

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
THE COLLEGE OF SOUTHERN IDAHO, JUNIOR COLLEGE DISTRICT

Twin Falls, Idaho

September 7, 1965

A special meeting of the Board of Trustees of the College of Southern Idaho, Junior College District, was held on September 7, 1965, at the Depot Grill, Twin Falls, Idaho.

The meeting was called to order by the Chairman, Robert Blastock, Jr. at 12:15 P.M. Present were: J. H. Shields, W. D. Wiseman, Eldon Evans and John R. Coleman, all members of the Board of Trustees. Also present were Dr. James L. Taylor and Tom Mahan, ex-officio member from Jerome County.

Dr. Taylor reported that the two MDTA programs had been approved for the vocational school, these programs being a course in electrical welding and a course in farm machinery repair.

The following bills were presented for payment:

S. C. Ward, Construction of book shelves.	\$1,110.00
Petty cash	50.00
College of Southern Idaho, for matching funds under Title I of higher education.	2,025.00

Dr. Taylor recommended that we hire Dr. Richard Smith as college physician to be paid \$75.00 per month from the Student Association funds. Motion was made by Eldon Evans, seconded by John R. Coleman that we approve this appointment. Upon roll call vote the motion carried unanimously.

Dr. Taylor recommended that we hire a secretary to be at the high school to act as receptionist and answer the phone during the school hours of the college operation. He also recommended that we hire a Mrs. Pauline Schneider at a salary of \$200.00 per month for this position.

Motion was made by W. D. Wiseman, seconded by J. H. Shields that Dr. Taylor be authorized to hire Mrs. Schneider at the salary of \$200.00 per month. Upon roll call vote the motion was carried unanimously.

Dr. Taylor offered a school budget for the fiscal school year of July 1, 1965, through June 30, 1966. After discussion of the proposed

budget it was determined that there were various adjustments to be made and Dr. Taylor was instructed by the Board to prepare and present at the next meeting two proposed budgets, one showing income and expenses using a 4-mill levy on all lands within the District and one showing income and expenses using a 5-mill levy on all lands within the District.

There being no further business to come before the meeting, the meeting was adjourned until September 10, 1965, at the hour of 8:00 A.M.

APPROVED:


Chairman


Secretary

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
THE COLLEGE OF SOUTHERN IDAHO, JUNIOR COLLEGE DISTRICT

Twin Falls, Idaho

September 9, 1965

The meeting was called to order at 1:00 o'clock p. m. by Robert Blastock, Jr., Chairman. Present were: Robert Blastock, Jr., Eldon Evans, JH Shields and John R. Coleman, Trustees Absent was Trustee W. D. Wiseman. Also present were: Dr. Taylor and a Times-News representative and Mr. Morris and Mr. Talbert Wegg, representatives from the R. W. Beck, John Morse and Associates.

Mr. Morse and Mr. Wegg had requested a meeting with the College District to solicit the District's hiring of their firm of consultants to work with the District in the planning and development of the campus. The R. W. Beck, John Morse & Associates firm is a firm of engineers and architects from Seattle, Washington, who have engaged in campus planning in other areas in the West. The matter of the use of the services of this firm was discussed with the trustees and Mr. Wegg and Mr. Morse answered questions asked by Dr. Taylor and members of the Board. In outlining the problem these gentlemen said that there are three basic steps: (1) is the site selection; (2) the general overall planning of the campus and creation of a master plan; and (3) the designing of the individual buildings.

The matter of fees for this consulting group was discussed and they informed us that there are three bases on which they handle matters insofar as their fee is concerned: (1) is an hourly rate plus a percentage factor for overhead and profit; (2) an hourly rate with a guaranteed minimum cost; or (3) a lump sum fee.

These gentlemen suggested that on a site location they would handle this on a rate per hour plus overhead with a guaranteed maximum of \$2500.00, and would include within this a justification of the cost of the facilities with regard to the general planning or the master plan the cost would be approximately \$16,000.00 and the actual designing of individual buildings would be based on the standard architectural fee used in their office.

