



COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

January 27, 2014

EXECUTIVE SESSION

3:00p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

4:00p.m.

Taylor Building – SUB 248

AGENDA

APPROVAL OF MEETING AGENDA: (A) *Dr. Thad Scholes*

MINUTES – EXECUTIVE SESSION OF DECEMBER 20, 2013: (A) *Mike Mason*

MINUTES – REGULAR MEETING OF DECEMBER 20, 2013: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

OPEN FORUM

TWIN FALLS SCHOOL DISTRICT BOND RESOLUTION: (A) *Anna Scholes*

PROGRAM DEVELOPER/CURRICULUM DESIGNER FOR THE
FOOD SCIENCE PROGRAM BID: (A) *Mike Mason*

HEAD START/EARLY HEAD START REPORT: (A) *Mike Mason*

CSI BOARD OF TRUSTEES CODE OF ETHICS: (I) *Jan Mittleider*

JKAF GUIDED PATHWAYS TO SUCCESS PROJECT: (I) *Dr. Todd Schwarz*

LEGISLATIVE EDUCATION WEEK UPDATE: (I) *President Fox*

PRESIDENT’S REPORT: (I) *President Fox*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
JANUARY REGULAR BOARD OF TRUSTEES MEETING
JANUARY 27, 2014

CALL TO ORDER: 4:00 p.m. Presiding: Dr. Thad Scholes

Attending: Trustees: Dr. Thad Scholes, Karl Kleinkopf,
Bob Keegan and Jan Mittleider

College Administration: Dr. Jeff Fox, President
Robert Alexander, College Attorney
Dr. Todd Schwarz, Executive Vice President and Chief
Academic Officer
John M. Mason, Vice President of Administration
Dr. Cindy Bond, Instructional Dean
Dr. Mark Sugden, Instructional Dean
Dr. John Miller, Instructional Dean
Terry Patterson, Instructional Dean
Dr. Ken Campbell, Dean of Technology
Jeff Harmon, Dean of Finance
Randy Dill, Physical Plant Director
Doug Maughan, Public Relations Director
Teri Fattig, Library Director and Museum Department
Chair
Debra Wilson, Executive Director of the College of
Southern Idaho Foundation
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Heidi Park and Dr. Debi Klimes

Visitors: Beth Pendegras, Anna Scholes, Dr. Wiley Dobbs and
Brady Dickerson

Faculty Representatives: Judy Hansen and Chrystal Ayers

PACE Representative: None

Times News: None

The agenda was approved on MOTION by Bob Keegan.
Affirmative vote was unanimous.

MINUTES OF THE EXECUTIVE SESSION AND REGULAR SESSION OF
DECEMBER 20, 2013 WERE APPROVED ON MOTION by Karl Kleinkopf.
Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was accepted on
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Open Forum: None

Board Agenda Items:

1. Dr. Wiley Dobbs and Anna Scholes gave a presentation on the March 11, 2014 Twin Falls School District bond election. The \$73,860,000 bond will provide the district with two new elementary schools, a new middle school, an addition to Canyon Ridge High School and fund school maintenance projects throughout the district.

The College of Southern Idaho Board of Trustees supported passage of the Twin Falls School District Bond on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

2. The Board approved the sole bid of the National Agricultural Institute of Rupert, Idaho in the amount of \$45,350 for the purpose of developing curriculum for the new food manufacturing technology program on MOTION by Jan Mittleider. Affirmative vote was unanimous.

Funding for this project is from the Idaho Division of Professional Technical Education Perkins IV Title 1 grant.

3. The Board approved the Head Start/Early Head Start monthly operational and fiscal reports on MOTION by Bob Keegan. Affirmative vote was unanimous.

The Board was advised that we were not meeting our performance standard concerning the number of students we serve on an Individual Education Plan or Individual Family Service Plan. Our Region 10 Head Start/Early Head Start program manager has been notified and we are in the process of taking steps to meet the performance standard.

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
JANUARY SPECIAL BOARD OF TRUSTEES MEETING
JANUARY 31, 2014

CALL TO ORDER: 8:30 a.m. Presiding: Dr. Thad Scholes

Attending: Trustees: Dr. Thad Scholes, Karl Kleinkopf,
Bob Keegan, Laird Stone and Jan Mittleider

College Administration: Dr. Jeff Fox, President
Robert Alexander, College Attorney
John M. Mason, Vice President of Administration
Doug Maughan, Public Relations Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: None

Visitors: None

Faculty Representatives: None

PACE Representative: None

Times News: Ed Glazer

KMVT: Rachel Holt

The agenda was approved on MOTION by Bob Keegan.
Affirmative vote was unanimous.

