

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD AGENDA FOR JANUARY 20, 1975

THE MEETING WILL BE HELD IN THE CSI BOARD ROOM, 8:00 p.m.

MINUTES	5 Minutes
TREASURER'S REPORT	5 Minutes
BILLS PAYABLE	5 Minutes
OLD BUSINESS	15 Minutes
NEW BUSINESS	15 Minutes
PERSONNEL	5 Minutes
PRESIDENT'S REPORT	15 Minutes

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
January 20, 1975

CALL TO ORDER: 8:00 p.m.      PRESIDING: John Coleman

ATTENDING: Trustees: LeRoy Craig, Robert Blastock, Eldon Evans,  
Charles Lehrman, and John Coleman.  
College Administration: Dr. James L. Taylor, President,  
Karl L. Black, Secretary-Treasurer, Jerry  
Meyerhoeffer, Assistant to the President and  
Robert Alexander, Attorney for the College.  
Visitors: Richard Heindel, Architect; Annette Jenkins,  
Statesman; Dave Horsman, Times-News; Terrill  
Castaneda, Bob Harney, Jim Smallwood and Jay  
Miller.

TRUSTEES SWORN IN: Acting Chairman, John Coleman, administered oaths  
of office to returning trustee, LeRoy Craig, and newly elected  
trustee, Dr. Charles Lehrman.

REORGANIZATION: Pursuant to Idaho Code, the Board of Trustees was  
reorganized as follows: Chairman, LeRoy Craig, Vice-  
Chairman, John Coleman, both on MOTION by Mr. Evans;  
seconded by Mr. Blastock; Affirmative vote unanimous.  
Clerk, Robert Blastock, on MOTION by Mr. Coleman; seconded  
by Mr. Evans; Affirmative vote unanimous.

CHAIRMAN: The meeting was turned over to the new Chairman, Mr. Craig.

MINUTES OF DECEMBER 16, 1974 and Special Meeting of December 23, 1974,  
were approved as written upon MOTION by Mr. Coleman,  
seconded by Mr. Blastock. Affirmative vote unanimous.

TREASURER'S REPORT for December 1974, was approved upon MOTION by  
Mr. Evans, seconded by Mr. Coleman. Affirmative vote  
unanimous.

BILLS PAYABLE included vouchers #1 through #304 totaling \$853,220.98;  
fund transfers covered by vouchers #305 through #314 amounted  
to \$40,636.05.

December payrolls were: Regular	\$179,111.16
Work Study	\$ 12,780.23

A MOTION by Mr. Blastock, seconded by Mr. Evans,  
approved payment of the bills, and the transfer of funds and  
acknowledged the December payrolls. Affirmative vote  
unanimous.

BIDS ON EXPOSITION CENTER: Mr. Heindel, Architect for the Exposition Center, reported that he had reviewed all 11 bids submitted on December 23, 1974. He then made the recommendation to the Board that since his opinion was that none of the bids met specifications, that they should all be rejected. After some discussion, a MOTION was made by Mr. Coleman that the Board defer a decision until January 22, 1975, seconded by Mr. Blastock, affirmative vote unanimous.

SCHOLARSHIP AND LOAN: An unsecured loan for \$50 to Jeffrey Coupe, and a scholarship of \$100 to Judy Carraway were approved on MOTION by Mr. Blastock, seconded by Dr. Lehrman, affirmative vote unanimous.

BANK RESOLUTION: The attached bank resolution was approved on MOTION by Mr. Evans, seconded by Mr. Coleman. Affirmative vote unanimous.

EDUCATIONAL TRUST: At the death of Mr. Harry Eaton, funds were temporarily placed in the Educational Trust Fund. A MOTION was made by Mr. Evans ratifying removal of those funds, the MOTION was seconded by Mr. Coleman, Affirmative vote unanimous.

PERSONNEL: Three individuals were employed per the attached sheet on MOTION by Mr. Blastock, seconded by Mr. Evans. Affirmative vote unanimous.

FINE ARTS ADVISORY BOARD: Dr. Taylor indicated that the term of Mr. Jim Kinney had expired. He recommended Mr. Robert Harvey to fill the vacancy for a term of five years. A MOTION to appoint Mr. Harvey and to instruct the secretary of the Board to write a letter of appreciation to Mr. Kinney was made by Mr. Evans, seconded by Dr. Lehrman. Affirmative vote unanimous.

