

COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES MEETING

MONDAY, AUGUST 15, 1983

5:30 p.m.

BOARD ROOM

AGENDA

MINUTES	5 Minutes
TREASURER'S REPORT	5 Minutes
OLD BUSINESS	5 Minutes
NEW BUSINESS	5 Minutes
PRESIDENT'S REPORT	10 Minutes

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING

August 15, 1983

CALL TO ORDER: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock,  
Robert Blastock.  
College Administration: Gerald R. Meyerhoeffler, President  
Karl L. Black, Secretary-Treasurer  
Visitors: Times-News: Harriett Guthertz  
KLIX: Jim Shull  
Mr. and Mrs. Bondurant

MINUTES OF JULY 18, 1983, were approved as written on MOTION by Dr. Lehrman.  
Affirmative vote unanimous.

TREASURER'S REPORT for JULY 1983 was accepted upon MOTION by Mr. Babcock.  
Affirmative vote unanimous.

DISBURSEMENTS included vouchers # 1 through #247 and #501 through #559 and  
#701 through #706 totaling \$262,008.02.

July payrolls were:	Regular	\$494,447.53
	Work Study	21,014.95

A MOTION BY Dr. Lehrman approved the disbursements and transfer of funds and acknowledged the July payrolls. Affirmative vote unanimous.

SCHOLARSHIPS: Eight scholarships totaling \$950 were approved on MOTION by Dr. Lehrman. Affirmative vote unanimous.

SICK LEAVE: The college sick leave policy was amended according to the attached outline on MOTION by Mr. Babcock. Affirmative vote unanimous.

TAX LEVY: The tax levy for fiscal year 1984 was certified at \$1,700,000 on MOTION by Mr. Blastock. Affirmative vote unanimous.

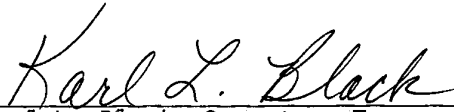
PRESIDENT'S REPORT: President Meyerhoeffler reported that he and Karl Black spent two days in Boise this week meeting with the State Board of Education to present the fiscal year 1985 budget. Steve Seward from the Governor's fiscal office reported to the State Board that revenues for fiscal year 1985 would be less than fiscal year 1984 unless the additional 1½ percent sales tax were continued after July 1, 1984. The State Board went on record this time for increased faculty compensation at the institutions of higher education and additional funding for faculty development.

Today was the first day of fall registration and we registered approximately 450.

We are in the process of finalizing our self-study reports for the accrediting team which will visit the campus next March.

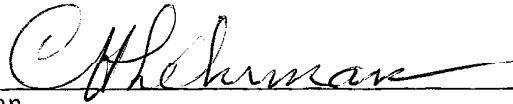
The ACCT meeting for the Board will be in Phoenix this year on October 12 - 16.

ADJOURNMENT was declared at 6:05 p.m.



\_\_\_\_\_  
Karl L. Black, Secretary-Treasurer

APPROVED September 19, 1983



\_\_\_\_\_  
Chairman

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
PUBLIC FUNDS REPORT FOR JULY 1983

GENERAL FUND - Idaho First National Bank

Beginning Balance, July 1, 1983

\$336,462.00

Funds Provided By:

Investments	\$200,000.00
Accounts Receivable	18,056.00
Year End Adjustments	405,547.00
Payables	11,507.00
State Appropriation	125,000.00
Liquor Fund Revenue	37,125.00
Interest on Investments	875.00
Tuition and Fees	12,172.00
Sales and Fees of Instructional Departments	3,666.00
Federal Grants	11,473.00
Private Grants	915.00
Miscellaneous Revenue	<u>1,880.00</u>

\$828,216.00

Funds Applied To:

State Grants	\$ 12,809.00
Payroll	494,448.00
Disbursements	<u>205,668.00</u>

\$712,925.00

Total in Account, July 31, 1983

\$451,753.00

PUBLIC FUNDS REPORT  
 JULY 31, 1983  
 Page 2

IMPREST FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 3,150.00
Deposits	+\$ 688.30	
Checks Issued	- 1,413.49	
Bank Balance at July 31, 1983		<u>\$ 2,424.81</u>

CSI ENDOWMENT & EDUCATION TRUST - Twin Falls Bank & Trust

Beginning Balance		\$ 21,089.76
Deposits	+\$ 540.48	
Checks Issued	- -0-	
Bank Balance at July 31, 1983		<u>\$ 21,630.24</u>

BOND & INTEREST SINKING FUND - First Security Bank

Beginning Balance		\$ 24,210.04
Deposits	+\$ 7,501.87	
Checks Issued	- -0-	
Balance, exclusive of Invested Funds, at July 31, 1983		<u>\$ 31,711.91</u>