Board Agenda Items:

1. The Board discussed Senate Bill 1254 concerning allowing guns on campus. Laird Stone MOVED that the Board stand in opposition to Senate Bill 1254 and any other measure that allows guns on campus or removes control from local boards. The MOTION was approved unanimously.

CSI Trustees

January 27, 2014

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4. Jan Mittleider reviewed a draft of a Board of Trustee's Code of Ethics/Standards of Practice with the Board. The policy will be brought back to the Board on February 24, 2014 at their regular monthly meeting.

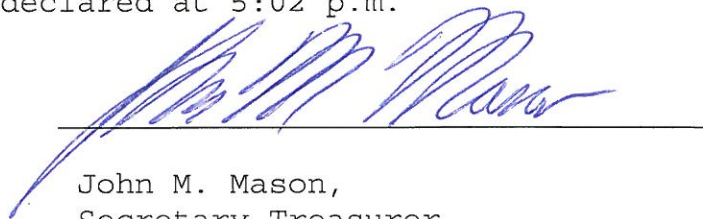
5. Dr. Todd Schwarz advised the Board that our full time equivalent students were down 11 percent and student head count was down 6 percent when compared to the spring semester of 2013.

6. Dr. Debi Klimes gave a presentation to the Board on the Joe and Kathryn Albertson's Foundation Guided Pathways to Success Project.

7. President Fox reported on his activities for the month.

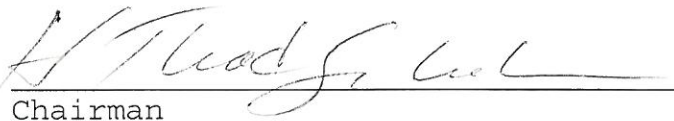
8. The Board presented Mike Mason with the Best "Bean Counter" With A Heart Award.

ADJOURNMENT was declared at 5:02 p.m.

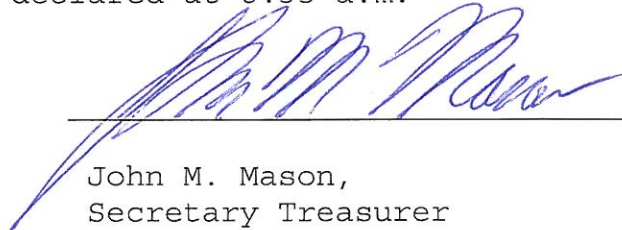
A handwritten signature in blue ink, appearing to read "John M. Mason", is written over a horizontal line.

John M. Mason,
Secretary Treasurer

Approved: February 24, 2014

A handwritten signature in blue ink, appearing to read "H. Steady", is written over a horizontal line.
Chairman

ADJOURNMENT was declared at 8:35 a.m.



John M. Mason,
Secretary Treasurer

Approved: February 24, 2014



Chairman

General Fund YTD Board

YEAR: 1314

Statement of Revenue and Expenses

Acct Month: 6

Tuesday, January 21, 2014

Last Year

This Year

Budget

Remaining Budget

Rem Bud%

Revenue

Tuition & Fees	(\$5,733,818.56)	(\$5,607,510.55)	(\$10,860,500.00)	(\$5,252,989.45)	48.37%
County Tuition	(\$563,155.00)	(\$372,800.00)	(\$1,580,400.00)	(\$1,207,600.00)	76.41%
State Funds	(\$14,524,295.34)	(\$14,991,380.26)	(\$17,738,000.00)	(\$2,746,619.74)	15.48%
County Property Tax	(\$689,225.39)	(\$712,490.42)	(\$6,102,600.00)	(\$5,390,109.58)	88.32%
Grant Management Fees	(\$194,529.98)	(\$210,968.31)	(\$450,000.00)	(\$239,031.69)	53.12%
Other	(\$340,174.41)	(\$404,076.58)	(\$425,000.00)	(\$20,923.42)	4.92%
Unallocated Tuition	(\$397,026.52)	(\$387,933.49)	\$0.00	\$387,933.49	0.00%
Departmental Revenues	(\$399,834.49)	(\$477,127.83)	(\$684,600.00)	(\$207,472.17)	30.31%

Total Revenue (\$22,842,059.69) (\$23,164,287.44) (\$37,841,100.00) (\$14,676,812.56) 38.79%

