

**COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING**

**MONDAY, AUGUST 17, 1987  
CSI BOARD ROOM  
5:30 P.M.**

**AGENDA**

**MINUTES  
TREASURER'S REPORT  
NEW BUSINESS  
OLD BUSINESS  
PRESIDENT'S REPORT**

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
August 17, 1987

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock, Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President  
Richard Sterling, Assistant Business Manager  
Annette Jenkins, Public Information Officer  
Dr. Orval Bradley, Vocational Dean  
Dr. Mike Glenn, Assistant to the President  
Dr. Roy Strawser, Academic Dean

MINUTES OF JULY 20, 1987, were approved as written on MOTION by Mr. Babcock.  
Affirmative vote unanimous.

TREASURER'S REPORT FOR JULY was accepted upon MOTION by Dr. Scholes. Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through #316 and #501 through #582 and #701 through #704 totaling \$1,715,359.25.

July payrolls were:	Regular	\$415,435.53
	Work Study	15,100.22

A MOTION by Dr. Lehrman approved the disbursements and transfer of funds and acknowledged the July payrolls. Affirmative vote unanimous.

PROPERTY TAX LEVY: A levy of \$2,388,000 for the General Fund was approved on MOTION by Bill Babcock. Affirmative vote unanimous.

TRAVEL POLICY: President Meyerhoeffer presented a policy statement prepared by Bob Alexander concerning special coupons, benefits, and considerations received by CSI employees while traveling on school related business. A MOTION to accept and adopt the policy was made by Dr. Lehrman. Affirmative vote unanimous.

ACCT MEETING: The annual ACCT meeting was discussed. Some of the board members plan to attend, but a final roster was not established as all of the members' plans have not been finalized.

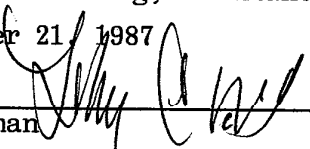
PRESIDENT'S REPORT:

1. Correspondence from King VIDEOCABLE was discussed. A tentative schedule was presented showing games to be televised.
2. Reported that fall registration will start on August 19 and classes will begin on August 24.

ADJOURNED: 5:50 p.m.

  
Richard Sterling, Assistant Business Manager

APPROVED September 21, 1987

  
Chairman

# DOLLAR CERTIFICATION OF BUDGET REQUEST TO BOARD OF COUNTY COMMISSIONERS

From  
**COLLEGE OF SOUTHERN IDAHO**

District (or Taxing Authority)  
**TWIN FALLS AND JEROME**

County

Pursuant to section 63-624, Idaho Code, we hereby submit the following budget request which is necessary to meet our approved requirements for the year FY 1988. We hereby respectfully request that the Board of County Commissioners fix respective levies that when applied to the current Real and Personal Property Assessment Rolls including operating property plus the Subsequent Property Assessment Rolls for the preceding year, reflecting expected major adjustments in such rolls for the current tax-year as may be necessary (estimated market valuation), this approved budget will be produced. "Unencumbered Fund Balance" is interpreted as meaning the net worth of all financial assets forecast to be on hand at the beginning of the fiscal year and not expressly required to sustain the estimated obligations of the district or taxing authority.

(1) Department or Fund (2)	Total Approved Budget (3)	Unencumbered Fund Balance (4)	State Funds & Other Rev (5)	Fed. Rev. Sharing Grants & Matching (6)	3 % Yield Tax (7)	Motor Vehicle Adm. Fee - Co (8)	Balance To Be Levied on Tax Roll (9) *	County Auditor Use Only Est. Mkt. Value Levy Rate (10)
GENERAL FUND	9,225,044		6,837,044				2,388,000	
<b>TOTAL</b>	<b>9,225,044</b>		<b>6,837,044</b>				<b>2,388,000</b>	

\*Balance Column (9) = Column (3) minus Columns (4), (5), (6), (7), (8)  
 Sinking Fund Accounts, such as, School Plant Facilities need only be reported in Columns (2), (3) and (9)

COMPUTATION MULTICOUNTY FRACTION		
County (A)	Full Cash Value (B)	Fraction in % (C)
<b>DISTRICT TOTAL</b>		

"I HEREBY CERTIFY that the foregoing is a true and correct status of fiscal requirements, as of August 17, 1987 for COLLEGE OF SOUTHERN IDAHO (Office, Agency, Department, Institution) and that a total of 2,388,000 property tax is necessary for the 19 88 budget." (Month, Day, Year)

Agent: [Signature] (Chairman, Mayor, Superintendent, etc.) Attest: [Signature] (Clerk)

BENEFIT POLICY

The following resolution was adopted by the Board of Trustees of the College of southern Idaho Junior College District at the regularly scheduled board meeting on Monday the 17 day of ~~July~~ <sup>August</sup> 1987.

Whereas, from time to time employees, staff, and athletic participants of the College receive travel coupons or the like as the result of travel at district expense and while on College related business and/or athletic events; and

Whereas, the Board of Trustees believes that because such benefit was derived while traveling at College expense any such benefit should remain the property of the Junior College district;

Now Therefore Be It Resolved, that on any occasion when any employee, staff member, or student may receive a travel coupon or any other related benefit while traveling at district expense, said benefit shall remain the property of the Junior College District and the person receiving that benefit shall be responsible for accounting to the College business office for such benefit.

DATED this 17 day of Aug 1987.

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT

By [Signature]  
President of the Board

ATTEST:

[Signature]  
Secretary