Questions concerning proper size of area, items to consider in determining the desirability of a particular site are as follows;


1. Proper size: 100 acres minimum, preferably 150 to 200 acres.
2. Square footage of buildings per student: 200 square feet per student, plus housing.
3. Availability of sewage hookup.
4. Availability of police protection.
5. Availability of fire protection.
6. Availability of water service.

These people also indicated that a desirable trait in the area used as a site is that the land be relatively free from rock and readily susceptible of

landscaping and development without a great deal of expense by way of building up the land for landscaping purposes.


Secretary

APPROVED:


Chairman

CONTINUATION OF SPECIAL MEETING OF THE BOARD OF TRUSTEES
OF THE COLLEGE OF SOUTHERN IDAHO, JUNIOR COLLEGE DISTRICT

Twin Falls, Idaho

September 10, 1965

The meeting was called to order at 8:00 A.M. by the Chairman, Robert Blastock, Jr. Present at the meeting were: J. H. Shields, W. D. Wiseman, Eldon Evans, Robert Blastock, Jr. and John R. Coleman, Trustees. Also present were: Tom Mahan, Dr. Taylor and Robert Tullis, the District's Auditor, and the Times-News representative.

Mr. Tullis presented and explained a cash-flow statement and budget based on a 4-mill levy. After much discussion of the contents of the budget and the items of expense and income motion was made by Mr. Wiseman, that we accept the report of Mr. Tullis with certain changes as discussed and that we make a levy of 4-1/2 mills on all lands within the District, that such levy be certified to Jerome and Twin Falls Counties. Motion was seconded by Eldon Evans and upon the roll call vote was passed unanimously.

There being no further business to come before the meeting, the same was adjourned.


Secretary

APPROVED:


Chairman

MINUTES OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF
THE COLLEGE OF SOUTHERN IDAHO, JUNIOR COLLEGE DISTRICT

Twin Falls, Idaho

September 13, 1965

A special meeting of the Board of Trustees of the College of Southern Idaho, Junior College District, was held on September 13, 1965, in the law offices of Benoit & Benoit, Twin Falls, Idaho.

Robert Blastock, Jr., the Chairman, called the meeting to order at 3:30 P.M., September 13, 1965. Present were: Robert Blastock, Jr., W. D. Wiseman, Eldon Evans and John R. Coleman members of the Board of Trustees, absent was trustee J. H. Shields. Also present were Dr. Taylor, Tom Mahan and the Board's attorneys, Robert Alexander and Edward Benoit. The Chairman announced that the meeting was called at the special request of Mr. Benoit to discuss a problem concerning the assessment levied in Jerome County.

Mr. Benoit reported to the Board that the Commissioners of Jerome County had raised the question as to whether or not they could legally make a levy by reason of the provisions of Idaho Code §63-921 which section restricts the power of new taxing units to cause a levy to be made during the year of creation or annexation of such taxing organization. Mr. Benoit reported that if a levy were made in Jerome County, such levy would only be made by the County Commissioners after either receiving an opinion from the Attorney General that such levy should be made or after being instructed by a Court of competent jurisdiction that such levy be made.

Discussion then followed concerning the effect of the refusal of Jerome County to make a levy and after discussion it was determined that in order to raise sufficient funds for the maintenance and operation of the Junior College for the fiscal year of July 1, 1965, through June 30, 1966, the Board must at this point take the position that no funds would be collected from Jerome County and thus make a levy against all the lands in the District in an amount sufficient to raise the necessary funds for the operation of the Junior College without the anticipation of any revenue from Jerome County. After discussion it appeared that the only solution would be to increase the levy in both counties to 5-1/4 mills and thereafter take all necessary steps to compel the Commissioners of Jerome County to make the levy within their county.

