598.45	\$	259,248.02	\$	287,981.98	\$	287,981.98		50.0%		47.4%
BENEFITS	\$	283,774.00	\$	21,343.86	\$	130,152.20	\$	153,621.80	\$	153,621.80		50.0%		45.9%
OUT OF AREA TRAVEL	\$	-					\$	-	\$	-		0.0%		0.0%
EQUIPMENT	\$	-					\$	-	\$	-		0.0%		0.0%
SUPPLIES	\$	-					\$	-	\$	-		0.0%		0.0%
OFFICE CONSUMABLES	\$	4,005.00	\$	241.71	\$	1,034.13	\$	2,970.87	\$	2,970.87		50.0%		25.8%
CENTER SUPPLIES	\$	18,265.00	\$	378.95	\$	3,051.43	\$	15,213.57	\$	15,213.57		50.0%		16.7%
CLASSROOM SUPPLIES	\$	14,047.00	\$	-	\$	771.78	\$	13,275.22	\$	13,275.22		50.0%		5.5%
TRAINING SUPPLIES	\$	2,225.00	\$	339.25	\$	588.57	\$	1,636.43	\$	1,636.43		50.0%		26.5%
FOOD	\$	2,400.00	\$	23.41	\$	151.99	\$	2,248.01	\$	2,248.01		50.0%		6.3%
CONTRACTUAL														
OTHER														
CONTRACTS	\$	56,940.00	\$	4,747.91	\$	16,645.01	\$	40,294.99	\$	40,294.99		50.0%		29.2%
MEDICAL	\$	7,500.00	\$	227.11	\$	419.43	\$	7,080.57	\$	7,080.57		50.0%		5.6%
DENTAL	\$	5,000.00	\$	165.96	\$	805.69	\$	4,194.31	\$	4,194.31		50.0%		16.1%
CHILD TRAVEL	\$	-			\$	-								
EMPLOYEE TRAVEL	\$	4,000.00	\$	547.50	\$	1,749.79	\$	2,250.21	\$	2,250.21		50.0%		43.7%
CAREER DEVELOP	\$	3,773.00	\$	-	\$	130.00	\$	3,643.00	\$	3,643.00		50.0%		0.0%
PARENT TRAINING	\$	2,255.00	\$	950.76	\$	4,932.14	\$	(2,677.14)	\$	(2,677.14)		50.0%		218.7%
FACILITIES/CONST.	\$	3,500.00	\$	626.87	\$	1,191.41	\$	2,308.59	\$	2,308.59		50.0%		34.0%
DEPRECIATION	\$	20,400.00	\$	1,700.00	\$	10,200.00	\$	10,200.00	\$	10,200.00		50.0%		50.0%
UTILITIES	\$	7,400.00	\$	789.10	\$	4,450.86	\$	2,949.14	\$	2,949.14		50.0%		60.1%
TELEPHONE	\$	4,200.00	\$	394.08	\$	2,661.14	\$	1,538.86	\$	1,538.86		50.0%		63.4%
OTHER	\$	4,620.00	\$	402.29	\$	2,915.45	\$	1,704.55	\$	1,704.55		50.0%		63.1%
TOTAL DIRECT COSTS	\$	991,534.00	\$	77,477.21	\$	441,099.04	\$	550,434.96	\$	550,434.96		52.9%		44.5%
ADMIN COSTS	\$	68,374.00	\$	5,432.93	\$	26,614.12	\$	41,759.88	\$	41,759.88		50.0%		38.9%
GRAND TOTAL	\$	1,059,908.00	\$	82,910.14	\$	467,713.16	\$	592,194.84	\$	592,194.84		50.0%		44.1%
IN KIND NEEDED	\$	264,977.00												
IN KIND GENERATED	\$	311,045.64												
IN KIND (SHORT)/LONG	\$	46,068.64												
USDA														
Total All Centers		Food	260.47	Non-Food	18.50	Repair/Maint	7.18	Total for Month	286.15	Revenue Received	(214.50)	YTD Expense	4,472.65	

** Reflects 2014 COLA and Restored Sequestration Funding



July 14, 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Boys and Girls Club Lease

In August of 1997, the College of Southern Idaho Board of Trustees leased property to the Twin Falls Boys and Girls Club of Magic Valley for the purpose of building a facility. The initial term of the lease was for forty years with the option to extend it for two additional ten year terms.

