

**COLLEGE OF SOUTHERN IDAHO**

**BOARD OF TRUSTEES MEETING**

**JUNE 16, 1997  
PRESIDENT'S BOARD ROOM  
5:30 p.m.**

**AGENDA**

**MINUTES**

**TREASURER'S REPORT**

**BIDS:**

**Computer**

**Telecommunications Router Bid**

**Sound Module Room Bid**

**SALE OF SURPLUS KILN**

**BUDGET CONTINUING RESOLUTION**

**NEW PROGRAMS: Surgical Technology and Dental Assistant  
*Dr. Claudeen Buettner***

**CAPITAL FACILITIES REQUEST**

**BUDGET REQUEST (70% Committee)**

**BOYS AND GIRLS CLUB**

**NORTH IDAHO COLLEGE**

**OLD AND NEW BUSINESS**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 16, 1997

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Bill Babcock, Dr. Thad Scholes, and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Dr. Jerry Beck, Vice President of Instruction  
Dr. Joan Edwards, Vice President of Planning and  
Development  
Dr. Ken Campbell, Dean of Technology  
Dick Sterling, Physical Plant Director  
Jeff Duggan, Assistant to the President  
Annette Jenkins, Public Information Director

CSI Staff: Dr. Claudeen Buettner

Visitors: None

Faculty Representatives: Alice Anderson

Times News: Not Present

MINUTES OF May 19, 1997 and the Executive Session of May 19, 1997 were approved as written on MOTION by Donna Brizee. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BIDS:

1. The Board was given a detailed summary of the May 19, 1997 computer bid purchases.
2. The Board approved the sole bid of IRIS Technologies, Inc. of Greensburg, Pennsylvania in the net amount of \$30,350.00 on MOTION by Donna Brizee. Affirmative vote was unanimous.  
Funding for this purchase is from a grant from the Division of Vocational Education.

CSI Trustees  
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3. The Board approved the sole bid of Wenger Corporation of Owatonna, Minnesota in the amount of \$27,519.00 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

Funding for this purchase is from the Plant Facilities Fund.

4. The Board approved the sale of the surplus art department kiln for \$500 to Jim Woods on Motion by Bill Babcock. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. Robert Alexander updated the Board concerning the proposed geothermal moratorium.

2. Dr. Claudeen Buettner gave a presentation on the new surgical technician and dental technician programs. Both of the programs were created based upon a needs assessment. They are both full for the fall semester of 1997.

3. Approval of the construction of the Boys and Girls Club of America on campus was approved in principle, subject to conditions including but not limited to campus location, aesthetics, design, security and reversion to the College for lack of use, on MOTION by Bill Babcock. Affirmative vote was unanimous.

4. The Board resolved that no further development or construction on campus would be allowed that is not to be directly utilized by the College on MOTION by Donna Brizee. Affirmative vote was unanimous.

5. The Board agreed to send a letter to the Twin Falls City Council expressing concern over the speeds being driven on Falls Avenue near the College.

6. The President briefed the Board on the turmoil at North Idaho College after the firing of President Bob Bennett.

7. The President discussed the capital facilities request to the State for fiscal year 1999. The top priority will be the addition to the Fine Arts Building. The second priority will be the Aspen Addition. We are requesting \$500,000 of planning money for the Fine Arts Addition and \$100,000 of planning money for the Aspen Addition.

8. The President advised the Board that the top request to the State in our operating budget would be Faculty Salary Equity. We will also be asking for funds to address our

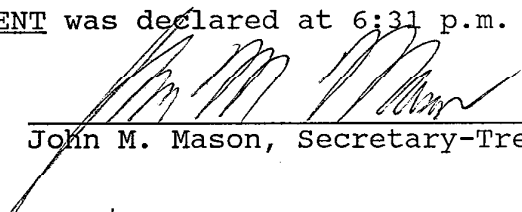
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8. (Continued)  
unprepared/underprepared students and funds for classroom  
technology equipment.