PRESIDENT'S REPORT: Dr. Taylor reported, that as the result of energy conservation measures instituted in November 1973, the following reduction in use of electricity:

November 1972 to November 1973	6,572,800 KWH Used
November 1973 to November 1974	5,476,600 KWH Used
REDUCTION OF	1,096,200 KWH

this is a 20% reduction. A cost reduction of \$6,919 has resulted even though some new light fixtures have been added and rates have increased 14%.

PRESIDENT'S REPORT CONTINUED:

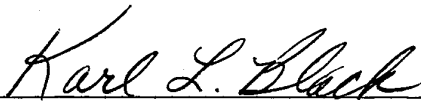
The spring enrollment looks good. Actual figures should be out next week.

Dr. Taylor had no comment on the Governor's proposed budget and reported that his meeting with the Joint Appropriation's Committee was fruitful.

Two additional rooms are nearing completion in the Fine Arts Building.

RETIRING BOARD MEMBER: Mr. Coleman moved that the Secretary be instructed to write a letter of appreciation to Mr. John Hepworth, retiring board member. Second was made by Mr. Evans, Affirmative vote unanimous.

RECESS: At 8:55 p.m. the meeting was declared recessed until Wednesday, January 23, at 12:00 noon at the Holiday Inn by Chairman Craig.

  
Karl L. Black, Secretary-Treasurer

APPROVED:

February 17, 1975

Chairman



COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
January 21, 1975

CALL TO ORDER: The recessed meeting of January 20, 1975, was reconvened at 12:30 p.m. in the CSI Board Room, by Chairman Craig on telephone approval of all members of the board.

ATTENDING: Trustees: LeRoy Craig, John Coleman, and Eldon Evans

College Administration: Dr. James L. Taylor, President;  
Robert McManaman, Director of Buildings and  
Grounds; and Karl L. Black, Secretary-Treasurer.

Richard Heindel, Architect for Exposition Center.

Visitors: Robert Harney, and Dave Horsman, Times-News.

EXPOSITION CENTER: Mr. Evans moved that we follow the architect's recommendation to reject all bids on the Exposition Center due to failure of bidders to meet the bid specifications. Second by Mr. Coleman. Affirmative vote unanimous. This decision was affirmed by Dr. Lehrman and Mr. Blastock (absent trustees) by telephone.

ARCHITECT'S REPORT: Mr. Heindel reported that should the board desire his services in drawing plans and rebidding the project, he would be willing to waive the accumulated hourly rate for reviewing the bids previously submitted. He would be willing to draw plans for the building, supervise bidding, and supervise the construction for 5 1/4% of the cost of the project. If the project cost overran the budget. The fee would be based on the budget with no fee for the overrun.

ARCHITECT CONTRACT: A MOTION was made by Mr. Coleman that the College contract with Mr. Heindel to design the exposition Center, supervise bidding, supervise construction, and provide the customary architectural services at 5 1/4% of the accepted bid amount or the Budget amount of \$450,000 whichever is less. The motion was seconded by Mr. Evans. Affirmative vote unanimous.

ADJOURNMENT: declared at 12:55 a.m.

Karl L. Black  
Karl L. Black, Secretary-Treasurer

APPROVED: February 17, 1975

Chairman LeRoy Craig

OATH OF OFFICE

I do solemnly swear that I will support the constitution of the United States and the constitution and the laws of this state; that I will faithfully discharge all the duties of the office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.

C. H. Hume

SUBSCRIBED AND SWORN TO before me this 20 day of January, 1975.

Karl L. Slack  
Notary Public in and for said  
County and State

original sent to Secretary of State  
KSH

OATH OF OFFICE

I do solemnly swear that I will support the constitution of the United States and the constitution and the laws of this state; that I will faithfully discharge all the duties of the office of Trustee of the College of Southern Idaho according to the best of my ability, so help me God.

*[Handwritten signature]*  
\_\_\_\_\_

SUBSCRIBED AND SWORN TO before me this 20 day of January, 1975.