The lease requires the Magic Valley Boys and Girls Club to get the approval of the College of Southern Idaho for expansions and significant alterations. The Board has granted approval for one expansion in the past.

The Magic Valley Boys and Girls Club is beginning a fund raiser for another expansion to the existing building. The expansion will require that approximately 1,772 square feet be added to the existing property lease to provide property line setbacks for the new addition. A legal description and diagram are attached.

The fitness trail will be impacted during construction but will be able to be rerouted when construction is complete. In talking with EHM engineers, there is adequate flat space for the fitness trail between the new construction and the coulee.

Randy Dill and I have both spoken to Lindsey Westburg, Twin Falls Boys and Girls Club Director, concerning the adequacy of the square footage being added to the lease. Ms. Westburg has assured us that the 1,772 square feet is adequate for their current needs and the proposed expansion.

Based upon the above, I respectfully request that the Board approve the property described in the attached legal description as an addendum to the existing lease.

LEGAL DESCRIPTION
FOR
LEASE ADDITON
TWIN FALLS, IDAHO

The following described property located in the SE $\frac{1}{4}$ of Section4, Township 10 South, Range 17 Ease, Boise Meridian, Twin Falls, County Idaho.

Beginning at the Northwest corner of the existing lease parcel

Thence South 01°16'28"West, 28.50 feet along the Westerly boundary of existing lease;

Thence South 21°31'07" East 83.50 feet along the Westerly boundary of said lease to the REAL POINT OF BEGINNING:

