

---

**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**MAY 7, 1999  
PINE ROOM, #258  
2<sup>ND</sup> FLOOR TAYLOR BUILDING  
5:00 p.m.**

**AGENDA**

**MINUTES: (A) *Mike Mason***

**DESIGN BUILD—DORM BATHROOMS BID: (A) *Mike Mason***

**BURLEY HIGH SCHOOL REMODEL BID: (A) *Mike Mason***

**FY2000 PROPOSED BOARD MEETING SCHEDULE: (A) *Mike Mason***

**WELDING LAB UPDATE: (I) *President Meyerhoeffer***

**FILLMORE STREET UPDATE: (I) *President Meyerhoeffer***

**OLD BUSINESS**

**NEW BUSINESS**



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

---

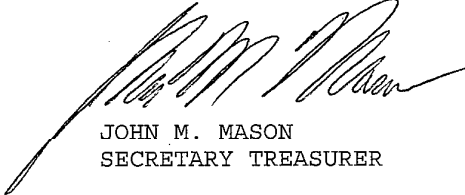
COLLEGE OF SOUTHERN IDAHO

BOARD OF TRUSTEES

WORK SESSION  
TUESDAY  
MAY 4, 1999

TAYLOR ADMINISTRATION BUILDING  
PRESIDENT'S BOARDROOM  
315 FALLS AVENUE  
TWIN FALLS, IDAHO 83301

THE BOARD OF TRUSTEES WILL HOLD A WORK SESSION TO DISCUSS THE EXTENSION OF FILLMORE STREET TO FALLS AVENUE. TWIN FALLS CITY OFFICIALS HAVE BEEN INVITED TO THE MEETING. THE WORK SESSION WILL BE HELD IN THE PRESIDENT'S BOARDROOM IN THE TAYLOR ADMINISTRATION BUILDING ON TUESDAY, MAY 4TH AT 3:30 P.M. THE PUBLIC IS INVITED.



JOHN M. MASON  
SECRETARY TREASURER

Posted in the Taylor Building west entrance and the Shields Building south entrance.

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 7, 1999

CALL TO ORDER: 5:00 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,  
Dr. Thad Scholes and Donna Brizee

College Administration: Gerald Meyerhoeffler, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Dr. Jerry Beck, Vice President of Instruction  
Dr. Joan Edwards, Vice President of Planning and  
Development  
Dr. Michael Glenn, Vocational Dean  
Dr. Ken Campbell, Dean of Technology  
Ron Shopbell, Director of Dual Credit  
Randy Dill, Physical Plant Director  
Jeff Duggan, Assistant to the President  
Karen Baumert, Public Information Director  
Doug Maughan, Public/Herrett Center Information  
Director

CSI Staff: Don Buettner

Visitors: Mary Mitchell and Patsie Liebert

Faculty Representatives: Mary Detienne

Times News: Jennifer Sandmann

KMTV: Bryan Kueble

MINUTES OF REGULAR AND EXECUTIVE SESSIONS OF APRIL 19, 1999  
were approved as written on MOTION by Donna Brizee.  
Affirmative vote was unanimous.

TREASURER'S REPORT: Due to the implementation of a new  
software system, the Treasurer's report was not presented to  
the Board.

CSI Trustees

May 7, 1999

Page 2

BIDS:

1. The Board approved the selection of Starr Corporation for design/build services for the renovation of the dorm bathrooms on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The renovation of the six bathrooms is expected to cost approximately \$200,000 and will be funded from Student Union Funds.

2. The Board approved remodel bids for the old Burley High School from Rayborne Construction, Hailstone Drywall, Larry's Electric and Ramsey Heating and Electric totaling \$50,600 on MOTION by Donna Brizee. Affirmative vote was unanimous.

Funding for the project will be from the Plant Facility Fund.

PRESIDENT'S REPORT:

1. The Board approved the 1999-2000 meeting schedule as proposed on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

2. Robert Alexander reported that the agreement with Cassia School District #151 was in the final draft form. The Board authorized President Meyerhoeffler to sign the Joint Use Agreement and Quit Claim Deed for the old Burley High School on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. The President advised the Board of issues involving a concern about air quality in the welding lab. He gave the following sequence of events:

Friday - April 9 - There was windstorm and several people in the Desert building reported feeling ill. Ed Martin, our welding instructor, was one of these people.

Friday - April 16 - Ed Martin filed a report indicating that there was a problem with fumes in the welding lab.

CSI Trustees

May 7, 1999

Page 3

3. (continued)

Monday - April 19 - The maintenance department received Ed Martin's report concerning fumes late in the day through inter-office mail.

Tuesday - April 20 - The maintenance department went to the Desert building and checked pea traps and drains. They added water to insure they were sealing properly. There was a concern that the strong winds of April 9 could have had a siphoning effect on some of the drains and pulled some sewer gas into the building.

Thursday - April 22 - Ed Martin was still concerned about fumes and advised the college administration of his concerns. The welding lab was closed until it could be tested.

Thursday - April 22 - Harry Beaulieu, PhD, CIH, CSP of Industrial Hygiene Resources of Boise, Idaho was called in to analyze the air quality in the lab. He conducted tests on Thursday, April 22 and Friday, April 23.

Monday - April 26 - Harry Beaulieu set up air quality monitors and tested the air with approximately twenty volunteer professional welders simulating a class environment. The test was conducted with the large door in the welding shop closed.

