

**COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING
JUNE 19, 1989**

**CSI PRESIDENT'S BOARD ROOM
5:30 p.m.**

AGENDA

**MINUTES
TREASURER'S REPORT
OLD BUSINESS
NEW BUSINESS
PRESIDENT'S REPORT:
Budget**

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
June 19, 1989

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock, Dr. Thad Scholes, and Donna Brizee

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary/Treasurer
Dr. Mike Glenn, Assistant to the President
Dr. Roy Strawser, Academic Dean
Dr. Orval Bradley, Vocational Dean
Dr. Jerry Beck, Dean of Continuing Education
Dr. Joan Edwards, Dean of Planning,
Research, and Development
Robert McManaman, Director of Physical plant
Annette Jenkins, Public Information Officer

Visitors: Times-News: Jennifer Kauth
KTFI: Chad Miller

MINUTES OF MAY 15, 1989, were approved as written on MOTION by Dr. Scholes. Affirmative vote unanimous.

TREASURER'S REPORT for May 1989 was accepted on MOTION by Mr. Babcock. Affirmative vote unanimous.

BID: Two bids received for construction of the Southern Idaho Development Center. The first bid was from Brennan Construction of Pocatello with a base bid of \$1,125,000 and a net bid after the first five deductive alternates were taken out of \$1,002,414. The second bid was received from Ormond Builders of Idaho Falls. The base bid was \$1,173,619. After the first five deductive alternates were taken out, the net bid was \$1,048,305. The bid was awarded to Brennan Construction, the low bidder on MOTION by Mr. Babcock. Affirmative vote unanimous.

BUDGET: The fiscal year 1990 general fund budget was approved on MOTION by Dr. Scholes. Affirmative vote unanimous.

PRESIDENT'S REPORT: President Meyerhoeffer reported the following:

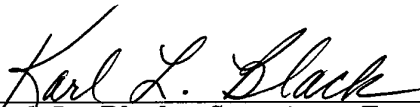
1. Summer school enrollment is up 17.9 percent over last year.
2. The meeting with the NIC board and administration is scheduled for this Friday and Saturday in McCall.

CSI Board of Trustees
June 19, 1989
Page 2

PRESIDENT'S REPORT CONT'D:

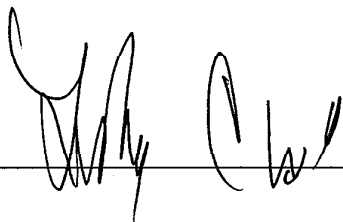
3. President Meyerhoeffer reported on his meeting with the State Board of Education in Lewiston during the past week.

ADJOURNMENT was declared at 6:09 p.m.



Karl L. Black, Secretary-Treasurer

APPROVED July 17, 1989

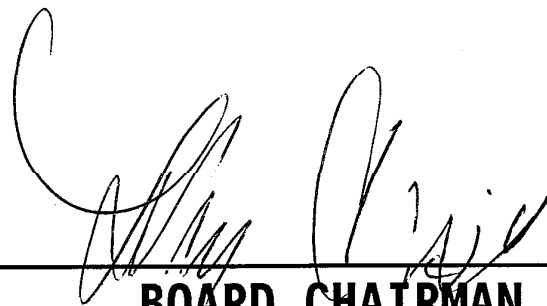


Chairman

**BOARD OF TRUSTEES
COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**GENERAL FUND BUDGET
FISCAL YEAR ENDING JUNE 30, 1990**

APPROVED



A handwritten signature in black ink, appearing to read "C. M. [unclear]", is written over a horizontal line. The signature is cursive and somewhat stylized.

BOARD CHAIRMAN

REVENUE

TUITION & FEES:

Tuition and fees have increased for several years. An increase of \$130,000 was anticipated in the current year at the time we asked for the supplemental budget increase. In addition to this we anticipate a modest increase for next year.

COUNTY TUITION:

County tuition increased more than was anticipated in the current year. We anticipate an additional increase next year of about 5%.

COUNTY PROPERTY TAXES

Last year at budget setting time the best projection anyone could give us was that the valuation would be down about 3% to 4%. As it turned out the budget was set on that basis, but the decrease was not that severe. This year we recommend that the budget be set with a 4% projected increase. We will not actually know until October and will compensate then if we have to.

INVENTORY TAX PHASEOUT

The increase is based on anticipated revenue for this year with no additional increase projected for next year.

OTHER REVENUE

Each year there are funds needed for expenditures that are unidentified at budget time, for example, grants that we are able to secure if we have some matching funds, or part-time temporary help needed in some department. This year we are requesting a contingency fund for this purpose and also adding an equivalent amount to other revenue. If for, example, we have an unexpected increase in students as we did last year and the corresponding revenue from tuition and fees we would be able to take care of the additional faculty needed.

GENERAL EXPENDITURES

FRINGE BENEFITS:

Group medical insurance increased by \$272 a year on each employee. This alone represents about a \$95,000 impact on the institutional budget and is reflected in each department.

ADMINISTRATION

PERSONNEL:

Additional part-time help is needed to cover vacation time and other seasonal needs, for example, registration periods.

STUDENT SERVICES

PERSONNEL:

This also represents additional part-time help needs as well as the regular increase.

CONTINUING EDUCATION

PERSONNEL AND FRINGE BENEFITS:

The increase here reflects continued expansion of the requests for additional services. The increase will be more than compensated for in the increase of county tuition charges.

COMPUTER CENTER

SUPPLIES AND CAPITAL OUTLAY:

These two areas reflect the additional demands made on the computer center by additional hookups and equipment needs. One of the critical needs is a more efficient way of backing up the data on the system. This involves an expenditure of nearly \$8,000.

RESOURCE DEVELOPMENT

DEPARTMENT BUDGET:

The decrease is due to a shift of funding to Title III.

SUSPENSE AND FIXED CHARGES

TELEPHONE:

The increase reflects the purchase and installation of a voice response system that will be installed this summer as well as inflationary increases in telephone charges. The response system will free up time on the switchboard by giving recorded messages for many of the routine questions that are asked.

LEGAL & AUDIT

The decrease reflects a completion of legal services on the geothermal resource and a reduction in audit fees due mainly to a shift of charges to the CSI Foundation and the Office On Aging.

TRUSTEE SCHOLARSHIPS:

This amount will fully fund the 100 scholarships presently approved. It does not address the additional request that was made by our High School Relations department. The Administration does not feel that additional funding is available for this purpose at the present time.

FINANCIAL AID CONTRIBUTION:

The new state work study program requires a 20% match. Economic opportunity grants for students will require a 5% match for the first time and the current work study program goes from a 20% to a 25% match. This enriches the financial aid program and helps to compensate for the denial of the request for additional trustee scholarships.

CONTINGENCY:

The contingency request is addressed along with other revenue; \$48,300 of the \$98,300 is for projects that were in effect this year. We anticipate continuing those this year. They include some supplemental funding for the Day Care Center, The Child Development Associate, Small Business Assistance, and The Economic Development Program currently in progress.