Motion was made by Eldon Evans that we certify a levy of 5-1/4 mills to both Twin Falls and Jerome Counties for the maintenance and operation of the Junior College for the fiscal year July 1, 1965, through June 30, 1966. Motion was seconded by W. D. Wiseman and unanimously adopted.

The bills evidenced by General Fund Check Nos. _____ through _____ for payment to the Blue Cross Contribution and the State Insurance Fund Contribution were presented and upon motion made by Eldon Evans, seconded by W. D. Wiseman and unanimously carried, it was determined that these bills be paid.

There being no further business to come before the meeting, the same was adjourned.


Secretary

APPROVED:


Chairman

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE COLLEGE OF SOUTHERN IDAHO, JUNIOR COLLEGE DISTRICT

At the District's Office, Twin Falls, Idaho

September 20, 1965

The meeting was called to order by Robert Blastock, Jr., Chairman of the Board of Trustees. Present were: Robert Blastock, Jr., J. H. Shields, W. D. Wiseman, Eldon Evans and John R. Coleman, being all of the Trustees of the District. Also present were: Dr. Taylor, Tom Mahan, Ruth Koonce, a Times-News representative, and Carl Berg, Ted Roth, Dr. Harry Brumbach and David Mead, representing the Civic Auditorium Board.

Dr. Brumbach reported that since the meeting in August at which a property proposal was made by the Civic Auditorium Group to the Board of Trustees of the College they, the members of the Board of Directors of the Civic Auditorium Association, had felt that they should meet again but with the Trustees of the Junior College District and explain to the trustees the offer by the auditorium group. Dr. Brumbach stated that the offer is unconditional with no strings attached other than that an auditorium be constructed on the property which would be purchased by the auditorium group and donated to the Junior College District and that after the building is completed by the auditorium association the building would be turned over to the Junior College District for use by the college with the understanding that the building would also be available for use by the Dilettante Group and any other public group in the area at such time as the use by any such group would not interfere with the use of the facility by the College. Dr. Brumbach also reported that the Auditorium Association now has available approximately \$200,000.00 in cash. He indicated that they would not dictate the location of the site if the site were within a certain radius from the city of Twin Falls.

A discussion with the Trustees and the Community Auditorium representatives followed.

Check No. s 1 through 12 on the Title 1 Account for employment of students by the college represented and upon motion made by Wiseman, seconded by Shields and unanimously carried, it was determined that the wage claims evidenced by the checks be paid.

General fund check No. s 177 through 212 representing salary payment and expenses were presented upon motion made by Evans, seconded by Shields and unanimously carried, these bills were authorized to be paid.

Check No. s 113 and 140 through 160, 163 through 166 representing general claims against the district for operation during the month of September were presented and upon motion made by Evans, seconded by Shields and unanimously carried it was determined that these bills be paid.

Robert Alexander, one of the attorneys for the District, reported regarding the levy against the property in Jerome County and stated that after consideration of this matter, it was determined by he and Mr. Benoit

that it would not be advisable for the district to file an action against the commissioners in Jerome County at this time to compel a levy against the property in Jerome County for the fiscal year of July 1, 1965 through June 30, 1966.

Mr. Alexander also reported that the Twin Falls Bank & Trust Company had requested that they be furnished a prospectus setting forth the organization of the district and certain legal matters concerning its organization so that the bank may then consider the purchase of tax anticipation notes to be issued in the future by the bank. Mr. Alexander presented a prospectus and recommended that the board cause the same to be signed and delivered to the bank. Upon motion made by Evans, seconded by Shields and unanimously passed, it was determined that the Secretary of the Board of Trustees should sign such prospectus and cause the same to be delivered to the Twin Falls Bank & Trust Company and any other banks desiring the same for use in determining whether or not to purchase tax anticipation notes.

