

COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

January 29th, 2007

EXECUTIVE SESSION

5:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

5:30 p.m.

Taylor Building – SUB 248

AGENDA

MINUTES – EXECUTIVE SESSION OF DECEMBER 18, 2006 : (A) *Mike Mason*

MINUTES – REGULAR MEETING OF DECEMBER 18, 2006: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

AG SCIENCE DEPARTMENT DIESEL TRACTOR BID: (A) *Mike Mason*

RESIDENTIAL CONSTRUCTION PROGRAM PROPERTY PURCHASE : (A) *Mike Mason*

HEAD START REPORT: (A) *Mike Mason*

PERSONNEL ACTION (A) *LeRoy Craig*

SPRING ENROLLMENT UPDATE: (I) *Claudeen Buettner*

MyCSI ONLINE STUDENT INFORMATION: (I) *Edit Szanto*

INTRODUCTION OF NEW ATHLETIC DIRECTOR: (I) *President Beck*

LEGISLATIVE UPDATE: (I) *President Beck*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
JANUARY BOARD OF TRUSTEES MEETING
JANUARY 29, 2007

CALL TO ORDER: 5:37 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Donna Brizee, Dr. Thad Scholes and Dr. Allan Frost

College Administration: Gerald L. Beck, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Claudeen Buettner, Executive Vice President and
Chief Academic Officer
Ken Campbell, Dean of Technology
Jim Palmer, Instructional Dean
Dr. John Miller, Instructional Dean
Graydon Stanley, Dean of Students
Scott Scholes, Director of Advising Center
Gail Schull, Registrar
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Doug Maughan, Public Information Director
Karen Baumert, Sports Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Joel Bate, Edit Szanto, Mary Marshall, Charyl
Jester

Visitors: Angela Essma

Faculty Representative: Janet Sandy

PACE Representative: Dawn Orr

Times News: Josh Palmer

MINUTES OF THE EXECUTIVE SESSION OF DECEMBER 18, 2006 AND THE
REGULAR SESSION OF DECEMBER 18, 2006 were approved as written
on MOTION by Donna Brizee. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on
MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The Board approved the sole bid of Gem Equipment Company of Twin Falls, Idaho for the specified tractor in the amount of \$31,525 on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Funding for this purchase is from Professional Technical capital outlay funds.

PRESIDENT'S REPORT:

1. The Board approved the administration entering into negotiations to purchase two lots in Twin Falls, Idaho for the Residential Technology Construction program on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The amount paid for the lots will be reported back to the Board upon the actual purchase of the lots.

2. The Board ceded authority to the South Central Head Start Policy Council for developing Policy Council bylaws and determining the process for selecting members for the Policy Council on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

The Board will also begin receiving monthly operational reports from Head Start. These reports will focus on programs and accomplishments but will also note if there are current or pending financial issues that will effect our Head Start program.

3. The Board affirmed the termination of Ben Stroud's employment contract with the College of Southern Idaho on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

Chairman Craig thanked the Board and college attorney Robert Alexander for their work through two eight hour executive sessions with attorneys representing both sides and the personal time it took to review transcripts and evidence presented in the hearings.

4. Dr. Claudeen Buettner reported that we had enrolled over seven thousand students for spring term to date. This includes approximately one thousand dual credit students. Dr. Buettner acknowledged Dr. John Miller for his work in

4. (continued) setting up programs and getting dual credit students enrolled.

5. Dr. Edit Szanto presented a demonstration of the new Jenzabar Internet Campus System (JICS). She noted that the system was operational but that we were still working through some issues. President Beck noted that there was support throughout campus for the system and that the implementation went fairly well.

Chairman Craig thanked Dr. Szanto and the staff for their work on the project.

6. President Beck introduced Joel Bate as the new athletic director. Mr. Bate has been with the college for thirteen years as both a faculty member and coach. President Beck thanked Dr. Frost for chairing the selection committee.

Joel Bate thanked the Board for the opportunity to serve as athletic director and said he was looking forward to the challenges of the job.

7. President Beck reported on his presentations to the Joint Finance Appropriations Committee and the House Education Committee. He makes a presentation to the Senate Education Committee on January 30, 2007.

President Beck thanked Dr. Ken Campbell for his work on the presentation and adapting to last minute changes.

8. President Beck reported the following:

a. President Beck met with Superintendent of Public Instruction Tom Luna concerning dual credit, remedial education and the new high school graduation requirements for math and science.

b. Curtis Eaton will be focusing more on his duties as the College of Southern Idaho Foundation Executive Director. A revised job description is being developed for the student services position.

c. President Beck reported on his meeting with the Association of Mountain States Community College presidents. He noted that many states have fiscal surpluses this year.

d. The college has had an increase in dual credit students and older students training for a second career.

CSI Trustees

January 29, 2007

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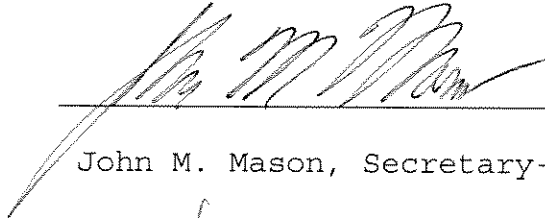
e. President Beck gave the state of the college address on January 8, 2007. Among topics discussed was the development of the campus across North College Road.

f. Law Enforcement instructor Brett Reid was commended by the Police Officer Standards Training Academy for his enthusiasm, high standards and for making the College of Southern Idaho law enforcement training a model program.

g. Former fish technology student Nathan Jensen is now attending the University of Idaho in a fish research program.