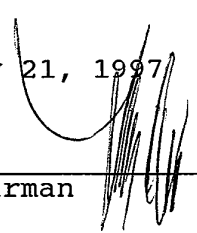
The total of the three requests is expected to be  
around \$300,000 which is about five percent above our  
maintenance of current operations budget.

The funding of the operational costs of the old Burley  
High School will addressed through occupancy costs which  
will be requested as part of our maintenance of current  
operations budget.

ADJOURNMENT was declared at 6:31 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED July 21, 1997

  
\_\_\_\_\_  
Chairman



COLLEGE OF  
SOUTHERN  
IDAHO

BUSINESS OFFICE

June 9, 1997

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name.

Re: Computer Bid

At the May Board meeting we were authorized to purchase up to 110 computers from the low bidder, BJR Microsystems of Boise Idaho. The base price was \$775 per computer.

Attached are spreadsheets detailing the three phases of the purchase. A verbal summary of the purchase is as follows:

Phase 1 - We purchased fifty eight computers in five configurations for a total price of \$63,379. Fifty of these computers were purchased with student technology fee funds. Twenty of these computers will go to the library and thirty will be used to upgrade the Canyon computer lab.

This purchase is from Fy 97 funds.

Phase 2 - We purchased ten computers in seven configurations for a total price of \$12,196. These computers are for various academic instructional departments.

This purchase is from Fy 97 funds.

Phase 3 - We will purchase thirty six computers in eight configurations for a total price of \$45,305. These computers are for various vocational and academic instruction departments.

This purchase will be from Fy 98 funds.

In summary, we purchased one hundred and four computers for \$120,880 from the May bid. We will have all of these computers installed by the time the fall semester begins.

## May 14, 1997 Computer Bid - Phase I

Venders	BJR #1 Microsystems	Qty	System 1	System 2	System 3	System 4	System 5
Base System Price	AMD - \$794.00		\$794.00	\$794.00	\$794.00	\$794.00	\$794.00
BaseSystem (CPU Only)	AMD - \$594.00						
<b>Upgrades:</b>							
Microprocessor							
Pentium 166 MHz	AMD - \$35.00					\$35.00	\$35.00
Pentium 200 MHz	Cyrix - \$97.00						
Pentium 166 MHz MMX	Intel - \$200.00						
Pentium 200 MHz MMX	Intel - \$420.00						
Additional Memory							
8 MB	\$45.00						
16 MB	\$87.00		\$87.00		\$87.00	\$87.00	\$87.00
Monitor							
15" SVGA Color	KDS - \$85.00					\$85.00	
17" SVGA Color	KDS - \$270.00						
Chassis							
Mid-Size Tower	\$18.00						
Full-Size Tower	\$30.00						
Graphics Adapter							
PCI 64 Bit with 4 MB	DS3D - \$83.00						
Network Card							
16 Bit	AT - \$20.00		\$20.00	\$20.00		\$20.00	
32 Bit	AT - \$60.00						
Multi-Media							
Sound Card - 16 Bit	Yamaha - \$20.00		\$20.00		\$20.00		\$20.00
Sound Card - 32 Bit	CL - \$81.00						
CD-ROM	Mitsumi - \$85.00		\$85.00		\$85.00		\$85.00
Dual Speaker System	Zoltrix - \$12.00						
Headphones	Koss - \$15.00						
Modem	Zoltrix - \$56.00				\$56.00		
Applications (Pre-Loaded)							
MS Office 4.3 - Full	\$154.00						
MS Office 4.3 - License	* \$82.00						
MS Office 7.0 - Full	\$167.00						
MS Office 7.0 - License	* \$89.00					\$89.00	
MS Office 97 - Full	\$167.00			\$167.00			
MS Office 97 - License	* \$89.00		\$89.00				
Hard Disk Storage							
1.6 GB	WD - \$28.00				\$28.00	\$28.00	
2.0 GB	WD - \$46.00						\$46.00
Warranty (Add'l Year)	\$43.00						
<b>TOTAL PER SYSTEM</b>			\$1,095.00	\$981.00	\$1,070.00	\$1,138.00	\$1,067.00
Student Lab Computer 97-9770-5420	\$54,750.00	50	x				
Hailey Student 97-9770-5420	\$1,095.00	1	x				
HRD 01-1010-5420	\$981.00	1		x			
Trans IV 61-6100-5550	\$3,210.00	3			x		
Information Technology 2110 2115	\$2,276.00	2				x	
Tower Newspaper 97-9770-5420	\$1,067.00	1					x
<b>TOTAL PURCHASE</b>							

Shaded systems are top priority.