Expenditures

Personnel

Salaries	\$9,869,079.74	\$10,266,934.87	\$21,677,300.00	\$11,410,365.13	52.64%
Variable Fringe	\$1,935,884.53	\$2,108,762.88	\$4,664,400.00	\$2,555,637.12	54.79%
Health Insurance	\$1,832,033.75	\$1,778,922.66	\$3,689,700.00	\$1,910,777.34	51.79%
Total Personnel	\$13,636,998.02	\$14,154,620.41	\$30,031,400.00	\$15,876,779.59	52.87%

Expense Categories

Services	\$896,395.64	\$1,047,730.05	\$2,292,100.00	\$1,244,369.95	54.29%
Supplies	\$460,292.86	\$454,828.23	\$1,009,600.00	\$554,771.77	54.95%
Other	\$336,649.19	\$316,175.12	\$632,700.00	\$316,524.88	50.03%
Capital	\$192,675.00	\$236,634.79	\$487,900.00	\$251,265.21	51.50%
Institutional Support	\$2,800,880.83	\$2,382,357.56	\$3,387,400.00	\$1,005,042.44	29.67%
Transfers	\$8,267.51	\$16,872.76	\$0.00	(\$16,872.76)	0.00%
Total Expense Categories	\$4,695,161.03	\$4,454,598.51	\$7,809,700.00	\$3,355,101.49	42.96%

Total Expenditures \$18,332,159.05 \$18,609,218.92 \$37,841,100.00 \$19,231,881.08 50.82%

Rev/Expense Total (\$4,509,900.64) (\$4,555,068.52) \$0.00 \$4,555,068.52 0.00%



January 27th 2014

To: President Fox and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Program Developer Curriculum Designer for the Food Science program

We properly advertised for the development of the curriculum to support a technical certificate and an associates of applied science degree in food manufacturing technology at the College of Southern Idaho. This new program is being supported by the grant "Trade Adjustment Assistance Community College and Career Training" (TAACCCT). The grant, *Growing Idaho's Food Processing Industry*, will target food manufacturing and processing sectors. We received one bid proposal to create the curriculum and materials necessary to offer the program from the following:

National Agricultural Institute	Rupert, Idaho	\$45,350
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Based upon the review of the proposal by Dr. Cindy Bond, Terry Patterson and Alan Heck, I recommend that we accept the bid of from National Agricultural Institute of Rupert, Idaho in the amount of \$45,350. The bid includes all travel and related expenses and will cover the development of all related educational resources for the learning environment to develop the curriculum and design the program to offer the food science programs.

Funding for the project is from Idaho Division of Professional Technical Education Perkins IV Title 1 funds for fiscal year 2014.

PROUD TO BE PART OF THE CSI FAMILY



COLLEGE OF SOUTHERN IDAHO HEAD START/EARLY HEAD START



Idaho Head Start Association

Six staff and one parents attended the Idaho Head Start Association (IHSA) meeting January 8-10, 2013 in Boise. IHSA is an association of the State's 13 Head Start and Early Head Start programs and their partner organizations. The Association also receives oversight and direction from an elected board comprised of IHSA members. The board is composed of eight members: three directors, two staff, two parents and one member at large.

During the conference, the CSI HS/EHS delegation met with Idaho State congressional members from districts that are within the program's service area. The director, staff and parents met with Congresswoman Donna Pence (D), Congresswoman Maxine Bell (R), Congressman Lance Clow (R), Congresswoman Michelle Stennet (D) and Congressman Clark Kauffman (R). Parents shared their head start experience with State legislators and the importance of parents as their child's first teacher. The feedback from legislators was to highlight the need for parents to stay involved with a child throughout his or her entire education. The program also asked that Early Childhood Education be taken into account with the re-examination of education reform in Idaho. Furthermore, we pressed for and received acknowledgement from two legislators, one from each party, that as the state continues to slowly move towards a potential Pre-K plan for all children in the state of Idaho, that Head Start is not only the model but currently the leader in quality early education in Idaho and the United States. Each congressional member was provided with the program's Annual Report and the IHSA Data Book.

The IHSA board will meet three more times during the year:
Directors meeting April 22 and Board meeting April 23, 2014
Directors meeting July 15 and Board meeting July 16, 2014
Directors meeting October 14 and Board meeting October 15, 2014

**College of Southern Idaho Head Start/ Early Head Start
Monthly Program Summary
For December 2014**

Enrollment

Head Start ACF Federal Funded	516
Head Start TANF	27
Early Head Start	80
Total	623

Program Options

Part-day/ Part-year, Double Sessions, Home Based/School District Enhanced, Pre- K, Early Head Start -Home Based.