Thence South 21°31'07" East; 6.86 feet

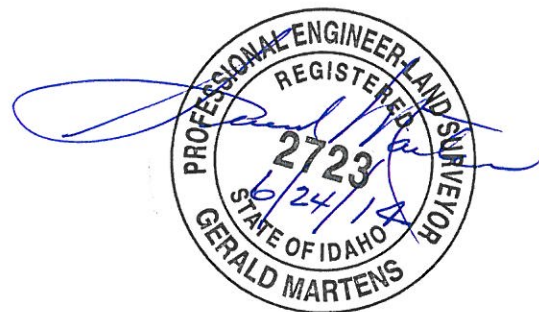
Thence South 36°10'26" East; 50.01 feet

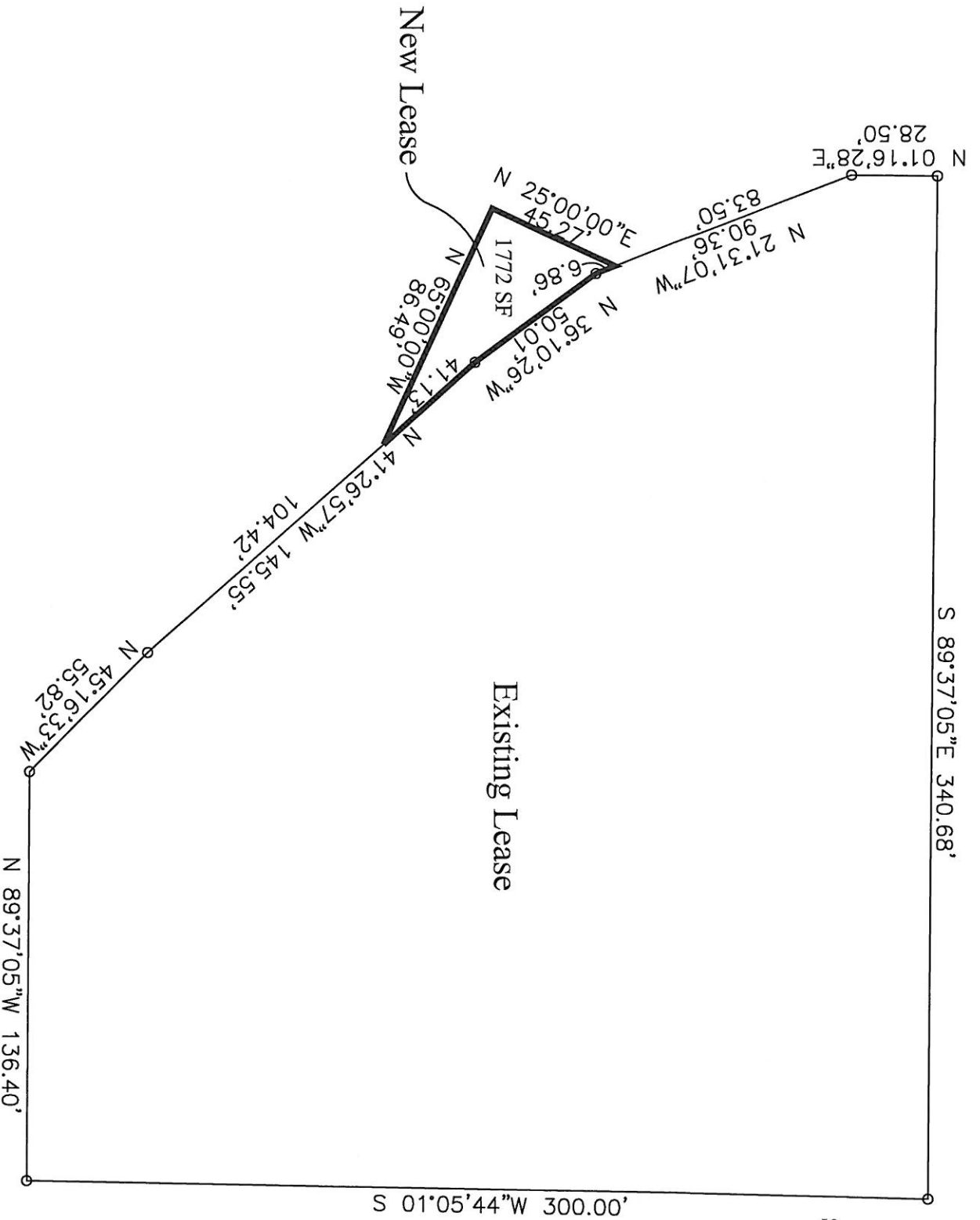
Thence South 41°26'57" East; 41.13 feet

Thence North 65°00'00 ' West; 86.49 feet

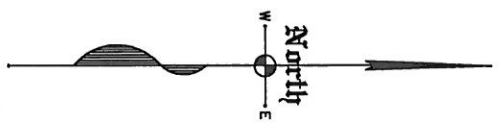
Thence North 25°00'00" East; 45.27 Feet to the REAL POINT OF BEGINNING

Said parcel contains 1772 square feet





Located In:
 SE 1/4, Section 4, T. 10 S., R. 17 E.
 Boise Meridian
 Twin Falls County, Idaho



Not To Scale

Lease Exhibit for The Boy's & Girl's Club - Twin Falls, Idaho



EMPLOYMENT AGREEMENT

This Agreement, made and entered into this 1st day of July 2014, between the COLLEGE OF SOUTHERN IDAHO COMMUNITY COLLEGE DISTRICT, hereinafter called "DISTRICT" and DAVID JEFFREY FOX, hereinafter called "PRESIDENT".