05147BD1.XLS

## May 14, 1997 Computer Bid - Phase II

Vendors	BJR #1 Microsystems	Qty	System 1	System 2	System 3	System 4	System 5	System 6	System 7
<b>Base System Price</b>	AMD - \$794.00		\$794.00	\$794.00	\$794.00	\$794.00	\$794.00	\$794.00	\$794.00
<b>Base System (CPU Only)</b>	AMD - \$594.00								
<b>Upgrades:</b>									
<b>Microprocessor</b>									
Pentium 166 MHz	AMD - \$35.00		\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	
Pentium 200 MHz	Cyrix - \$97.00								
Pentium 166 MHz MMX	Intel - \$200.00								
Pentium 200 MHz MMX	Intel - \$420.00								
<b>Additional Memory</b>									
8 MB	\$45.00								
16 MB	\$87.00		\$87.00	\$87.00	\$87.00	\$87.00	\$87.00	\$87.00	
<b>Monitor</b>									
15" SVGA Color	KDS - \$85.00								
17" SVGA Color	KDS - \$270.00					\$270.00	\$270.00		
<b>Chassis</b>									
Mid-Size Tower	\$18.00								
Full-Size Tower	\$30.00								
<b>Graphics Adapter</b>									
PCI 64 Bit with 4 MB	DS3D - \$83.00								
<b>Network Card</b>									
16 Bit	AT - \$20.00		\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
32 Bit	AT - \$60.00								
<b>Multi-Media</b>									
Sound Card - 16 Bit	Yamaha - \$20.00								
Sound Card - 32 Bit	CL - \$81.00		\$81.00	\$81.00	\$81.00	\$81.00	\$81.00	\$81.00	
CD-ROM	Mitsumi - \$85.00		\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	
Dual Speaker System	Zoltrix - \$12.00		\$12.00	\$12.00				\$12.00	
Headphones	Koss - \$15.00								
Modem	Zoltrix - \$56.00								
<b>Applications (Pre-Loaded)</b>									
MS Office 4.3 - Full	\$154.00								
MS Office 4.3 - License	* \$82.00								
MS Office 7.0 - Full	\$167.00								
MS Office 7.0 - License	* \$89.00								
MS Office 97 - Full	\$167.00		\$167.00				\$167.00		
MS Office 97 - License	* \$89.00			\$89.00	\$89.00	\$89.00		\$89.00	
<b>Hard Disk Storage</b>									
1.6 GB	WD - \$28.00				\$28.00	\$28.00	\$28.00		
2.0 GB	WD - \$46.00		\$46.00	\$46.00				\$46.00	
Warranty (Add'l Year)	\$43.00								
<b>TOTAL PER SYSTEM</b>			\$1,327.00	\$1,249.00	\$1,219.00	\$1,489.00	\$1,567.00	\$1,249.00	\$814.00
Life Science 01-1800-5420	\$1,327.00	1	x						
Life Science 01-1800-5420	\$2,498.00	2		x					
01-1420-5420 FY97	\$2,438.00	2			x				
01-1420-5420 FY97	\$1,489.00	1				x			
01-1420-5420 FY97	\$1,567.00	1					x		
01-3220-5420	\$1,249.00	1						x	
01-3220-5420	\$1,628.00	2							x
<b>TOTAL PURCHASE</b>	<b>\$12,196.00</b>								