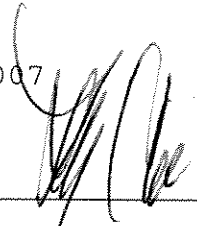
h. Edit Szanto and her staff assisted the Twin Falls Wildlife Federation in completing a brochure entitled "Southern Idaho Fish and Game Association History".

ADJOURNMENT was declared at 6:40 p.m.



John M. Mason, Secretary-Treasurer

Approved: February 26, 2007



Chairman



January 22, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Residential Construction Technology Program

In December of 2005, we received permission from the Board to negotiate with a developer for the purchase of a lot for the Residential Construction Technology program. The \$70,000 duplex lot was purchased for approximately \$40,000 with the balance donated by Wolverton Homes.

Two town houses are in the process of construction on the property by instructor Alan Heck and the program students. So far, the project is within budget and on schedule. Upon completion of the town houses in June, we will invite the Board to tour the project.

We need to purchase additional property for the class that will start next year. It is preferable for the property to be located close to the campus. The Residential Construction Technology advisory board has located two lots available for purchase that are close to the campus. If approved by the Board, we would build two story, 1,900 square foot homes that Alan Heck says will fit well into the curriculum. The purchase of the two lots would provide us property close to the college for the program for the next two years.

The owner of the lots is willing to sell the lots for approximately what he paid for them. The advisory committee feels that the price is fair and that we will have trouble finding a better property close to campus.

We respectfully request Board permission to enter into negotiations to purchase the two lots recommended by the Residential Construction Technology advisory board. Funding for the purchase will be from the Plant Facility fund. In the event the first property or these properties are sold, proceeds will be deposited back into the Plant Facility Fund.

January 17, 2007

To: President Beck and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: 30HP Diesel Tractor

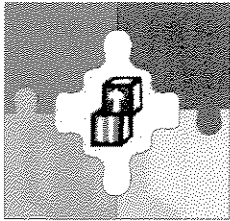
We received three bids for the 30HP Diesel Tractor. Two of the vendors submitted bids that did not meet specifications.

This tractor will be used in the Ag Science Department and will include seamless integration with a John Deere Greenstar 2 computerized precision Global Tracking system that the College already owns. This ITC RTK system will allow students to gain knowledge and utilize precision equipment with tolerances of less than one inch for precision farming.

Gem Equipment, Inc.	\$31,525
Burks Tractor Co., Inc	Not to Specification
Agri-Service	Not to Specification

Based on the review of the bids by Jim Wilson, I recommend that we accept the bid from Gem Equipment, Inc. in the amount of \$31,525.

Funding for this purchase is from Capital Outlay Funds from the Division Professional Technical Education.



SOUTH CENTRAL HEAD START
College of Southern Idaho
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January 18, 2007

Dear Mr. Craig and Trustees,

I am the current chairperson of the South Central Head Start Program's Policy Council. My role as chairperson is to conduct the monthly Policy Council meetings. This letter is an additional tool that we would like to utilize in order to establish a link between you, the College of Southern Idaho Board of Trustees, and South Central Head Start Policy Council. We were informed recently that as a result of the refined interpretation of the Head Start Performance Standards, beginning with the 2007 Program Review System (PRISM), the requirement is that our two governing bodies work together and communicate on a regular basis.

Please know that you have a standing invitation to attend our Policy Council meetings on the third Thursday of each month. The meetings begin with dinner at 5:30 p.m. and continue with the business portion of the meeting until 8:30 p.m. During our meeting we discuss the communication, monitoring, reporting and direct service of the program.

We follow a program planning calendar which guides us through policy decisions. As you are aware, the South Central Head Start program is scheduled for a triennial review in 2007. Head Start Director Mary Marshall has informed the Policy Council that the new system of review requires an intensified role for the Board of Trustees. Mary mentioned that in the new review protocol, words such as "link" and "connection," and terms such as "shared decision making" are used to describe the relationship between the Policy Council and the Board. In an effort to adhere to and exceed all Head Start Performance Standards, the Policy Council would like to begin the process by requesting the College of Southern Idaho Board of Trustees cede authority for Policy Council bylaws and composition to the South Central Head Start Policy Council.

I, as a representative of Head Start's Policy Council, will submit a monthly Head Start fact sheet for your review. The purpose of the fact sheet is to keep information flowing between the Board and the Policy Council, and to facilitate the oversight role and responsibility of the College of Southern Idaho Board of Trustees.

Head Start is proud to be a part of the College of Southern Idaho family. Thank you for your ongoing support.

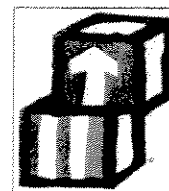
Respectfully,

Caroline Osterhout
Policy Council Chairperson

PROUD TO BE PART OF THE CSI FAMILY



SOUTH CENTRAL HEAD START



- ❖ \$5.8 million budget
- ❖ Funded to serve 573 children



- ❖ 43% of enrolled children are Caucasian, 52% are Hispanic, 5% are of other ethnic origin

- ❖ 71% of enrolled families are English speaking, 29% are Spanish speaking

- ❖ Each family receives home visits
- ❖ All lead teachers hold an AA degree or above
- ❖ Transportation provided in all 10 centers



- ❖ 80% of families have established medical and dental homes



- ❖ 98% immunization completion rate for enrolled children
- ❖ 13% of enrolled children have Individual Education Plans