PLANT FACILITIES RESERVE FUND - First Security Bank

Beginning Balance		\$297,947.58
Deposits	+\$ 1,328.19	
Checks Issued	- 250,000.00	
Balance, exclusive of Invested Funds, at July 31, 1983		<u>\$ 49,275.77</u>

AREA IV - IOOA - Idaho First National Bank

Beginning Balance		\$109,759.79
Deposits	+\$ 64,547.00	
Checks Issued	- 58,074.05	
Bank Balance at July 31, 1983		<u>\$116,232.74</u>

NIH FUND - Twin Falls Bank & Trust

Beginning Balance		\$ 6,541.50
Deposits: U.S. Treasury	+\$ 25,000.00	
NDSL	+ 9,942.31	
NSL	+ 1,256.35	
BEOG	+ 320.00	
Institutional Contribution	+ 4,992.48	
Checks Issued: CWSP	- 26,069.97	
Fund Balance at July 31, 1983		<u>\$ 21,982.67</u>

PUBLIC FUNDS REPORT  
JULY 31, 1983  
Page 3

INVESTED FUNDS

<u>FUND</u>	<u>KIND</u>	<u>MATURITY</u>	<u>COST</u>	<u>YIELD</u>
DHC	TCD	09-15-83	\$ 100,000.00	9.08%
Endowment Trust	TCD	08-15-83	163,000.00	8.37%
Plant Facilities Reserve Fund	TCD	08-25-83	180,000.00	9.25%
Plant Facilities Reserve Fund	TCD	10-27-83	250,000.00	9.50%
Bond and Interest Sinking Fund	TCD	09-26-83	131,567.95	9.00%
Bond and Interest Sinking Fund	TCD	09-26-83	112,000.00	9.25%
Bond and Interest Sinking Fund	TCD	09-28-83	100,000.00	9.08%
Educational Trust	TCD	04-05-84	3,825.64	16.20%
Educational Trust	TCD	04-05-84	<u>2,000.00</u>	16.20%
<u>TOTAL INVESTED FUNDS AT JULY 31, 1983</u>			<u>\$1,042,393.59</u>	

COLLEGE OF SOUTHERN IDAHO  
 JUNIOR COLLEGE DISTRICT  
 NON-PUBLIC FUNDS REPORT FOR JULY 1983

CSI BOOKSTORE - Twin Falls Bank & Trust

Beginning Balance		\$ 55,921.90
Receipts from Sales	+\$ 12,117.45	
Checks Issued	- 41,818.08	
Bank Balance at July 31, 1983		\$ 26,221.27
Cash on Hand (Used Book A.C., P.C. Reg. & Annex)		475.00
Total in Account at July 31, 1983		\$ 26,696.27

STUDENT ASSOCIATION FUND - Twin Falls Bank & Trust

<u>Regular Account</u>		
Beginning Balance		\$ 20,422.13
Deposits	+\$ 5,682.77	
Checks Issued	- 2,497.05	
Account Balance at July 31, 1983		\$ 23,607.85

Special Events - Honors Program

Beginning Balance		\$ 466.45
Deposits	+\$ 484.99	
Checks Issued	- 198.00	
Account Balance at July 31, 1983		\$ 753.44
Bank Balance (Student Ass'n.) at July 31, 1983		\$ 24,361.29

VARSAITY ATHLETICS - Idaho First National Bank

Beginning Balance		\$ 6,303.05
Deposit	+\$ 3,908.22	
Checks Issued	- 5,680.04	
Bank Balance at July 31, 1983		\$ 4,531.23
Cash on Hand (Bus. Off.)		390.00
Total in Account at July 31, 1983		\$ 4,921.23

DORMITORY HOUSING COMMISSION - First Interstate Bank

Beginning Balance		\$ 28,499.82
Deposits	+\$116,031.16	
Checks Issued	- 35,517.79	
Bank Balance at July 31, 1983		\$109,013.19
Cash on Hand		825.00
Total in Account at July 31, 1983		\$109,838.19

CSI AGGIES - Idaho Bank and Trust

Beginning Balance		\$ 8,286.88
Deposits	+\$ 1,842.92	
Checks Issued	- 500.00	
Bank Balance at July 31, 1983		\$ 9,629.80

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238  
TWIN FALLS, IDAHO 83301

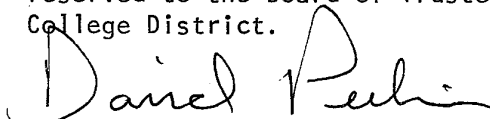
College of Southern Idaho  
Board of Trustees  
Subject: Scholarships