**May 14, 1997 Computer Bid - Phase III**

Venders	BJR #1 Microsystems	Qty	System 6	System 7	System 8
<b>Base System Price</b>	AMD - \$794.00		\$794.00	\$794.00	\$794.00
<b>BaseSystem (CPU Only)</b>	AMD - \$594.00				
<b>Upgrades:</b>					
<b>Microprocessor</b>					
Pentium 166 MHz	AMD - \$35.00		\$35.00	\$35.00	\$35.00
Pentium 200 MHz	Cyrix - \$97.00				
Pentium 166 MHz MMX	Intel - \$200.00				
Pentium 200 MHz MMX	Intel - \$420.00				
<b>Additional Memory</b>					
8 MB	\$45.00				
16 MB	\$87.00		\$87.00	\$87.00	\$87.00
<b>Monitor</b>					
15" SVGA Color	KDS - \$85.00				
17" SVGA Color	KDS - \$270.00				
<b>Chassis</b>					
Mid-Size Tower	\$18.00				
Full-Size Tower	\$30.00				
<b>Graphics Adapter</b>					
PCI 64 Bit with 4 MB	DS3D - \$83.00				
<b>Network Card</b>					
16 Bit	AT - \$20.00		\$20.00	\$20.00	\$20.00
32 Bit	AT - \$60.00				
<b>Multi-Media</b>					
Sound Card - 16 Bit	Yamaha - \$20.00		\$20.00	\$20.00	\$20.00
Sound Card - 32 Bit	CL - \$81.00				
CD-ROM	Mitsumi - \$85.00		\$85.00	\$85.00	\$85.00
Dual Speaker System	Zoltrix - \$12.00				
Headphones	Koss - \$15.00				
<b>Modem</b>	Zoltrix - \$56.00				
<b>Applications (Pre-Loaded)</b>					
MS Office 4.3 - Full	\$154.00				
MS Office 4.3 - License	* \$82.00				
MS Office 7.0 - Full	\$167.00				
MS Office 7.0 - License	* \$89.00				
MS Office 97 - Full	\$167.00		\$167.00		
MS Office 97 - License	* \$89.00			\$89.00	\$89.00
<b>Hard Disk Storage</b>					
1.6 GB	WD - \$28.00				\$28.00
2.0 GB	WD - \$46.00		\$46.00	\$46.00	
<b>Warranty (Add'l Year)</b>	\$43.00				
<b>TOTAL PER SYSTEM</b>			\$1,254.00	\$1,176.00	\$1,158.00
01-5090-5420 J Wilson	\$1,705.00	1			
5090-5420 8977.85 Ag MiniLab (5) Ag Faculty (3) 5620-5420 1122.23 Fish Tech 5087-5420 1122.23 Div Dir (Sec)	\$11,250.00	10			
01-5550-5420 3366.69 OT Faculty (3)	\$3,339.00	3			
01-5170-5420 FY98 Rick Parker	\$3,412.00	2			
01-5170-5420 FY98 Rick Parker	\$7,605.00	5			
01-1300-5420 01-1410-5420 01-1700-5420 01-1810- 5420 01-1500-5420	\$6,270.00	5	x		
01-1300-5420 (4) 01-1410-5420 (1) 01-1700-5420 (3)	\$9,408.00	8		x	
01-5010-5420 01-5088-5420	\$2,316.00	2			x
<b>TOTAL PURCHASE</b>	\$45,305.00				



## May 14, 1997 Bidders List

Company	Contact	Per System	Total 70 +
1. BJR Microsystems	Jeff Harvey	\$775.00 - Win 3.x \$794.00 - Win 95	\$54,250.00 \$55,580.00
2. Total Peripherals	Steve Ellis	\$838.00	\$58,660.00
3. Marketing Touch	Chaleh Y. Trujillo	\$915.00	\$64,050.00
4. DataPro Corp.	Andrea Kocijan	\$930.00	\$65,100.00
5. Computer Depot	Bob Moulson	\$981.00	\$68,670.00
6. New Technologies	Christina Sun	\$984.53 \$1045.25	\$68,917.10 \$73,167.50
7. Eagle Company	Diane Adams	\$995.09	\$69,656.30
8. Uplin Microgroup, Inc.	Karl	\$1012.00	\$70840.00
9. Genesys Adv. Tech. Ent., Inc.	Bid Department	\$1029.00	\$72,030.00
10. A & B Electronics	Rick Widmer	\$1042.00	\$72,940.00
11. Computer Connection	Suzie Hawkins	\$1087.49	\$76,124.30
12. Gateway 2000	Bid Department	\$1498.00	104,860.00