Head Start Attendance

December Head Start Overall Attendance	83%
December Head Start Self Transport Attendance	81%
December EHS Home Visit Participation	81%

Meals and Snacks

Total meals served for December	4,136
Total snacks served for December	4,038

Education

The Twin Falls Health Initiative Grant for 2013 was closed out. It provided PSR services for children along with training and new mental health materials with the Devereux Early Childhood Assessment (DECA). In-service training was completed Jan. 6. Staff were trained on various topics to include: Family dynamics, Principles of Adult Learning, Small Groups, Hands On Driving, Personal Nutrition, Purchasing and Inventory Control, Monitoring, PROMIS and PICCOLO. The second family staffing will begin this month. Home visiting staff also received training on Jan. 9th and 10th on Dealing with Resistance and Parent Skill Development.

Early Head Start

Early Head Start is partnering with South Central Public Health District to provide EHS siblings with dental sealants. The sealants will be provided on-site at EHS centers during socializations. EHS also received training on parent skill development and dealing with resistance by Charles Smith from Portland State University.

Disabilities

The program has reached its midpoint for the school year. Per performance standard, we are supposed to have 10% of our available slots enrolled by children on an IEP or IFSP. For CSI Head Start/Early Head Start that would mean we had 62 children. At this point however, we only have 55. The program will move forward with a request from the Regional office for a waiver regarding this particular requirement.

Documents for Board Review/ Approval:
Financial Reports

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	BALANCE OF BUDGET	PROJ %	ACTUAL %
	SALARIES	\$ 2,368,792.00	\$ 195,540.17	\$ 2,377,088.53	\$ (8,296.53)	\$ (8,296.53)	100.0%
BENEFITS	\$ 1,341,752.00	\$ 105,069.75	\$ 1,310,153.78	\$ 31,598.22	\$ 31,598.22	100.0%	97.6%
OUT OF AREA TRAVEL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
SUPPLIES							
OFFICE CONSUMABLES	\$ 12,351.00	\$ 324.90	\$ 16,988.77	\$ (4,637.77)	\$ (4,637.77)	100.0%	137.5%
CLASSROOM SUPPLIES	\$ 10,000.00	\$ 330.56	\$ 10,750.09	\$ (750.09)	\$ (750.09)	100.0%	107.5%
CENTER SUPPLIES	\$ 30,600.00	\$ 2,238.55	\$ 43,290.78	\$ (12,690.78)	\$ (12,690.78)	100.0%	141.5%
TRAINING SUPPLIES	\$ 14,500.00	\$ 154.85	\$ 18,487.57	\$ (3,987.57)	\$ (3,987.57)	100.0%	127.5%
FOOD	\$ 3,200.00	\$ 480.57	\$ 8,198.60	\$ (4,998.60)	\$ (4,998.60)	100.0%	256.2%
OTHER							
CONTRACTS	\$ 18,463.00	\$ 763.80	\$ 15,742.82	\$ 2,720.18	\$ 2,720.18	100.0%	85.3%
MEDICAL	\$ 4,030.00	\$ -	\$ 5,337.32	\$ (1,307.32)	\$ (1,307.32)	100.0%	132.4%
DENTAL	\$ 11,600.00	\$ -	\$ 11,648.48	\$ (48.48)	\$ (48.48)	100.0%	100.4%
CHILD TRAVEL	\$ 90,977.00	\$ 8,330.00	\$ 98,810.07	\$ (7,833.07)	\$ (7,833.07)	100.0%	108.6%
EMPLOYEE TRAVEL	\$ 28,680.00	\$ 1,381.11	\$ 31,962.12	\$ (3,282.12)	\$ (3,282.12)	100.0%	111.4%
CAREER DEVELOP	\$ 3,000.00	\$ -	\$ 3,588.56	\$ (588.56)	\$ (588.56)	100.0%	119.6%
PARENT TRAINING	\$ 16,590.00	\$ 459.67	\$ 13,432.23	\$ 3,157.77	\$ 3,157.77	100.0%	81.0%
SPACE	\$ 48,084.00	\$ 1,983.26	\$ 49,001.72	\$ (917.72)	\$ (917.72)	100.0%	101.9%
DEPRECIATION	\$ 30,600.00	\$ 2,422.50	\$ 29,325.00	\$ 1,275.00	\$ 1,275.00	100.0%	95.8%
UTILITIES	\$ 45,216.00	\$ 2,895.25	\$ 57,742.02	\$ (12,526.02)	\$ (12,526.02)	100.0%	127.7%
TELEPHONE	\$ 32,352.00	\$ 2,138.19	\$ 38,191.70	\$ (5,839.70)	\$ (5,839.70)	100.0%	118.1%
OTHER	\$ 48,146.00	\$ 2,939.83	\$ 64,762.40	\$ (16,616.40)	\$ (16,616.40)	100.0%	134.5%
TOTAL DIRECT COSTS	\$ 4,158,933.00	\$ 327,452.96	\$ 4,204,502.56	\$ (45,569.56)	\$ (45,569.56)	100.0%	101.1%
ADMIN COSTS	\$ 294,171.00	\$ 23,655.20	\$ 273,159.02	\$ 21,011.98	\$ 21,011.98	92.0%	92.9%
GRAND TOTAL	\$ 4,453,104.00	\$ 351,108.16	\$ 4,477,661.58	\$ (24,557.58)	\$ (24,557.58)	99.6%	100.6%
IN KIND NEEDED	\$ 1,178,413.25						
IN KIND GENERATED	\$ 1,098,544.82						
IN KIND (SHORT)/LONG	\$ (79,868.43)						
PROCUREMENT CARD EXPENSE	\$ 6,894.75	2% of Total Expense.	** Budget numbers reflect Sequester reductions of 5.27% overall				
USDA	Food	Non-Food	Repair/Maint	Total for Month	Revenue Received	YTD	
Total All Centers	7,091.31	631.37	298.17	8,020.85	(132,071.91)	136,227.97	