Tuesday - April 27 - Testing continued simulating classroom conditions but with the large door in the welding shop open.

Friday - May 7 - The welding shop remains closed pending the final report from Harry Beaulieu. Dr. Beaulieu's preliminary report indicates there are no air quality problems in the welding lab.

Surveys returned from the volunteer professional welders indicate the welding lab is one of the cleanest they have ever worked in and that the air quality was excellent.

Robert Alexander advised the Board that he was convinced that the college had acted in good faith in investigating the perceived problem.

CSI Trustees

May 7, 1999

Page 4

3. (continued)

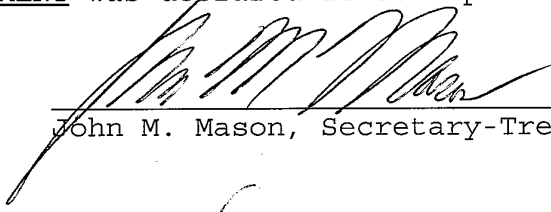
President Meyerhoeffer advised the Board that we were confident the air quality of the welding lab was safe and that, pending any new information to indicate the air quality was not safe, we planned on re-opening the welding lab for summer school on June 1<sup>st</sup>.

4. The President reviewed the worksession with the City of Twin Falls concerning the Fillmore Street extension to Falls Avenue. Patsy Liebert and Mary Mitchell expressed their concerns about the impact the extension would have on their homes.

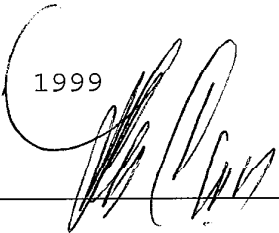
The possibility of a five-foot concrete wall in conjunction with the lowering of the road was discussed. LeRoy Craig asked that the neighbors get together and decide what could be done to mitigate the impact of the extension on their property. The college and the neighbors could then discuss these proposals with the city.

Dr. Thad Scholes advised Ms. Liebert and Ms. Mitchell that the final decision on allowing the extension through College property had not been made. The issue has not been voted upon by the College of Southern Idaho Board of Trustees or the Twin Falls City Council.

ADJOURNMENT was declared at 5:40 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED June 21, 1999

  
\_\_\_\_\_  
Chairman



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

April 30, 1999

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the 'From:' line.

Re: Design/Build Services for Dormitory Bathrooms

The six bathrooms on the men's side of the dormitory are nearly thirty years old. Due to their age, wear and design, we are having difficulty keeping them clean and making them attractive. Even after cleaning they do not feel clean. If we do not address this problem soon, the bathrooms will become a detrimental factor in dorm occupancy.

We are proposing that we enter into a contract with Starr Corporation for design/build services. This is a legitimate process under Idaho code but the college has never used it before.

We advertised for design/build services and only received one response and that was from Starr Corporation. Their proposal centered on their experience and accomplishments but not a price. If the Board approves the selection of Starr Corporation, we will enter into negotiations with them for a design price.

Upon agreement concerning the design price, Starr Corporation will work with architects and engineers to produce a set of biddable construction documents for the bathroom remodel. College staff will be involved throughout this process.

Upon completion of design, we can either bid the documents or ask Starr Corporation for a guaranteed maximum price to complete the remodel work. If we accept Starr Corporation's price, we can advise them to proceed with the remodel project without further bidding.

The funding for this project will be from the Student Union Fund. The costs may run as high as \$180,000 to \$200,000.



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

April 30, 1999

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name.

Re: Burley High School Remodel Bids

We hired Starr Corporation as construction managers for the old Burley High School remodel project. They have properly advertised and received bids for four bid packages required for the remodel. Recommendations for the bids are as follows:

On the carpentry bid package we received two bids but one was incomplete and determined to be irregular. Although it was also the low bid, we rejected it due to the lack of acknowledgement of Addendums 1 and 2 and the failure to list a public works license. I recommend we accept the remaining bid of Rayborn Construction in the amount of \$22,250 for the carpentry package.

I recommend we accept the low bid for the suspended ceiling bid package from Hailstone Drywall in the amount of \$5,575.

I recommend we accept the low bid for the mechanical systems bid package from Larry's Electric in the amount of \$4,175.

I recommend we accept the low bid for the electrical systems bid package from Ramsey Heating and Electric in the amount of \$18,860.

The above recommendations have been reviewed and agreed upon by Starr Corporation.

Funding for this purchase is from the Plant Facility Fund.





COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

April 29, 1999

To: President Meyerhoeffer and the College of Southern Idaho  
Board of Trustees

From: Mike Mason

Re: Board Meeting Schedule

In order to comply with Idaho Code Section 67-2343 concerning the "Notice of Meeting" notification requirements, we need to publish our annual meeting schedule in the newspaper each July. The proposed newspaper ad is listed below.

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday. The 1999-2000 regular meeting schedule is as follows:

July 19, 1999	January 24, 2000
August 16, 1999	February 28, 2000
September 20, 1999	March 27, 2000
October 18, 1999	April 17, 2000
November 15, 1999	May 15, 2000
December 20, 1999	June 19, 2000

Information concerning specific meeting times and places may be obtained by contacting Mike Mason at 208-733-9554 ext. 2203.

The only conflicts are Martin Luther King day on January 17, 2000, Presidents day on February 21, 2000 and spring break which is currently scheduled to run from March 20 through March 24, 2000. All other Board meeting dates are on the third Monday of each month.