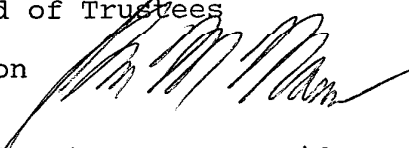
COLLEGE OF  
SOUTHERN  
IDAHO

BUSINESS OFFICE

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June 9, 1997

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Telecommunications Router Bid

We received only one bid for the specified telecommunications router. Based upon a review of the bid by Dr. Ken Campbell, I recommend we accept the sole bid of IRIS Technologies, Inc. of Greensburg, Pennsylvania in the net amount of \$30,350.

Funding for this purchase is from a vocational education grant.

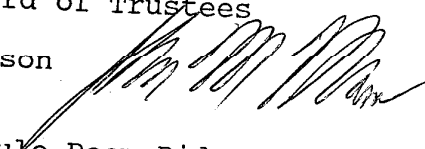


COLLEGE OF  
SOUTHERN  
IDAHO

BUSINESS OFFICE

June 10, 1997

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

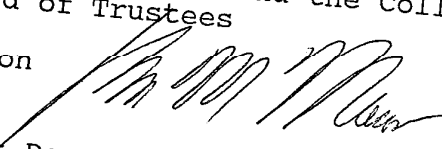
Re: Sound Module Room Bid

We received only one bid for the specified sound module room. Based upon a review of the bid by La Var Steel, I recommend we accept the sole bid of Wenger Corporation of Owatonna, Minnesota in the amount of \$27,519.00.

Funding for this purchase is from the Plant Facility Fund.

June 13, 1997

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Sale of Art Department Surplus Kiln

After publicly advertising the kiln for two weeks, we  
received only one bid. I recommend we accept the sole bid  
of Jim Woods in the amount of \$500.

# AMERICAN REAL ESTATE & APPRAISAL

233 Second Street North, Suite A \* Post Office Box 566 \* Twin Falls, Idaho 83303-0566

Douglas D. Vollmer, SRA, SRPA  
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July 8, 1997

Gerald Meyerhoeffer  
College of Southern Idaho  
Post Office Box 1238  
Twin Falls, ID 83303-1238

VIA FAX 736-3015 AND MAIL

RE: Boys and Girls Club facility at CSI

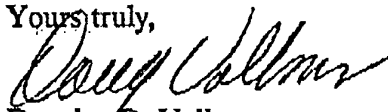
Dear Jerry,

As I indicated to you at our Monday morning meeting, I would be sending you a letter covering some of the points for the land lease on the above referenced matter. Following are some of the points that need to be clarified:

1. We would like CSI to provide us with a draft ground lease for our review. If you have a standard one, that's okay. You might point out some of the things that are non-negotiable and negotiable, if any.
2. Would it be possible in the lease to have the opportunity to increase our site size in the future for building expansion as needed.
3. We would be providing you, shortly, with a site plan and a building plan as well.
4. Somewhere during our meetings and conversations with you and the Board, it was mentioned that CSI would be receptive to taking care of ground maintenance around the facility.
5. If there are other maintenance items that CSI could handle, both interior and exterior of the building, we would certainly appreciate that gesture.
6. Please indicate how you would like the coulee fence and how far and how high.
7. We also understand that if something were to happen to the Boys and Girls Club and it was no longer in existence, that the building would revert to CSI or to your choice.

Things are progressing very well for us at this time, Jerry. The architects are planning to be finished with the plans sometime in the middle of July and I believe the site plan is almost ready.

Yours truly,

  
Douglas D. Vollmer