The Scholarship Committee would like to submit the following named students(s) for a scholarship from the College of Southern Idaho Trust Fund for the Fall Semester of the 1983-84 school year:

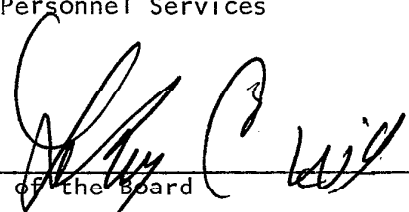
<u>Center for New Direction Scholarship Fund</u>	<u>1st Semester</u>
1. Debra Brown	\$ 90.
2. Sally Bryant	150.
3. Lisa Homer	90.
4. Jean Hansen	150.
5. Faith Howard	150.
6. Michelle C. Noyes	90.
7. Eileen Neiwert	80.
8. Lydia Skinner	150.

The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee, the above named student(s) is worthy of this scholarship.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.



David Perkins  
Student Personnel Services



Chairman of the Board

Date

Board action is indicated by signature of Board Chairman

Enclosure

DP/jls



COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
AUGUST 15, 1983

Recommendation for County Taxes for 1984FY tax levy:

	<u>FY83</u>	<u>FY84</u>	<u>Increase</u>
General Fund	\$1,400,000	\$1,550,000	
Bond & Interest	<u>150,000</u>	<u>150,000</u>	
TOTAL	\$1,550,000	\$1,700,000	9.677%

DOLLAR CERTIFICATION OF BUDGET REC

BOARD OF COUNTY COMMISSIONERS

From		County								
COLLEGE OF SOUTHERN IDAHO		TWIN FALLS & JEROME								
Pursuant to section 63-624, Idaho Code, we hereby submit the following budget request which is necessary to meet our approved requirements for the year <u>EY84</u> . We hereby respectfully request that the Board of County Commissioners fix respective levies that when applied to the current Real and Personal Property Assessment Rolls including operating property plus the Subsequent Property Assessment Rolls for the preceding year, reflecting expected major adjustments in such rolls for the current tax-year as may be necessary (estimated market valuation), this approved budget will be produced. "Unencumbered Fund Balance" is interpreted as meaning the net worth of all financial assets forecast to be on hand at the beginning of the fiscal year and not expressly required to sustain the estimated obligations of the district or taxing authority.		County Auditor Use Only								
(1)	Department or Fund (2)	Total Approved Budget (3)	Unencumbered Fund Balance (4)	State Funds & Other Rev (5)	Fed. Rev. Sharing Grants & Matching (6)	3 % Yield Tax (7)	Motor Vehicle Adm. Fee - Co (8)	Balance To Be Levied on Tax Roll (9) *	Est. Mkt. Value	Levy Rate (10)
	General Fund	6,925,211	* 122,100	5,253,111				1,550,000		
	Bond Retirement	217,765	* 67,765					150,000		
	* Amount approved on Budget,									
	<b>TOTAL</b>	<b>7,142,976</b>	<b>189,865</b>	<b>5,253,111</b>				<b>1,700,000</b>		

\* Balance Column (9) = Column (3) minus Columns (4), (5), (6), (7), (8)  
 \* Sinking Fund Accounts, such as, School Plant Facilities need only be reported in Columns (2), (3) and (9)

COMPUTATION MULTI-COUNTY FRACTION	
County (A)	Fraction in % (C)
<b>DISTRICT TOTAL</b>	

"I HEREBY CERTIFY that the foregoing is a true and correct status of fiscal requirements, as of August 15, 1983 for College of Southern Idaho (Office, Agency, Department, Institution) and that a total of \$ 1,700,000 property tax is necessary for the 19 84FY budget."  
 Agent: [Signature] (Chairman, Mayor, Superintendent, etc.) Attest: [Signature] (Clerk)

MEMO

TO: BOARD OF TRUSTEES  
FROM: KARL L. BLACK  
SUBJECT: SICK LEAVE

On July 1, 1983, an amendment to the Idaho Code became effective requiring the College to pay an additional .125% of retirement payroll. This provides a benefit to retiring employees whereby an amount equivalent to one-half the dollar value of accumulated sick leave at time of retirement would be credited to an account with the State Retirement System and used to pay health insurance premiums for the retired employee. If our employees are to receive full benefit of this contribution, which we are required to pay, then it will be necessary to make some changes in our institutional sick leave policy. I would recommend the following:

1. That employees be allowed to accumulate up to the maximum provided for in the law. At the present time the maximum is 84 days.
2. That the College restore sick leave days that have previously been written off because of the 65 day maximum in our present policy.
3. That the College increase the annual earnings from 10.5 days a year to 12 days a year, or one (1) day per month, for less than 12 month employees. This would be in line with the State Personnel Commission.

KLB/emc