WITNESSETH

IT IS AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. That District hereby contracts to and does employ President as President of its Community College for a period from July 1, 2014, to and including June 30, 2017. On or before June 30th of each year of this Agreement, the District Board of Trustees may extend this Agreement for an additional year.
2. That District shall pay President an annual salary of \$202,000.00 payable in monthly installments on regularly scheduled College paydays. The first payment to be made on the regular payday of July 2014. The salary for each year this Agreement is extended shall be mutually agreed upon by the parties.
3. That President's expenses shall be reimbursed in accordance with the District's policy.
4. That President shall earn a maximum of 30 days vacation per year. Total accumulation on December of each year shall be limited to 40 days.
5. That District agrees to continue to keep in full force for President all medical, disability, group life insurance and all other fringe benefits provided the academic staff under said plan.
6. That President agrees he will faithfully and satisfactorily perform all of the duties of President of the District's Community College and all duties in such regard that he may be directed to perform by the Board of Trustees and in accordance with the rules and regulations applicable thereto and the provision of Chapter 21, Title 33, *Idaho Code*.

7. It is hereby mutually understood and agreed that said Chapter 21, Title 33, *Idaho Code* shall be deemed to be a part hereof, and each party hereto shall be subject to the provisions thereof and the District shall not be deemed to have waived rights, powers, and privileges given it and its Board of Trustees by or under said Chapter 21, Title 33, *Idaho Code*.
8. It is specifically agreed that District reserves the right to terminate this Agreement for cause.
9. In the event this Agreement is terminated for cause or after a change in governance of the District, upon severance of President, the District may pay the President the remainder of the current Agreement with benefits converted to cash equivalent. The President's resignation shall be viewed without prejudice.

IN WITNESS WHEREOF, the District has caused this Agreement to be executed in its name by the proper officials first duly authorized by its Board of Trustees and the President has executed the same on the day and year first above written.

COLLEGE OF SOUTHERN IDAHO COMMUNITY COLLEGE DISTRICT

By _____ Date _____
 Dr. Thad Scholes,
 Chair, Board of Trustees,
 "DISTRICT"

ATTEST:

 Secretary Date

By _____ Date _____
 David Jeffrey Fox
 "PRESIDENT"



July 17, 2014

Trustees of the College of Southern Idaho:

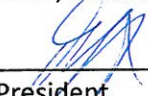
CSI Policy 4.13 reads as follows.

President Emeritus status should be reserved to honor, in retirement, a president who has made distinguished professional contributions to the College of Southern Idaho and who has served a significant portion of his/her career at the institution. The intent of conferring President Emeritus status is to bestow an honorary title in recognition of successful tenure in the presidential role.

Dr. Gerald "Jerry" Beck, past President of the College of Southern Idaho, served in numerous capacities over his thirty-eight year tenure at the College. From his early days as an instructor of small engine repair through his final years as College President, Dr. Beck devoted considerable time and energy to developing innovative and forward-looking projects that have become part of College's trademarks. Most notably in this regard would be the development of the CSI microwave system which linked the main campus to our outreach centers to provide real-time instruction via two-way video. Another would be his exceptional devotion to economic development and workforce training. Through his efforts in this area, Dr. Beck helped establish CSI as the model for college-community-business workforce training success. He represented CSI at local, state, regional, and national events associated with economic development; he continues to be a respected expert in this area.

During his time at the College, Dr. Beck worked hard to develop professionally, and over the years, he earned his Bachelor's, Master's, and Educational Doctorate degrees. In these efforts, he modeled the value of this sort of professional development through ongoing education. He also championed many faculty and staff over the years as they benefited from his guidance in achieving their own advanced degrees, often serving on dissertation committees.

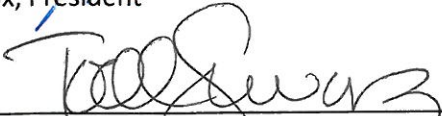
Given his long service to the College and his accomplishments on behalf the College, I and my colleagues, Vice President of Administration Mike Mason and Executive Vice President and Chief Academic Officer Todd Schwarz, recommend that Dr. Gerald Beck be considered for the designation of President Emeritus.



Jeff Fox, President

7/18/14

Date



Todd Schwarz, Executive Vice President, Chief Academic Officer

7-18-2014

Date



Mike Mason, Vice President of Administration

7-18-14

Date