CATEGORY	TOTAL	TOTAL THIS	CASH OUTLAY	BALANCE	BALANCE	PROJ	ACTUAL
	APPROVED	MONTH	TO DATE	OF BUDGET	OF BUDGET	%	%
SALARIES	\$ 506,488.00	\$ 46,729.57	\$ 528,411.16	\$ (21,923.16)	\$ (21,923.16)	100.0%	104.3%
BENEFITS	\$ 272,042.00	\$ 22,903.42	\$ 266,408.52	\$ 5,633.48	\$ 5,633.48	100.0%	97.9%
OUT OF AREA TRAVEL	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%
EQUIPMENT	\$ -		\$ -	\$ -	\$ -	0.0%	0.0%
SUPPLIES							
OFFICE CONSUMABLES	\$ 3,420.00	\$ 8,723.55	\$ 17,237.10	\$ (13,817.10)	\$ (13,817.10)	100.0%	504.0%
CENTER SUPPLIES	\$ 14,006.00	\$ 259.01	\$ 5,985.44	\$ 8,020.56	\$ 8,020.56	100.0%	42.7%
CLASSROOM SUPPLIES	\$ 13,047.00	\$ -	\$ 1,217.96	\$ 11,829.04	\$ 11,829.04	100.0%	9.3%
TRAINING SUPPLIES	\$ 2,225.00	\$ 63.00	\$ 2,108.35	\$ 116.65	\$ 116.65	100.0%	94.8%
FOOD	\$ 2,400.00	\$ -	\$ 7,002.89	\$ (4,602.89)	\$ (4,602.89)	100.0%	291.8%
CONTRACTUAL							
OTHER							
CONTRACTS	\$ 61,730.00	\$ 2,426.60	\$ 38,311.67	\$ 23,418.33	\$ 23,418.33	100.0%	62.1%
MEDICAL	\$ 12,000.00	\$ -	\$ 712.05	\$ 11,287.95	\$ 11,287.95	100.0%	5.9%
DENTAL	\$ 6,000.00	\$ -	\$ 1,690.49	\$ 4,309.51	\$ 4,309.51	100.0%	28.2%
CHILD TRAVEL	\$ -	\$ -					
EMPLOYEE TRAVEL	\$ 5,404.00	\$ 248.89	\$ 5,269.49	\$ 134.51	\$ 134.51	100.0%	97.5%
CAREER DEVELOP	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
PARENT TRAINING	\$ 2,825.00	\$ 380.17	\$ 4,272.67	\$ (1,447.67)	\$ (1,447.67)	100.0%	151.2%
FACILITIES/CONST.	\$ 5,500.00	\$ 279.07	\$ 5,111.61	\$ 388.39	\$ 388.39	100.0%	92.9%
DEPRECIATION	\$ 20,400.00	\$ 1,700.00	\$ 20,400.00	\$ -	\$ -	100.0%	100.0%
UTILITIES	\$ 4,500.00	\$ 499.01	\$ 7,789.13	\$ (3,289.13)	\$ (3,289.13)	100.0%	173.1%
TELEPHONE	\$ 4,600.00	\$ 467.40	\$ 4,960.83	\$ (360.83)	\$ (360.83)	100.0%	107.8%
OTHER	\$ 2,661.00	\$ -	\$ 3,013.93	\$ (352.93)	\$ (352.93)	100.0%	113.3%
TOTAL DIRECT COSTS	\$ 939,248.00	\$ 84,679.69	\$ 919,903.29	\$ 19,344.71	\$ 19,344.71	100.0%	97.9%
ADMIN COSTS	\$ 64,057.00	\$ 5,797.03	\$ 54,172.41	\$ 9,884.59	\$ 9,884.59	92.0%	84.6%
GRAND TOTAL	\$ 1,003,305.00	\$ 90,476.72	\$ 974,075.70	\$ 29,229.30	\$ 29,229.30	99.6%	97.1%
IN KIND NEEDED	\$ 261,576.50						
IN KIND GENERATED	\$ 498,471.93						
IN KIND (SHORT)/LONG	\$ 236,895.43						