*Karl L. Black*  
\_\_\_\_\_  
Notary Public in and for said  
County and State

*original sent to Sec of State*  
*KLB*

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238  
TWIN FALLS, IDAHO 83301

## TRUSTEES:

JOHN C. HEPWORTH, CHAIRMAN  
JOHN P. COLEMAN, VICE CHAIRMAN  
ROBERT S. BLASTOCK JR., CLERK  
JOHN N. GARRABRANDT  
ELDON V. EVANS

## ADMINISTRATIONS:

DR. JAMES L. TAYLOR, PRESIDENT  
DR. PAUL T. SMITH, DEAN  
ORVAL L. BRADLEY, DIRECTOR  
AREA VOCATIONAL SCHOOL  
KARL L. BLACK, BUSINESS MANAGER

January 16, 1975

College of Southern Idaho  
Board of Trustees  
Subject: Scholarships

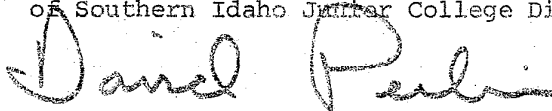
The Scholarship Committee would like to submit the following named student(s) for a scholarship from the College of Southern Idaho Trust Fund for the Spring Semester, 1975.

Judy K. Carraway - \$ 100.00 (Matthew Devine-Bunker Ramo Sch.)

~~Jedi C. Clayton - \$ (Trustee Tuition Sch.)~~

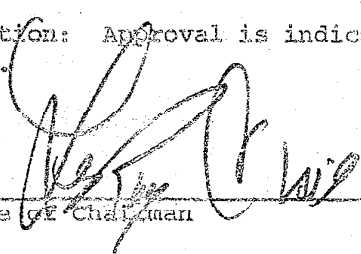
The purpose of the trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this scholarship.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.



David Perkins  
Director of Student Personnel

Board Action: Approval is indicated by the signature of the Board Chairman.

  
\_\_\_\_\_  
Signature of Chairman

1/20/75  
Date



# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238  
TWIN FALLS, IDAHO 83301

TRUSTEES:

JOHN C. HEPWORTH, CHAIRMAN  
JOHN R. COLEMAN, VICE CHAIRMAN  
ROBERT S. BLASTOCK JR., CLERK  
JOHN N. GARRABRANDT  
ELDON V. EVANS

ADMINISTRATION:

DR. JAMES L. TAYLOR, PRESIDENT  
DR. PAUL T. SMITH, DEAN  
ORVAL L. BRADLEY, DIRECTOR  
AREA VOCATIONAL SCHOOL  
KARL L. BLACK, BUSINESS MANAGER

December 17, 1974

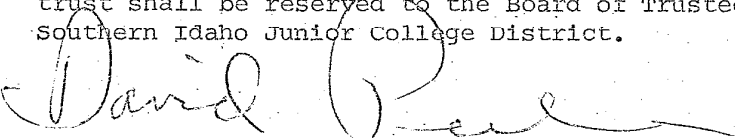
College of Southern Idaho  
Board of Trustees  
Subject: Unsecured Educational Trust Loan

The Scholarship Committee would like to submit the following named student(s) for an Unsecured Educational Trust Loan from the College of Southern Idaho Trust Fund for the Spring Semester, 1975.

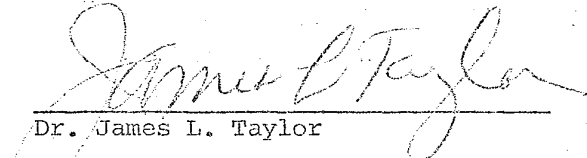
Jeffrey M. Coupe - total loan	\$ 50.00
This letter authorizes an advance of	50.00

The purpose of this trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.

  
David Perkins  
Director of Student Personnel

Approval of \$100.00 or less according to resolution adopted by the Board of Trustees, August 16, 1973.

  
Dr. James L. Taylor

12/17/74  
Date

# COLLEGE of SOUTHERN IDAHO

Junior College District

P. O. Box 1238  
TWIN FALLS, IDAHO 83301

TRUSTEES:

JOHN C. HEPWORTH, CHAIRMAN  
JOHN R. COLEMAN, VICE CHAIRMAN  
ROBERT S. BLASTOCK JR., CLERK  
JOHN N. GARRASBRANDT  
ELDON V. EVANS

ADMINISTRATION:

DR. JAMES L. TAYLOR, PRESIDENT  
DR. PAUL T. SMITH, DEAN  
ORVAL L. BRADLEY, DIRECTOR  
AREA VOCATIONAL SCHOOL  
KARL L. BLACK, BUSINESS MANAGER

January 16, 1975

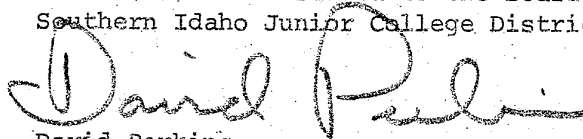
College of Southern Idaho  
Board of Trustees  
Subject: Unsecured Educational Trust Loan

The Scholarship Committee would like to submit the following named student(s) for an Unsecured Educational Trust Loan from the College of Southern Idaho Trust Fund for the Spring Semester, 1975.