Dr. Taylor reported regarding a request which he had received from the Idaho-Portland Cement Company to conduct an adult education short course in the vocational school. Dr. Taylor reported that the Idaho-Portland Cement Company desired to conduct a course in Concrete Technology. Dr. Taylor also presented a schedule of charges regarding the use of the Vocational School for such courses and upon motion made by Shields, seconded by Evans and unanimously passed, it was determined that such schedule of charges should be adopted and that Dr. Taylor be authorized to proceed with the authorization of the use of our facility for such courses whenever such courses would not interfere with the regular operation of the school. The copy of such schedule of charges is attached hereto and by this reference made a part of these Minutes as thus set out at length herein.

Dr. Taylor then proposed that on travel by personnel of the College that the college reimburse .08 cents per mile for personal cars and that when such personal cars are used in a pool with other persons, that mileage be paid only on the cars used. With regard to public transportation, Dr. Taylor recommended that the actual cost be reimbursed; lodging, actual cost not to exceed \$8.00 per day; meals, \$5.00 per day or \$2.00 per meal for less than one day out of the office on College business. It was also proposed that approved banquets be reimbursed by total cost. Dr. Taylor indicated that with regard to the use of public transportation, that the use of such facilities would be approved both by the department head involved and by the President of the College before such expenses are incurred. Upon motion made by Wiseman, seconded by Evans, and unanimously passed, it was determined that the above schedule of reimbursements be adopted with regard to travel, lodging and meals while away from the College office on College business.

The next matter discussed was the necessity of bonding the Chairman of the Board, the Treasurer and the Bookkeeper, Karen Hall. Upon motion made by Wiseman, seconded by Shields, it was determined that the above

individuals should be bonded in the amount of \$15,000.00.

The next matter discussed was the rental of the property owned by Jerre Cover adjacent to the vocational building for use as a parking lot facility. After discussion of the matter, motion was made by Wiseman, seconded by Evans that we table this matter until the next meeting. Motion carried.

Upon motion duly made, seconded and unanimously passed, the meeting was adjourned.


Secretary

APPROVED:


Chairman

COLLEGE OF SOUTHERN IDAHO
FINANCIAL STATEMENT
9/1/65 to 9/20/65

August 31, 1965 Balance \$66,123.62

RECEIPTS

	<u>ACADEMIC REGISTRATION</u>	<u>VOCATIONAL REGISTRATION</u>	<u>BOOKSTORE</u>	<u>TOTAL</u>
9/1/65	\$5,864.57	\$5,689.08	\$2,256.45	
9/2/65	2,142.72	1,200.00		
9/3/65		346.10	2,391.22	
9/7/65	1,009.87		558.00	
9/8/65	749.91			
9/9/65	405.68	391.28	954.13	
9/10/65	344.96		592.40	
			(Voc.) 402.42	
9/14/65	773.65	244.02	206.31	
9/15/65	236.00	151.	205.61	
9/17/65	3,348.37 (\$2,925.00 Gooding)		120.97	
9/20/65	249.03	92.82	(Voc.) 100.02	
			98.79	
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TOTAL	\$15,124.75	\$7,963.30	\$7,886.32	\$30,974.37

EXPENDITURES

Checks written from 9/1/65 to 9/20/65

(Insurance, supplies, printing, registration refunds, etc.) \$12,411.23

Of this amount \$2,025.00 was matching fee for Title I Funds.

Of this amount \$825.00 was matching fee for Title II Funds.

Checks written for payroll (September) Net checks

\$14,051.82

\$26,463.05 \$26,463.05

CHECKBOOK BALANCE AS OF 9/20/65

\$70,634.94

\$State of Idaho for purchase of Vocational equipment \$32,989.00

32,989.00

\$37,645.94

Student Association Fees - Approximate (Separate account to be started)

3,600.00

\$34,045.94

Bookstore (Separate account to be started)

7,886.32

\$26,159.62

COUNTY TUITION TO BE RECEIVED \$7,285.00

(Billed to 9/9/65 Additional billing to be sent for students)
(recently enrolled)

Withholding

3,157.49

23,002.13

*Karen Hill
Bookkeeper*