** Budget numbers reflect 5.27% Sequester reductions

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED		ACTUAL	
							%	%
6c. OUT OF AREA TRAVEL	\$ 10,755.00	\$ -	\$ 14,972.57	\$ (4,217.57)	92.0%		139.2%	
6e. SUPPLIES								
Training Supplies	\$ 1,084.00	\$ 87.84	\$ 595.40	\$ 488.60	92.0%		54.9%	
6g. OTHER								
Contracts	\$ -							
Career Development	\$ 14,319.00	\$ -	\$ 11,061.53	\$ 3,257.47	92.0%		77.3%	
TOTAL DIRECT COSTS	\$ 26,158.00	\$ 87.84	\$ 26,629.50	\$ (471.50)	92.0%		101.8%	
GRAND TOTAL	\$ 26,158.00	\$ 87.84	\$ 26,629.50	\$ (471.50)	92.0%		101.8%	
IN KIND NEEDED	\$ 6,539.50							
IN KIND GENERATED	\$ 10,719.50							
IN KIND (SHORT)/LONG	\$ 4,180.00							

College of Southern Idaho's Board of Trustee's Code of Ethics/Standards of Practice: A Draft submitted by Jan

The Board of Trustees maintains a high level of ethical conduct by adhering to the following performance standards:

- 1. Recognize the primary responsibility is to govern the college in the best interest of the educational needs of the entire college district by insuring equality of opportunity for all students regardless of race, creed, sex, sexual orientation, religion, age, physical ability or national origin.**
- 2. Understand that authority rests only with the Board as a legal entity whose power resides only in the majority vote, not with individual members.**
- 3. Recognize the primary function of the Board is to establish effective governing policies through a constructive process that encourages active involvement by students, employees and the public.**
- 4. Delegate authority to the President as the chief executive officer and confine Board action to policy development, planning support and evaluation as designated by the college mission in addition to maintaining fiscal stability and instructional integrity.**
- 5. Attend and be prepared for all meetings, whenever possible, and base decisions on the best available information, unbiased by private interest or partisan political pressure. Communicate interest and respect student/employee accomplishments by attending student ceremonies and events when possible.**
- 6. Conduct all Board deliberations by adhering to the law and spirit of the open meeting laws and regulations. Hold closed sessions only for those purposes permitted by law. Maintain confidentiality of all privileged information communicated in closed session.**
- 7. Avoid any situation that may constitute a conflict of interest. Inform the Board chairperson and/or the entire Board when a matter under consideration might involve or appear to involve a conflict of interest as indicated in B.P. 10 Conflict of Interest.....A statement about enforcement or violation repercussions may be appropriate here....**
- 8. Utilize opportunities to enhance his/her role as a Board member through participation in educational conferences, workshops, and training sessions offered by local, state or national organizations when possible.**
- 9. Promote a healthy working relationship with the President and Board colleagues through supportive, open, honest communication and regular President and Board evaluation for continual improvement.**

Question: Do we want to frame a violation policy of board code of ethics?