Jeffrey M. Coupe - total loan	\$ 50.00
Advanced on letter of 12/17/74	50.00
Balance authorized	<u>          </u> -0-

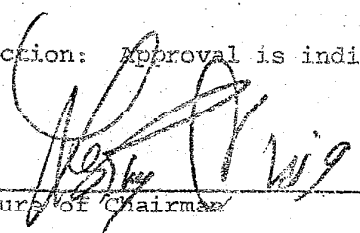
The purpose of the trust is to provide scholarships, financial grants and/or loans to worthy College of Southern Idaho students. In the opinion of the Scholarship Committee the above named student(s) is worthy of this loan.

In reference to paragraph eleven (11) of the Trust Agreement, it is understood that the power to name recipient beneficiaries under said trust shall be reserved to the Board of Trustees of the College of Southern Idaho Junior College District.



David Perkins  
Director of Student Personnel

Board Action: Approval is indicated by the signature of the Board Chairman.

  
\_\_\_\_\_  
Signature of Chairman

1/20/75  
Date

College of Southern Idaho Board of Trustees

Resolution to Open Bank Account For  
Idaho Office on Aging Area IV

WHEREAS, the College of Southern Idaho has been designated the Area IV agency for the Idaho Office on Aging, and

WHEREAS, it will be the responsibility of the College to receive and disburse funds.

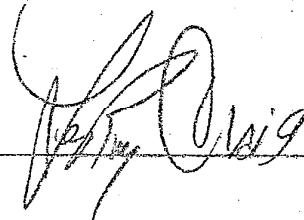
NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the College of Southern Idaho Junior College District, that:

(a) A new bank account be set up at the Blue Lakes branch of Idaho First National Bank. The name of the account to be College of Southern Idaho Area IV 100A.

(b) The authorized signature for said account to be that of the Business Manager of the College of Southern Idaho or the Assistant Business Manager, and that the single signature of either be valid on checks drawn on said account.

Adopted this 20th day of January, 1975.

Chairman of Board  
of Trustees



Attest:

Karl L. Black  
Secretary

TRANSFER OF TRUST FUNDS

WHEREAS under date of July 18, 1966, there was established a trust fund under which the Twin Falls Bank & Trust Company as Trustee was authorized to make certain loans and financial grants to students enrolled at the College of Southern Idaho; and

WHEREAS subsequent to the death of Harry Eaton, former Chairman of the Board and President of the Twin Falls Bank & Trust Company, under date of February 12, 1974, as amended, the Twin Falls Bank & Trust Company, in memory of Harry Eaton established a separate trust fund known as the Harry Eaton Educational Trust which provides for the granting of scholarships, financial grants and/or loans to students in need of financial assistance who are attending the College of Southern Idaho and who are residents of the "College of Southern Idaho area;" and

WHEREAS at the time the Harry Eaton memorial fund was established certain funds were then and subsequently have been deposited in trust for the purposes of the Harry Eaton trust. Through inadvertance certain of these funds were deposited to the original College of Southern Idaho trust dated July 18, 1966. This situation was corrected by the transfer under date of March 18, 1974, from principal of \$5,907.50 and from accumulated income of \$254.20; and

WHEREAS it is desirable to reconcile the accounts of the College as well as those of the Twin Falls Bank & Trust Company as Trustee of both funds;

NOW, THEREFORE, be it understood and agreed that the transfer of the funds above indicated--\$5,907.50 principal and \$254.20 interest-- is hereby ratified and confirmed by action of the Board of Trustees

PERSONNEL

EMPLOYMENT OF:

John B. Thompson, Assistant Physical Plant Director, Department of Buildings and Grounds, at an annual contract salary of \$10,000 per year, effective January 13, 1975.

Vikki Wojcik, Secretary for Director of Student Activities and the ASCSI, at a salary of \$400 per month. (Vikki has served a 90 day probation period and has performed her duties satisfactorily.)

Helen M. Evans, Secretary to Director of ABE and Continuing Education, at a monthly salary of \$400 per month. (Helen has served a 90 day probationary period and has performed her duties satisfactorily.)