



COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES

February 23, 2015

EXECUTIVE SESSION

3:00 P.M.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

4:00 P.M.

Taylor Building – SUB 248

AGENDA

CALL TO ORDER

APPROVAL OF MEETING AGENDA: (A) *Chairman Kleinkopf*

MINUTES – EXECUTIVE SESSION – JANUARY 20TH, 2015: (A) *Mike Mason*

MINUTES – REGULAR MEETING – JANUARY 20TH, 2015: (A) *Mike Mason*

MINUTES – SPECIAL WORK SESSION – FEBRUARY 12TH, 2015: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

HEAD START OPERATIONAL REPORT: (A) *Mike Mason*

OPEN FORUM

UNFINISHED BUSINESS

NEW BUSINESS

STAR MOTORCYCLE BID: (A) *Mike Mason*

FY 2016 BOARD MEETING SCHEDULE AND BUDGET HEARING DATE: (A) *Mike Mason*

DENTAL HYGIENE AND PROGRAM FEES DISCUSSION: (I) *Dr. Schwarz & Mike Mason*

\$5 PER CREDIT INCREASE AND FEE SHIFT DISCUSSION: (I) *Mike Mason*

IDAHO FALLS CENTER UPDATE: (I) *Dr. Schwarz & Cindy Bond*

REMARKS FOR THE GOOD OF THE ORDER

PRESIDENT’S REPORT: (I) *President Fox*

ADJOURNMENT

General Fund YTD Board

YEAR: 1415

Statement of Revenue and Expenses

Acct Month: 7

Wednesday, February 11, 2015

	<i>Last Year</i>	<i>This Year</i>	<i>Budget</i>	<i>Remaining Budget</i>	<i>Rem Bud%</i>
Revenue					
Tuition & Fees	(\$9,823,919.90)	(\$9,498,019.89)	(\$10,813,300.00)	(\$1,315,280.11)	12.16%
County Tuition	(\$462,615.00)	(\$769,871.25)	(\$1,380,000.00)	(\$610,128.75)	44.21%
State Funds	(\$15,480,793.26)	(\$15,616,489.27)	(\$18,612,500.00)	(\$2,996,010.73)	16.10%
County Property Tax	(\$3,529,373.81)	(\$591,399.76)	(\$6,348,200.00)	(\$5,756,800.24)	90.68%
Grant Management Fees	(\$255,854.44)	(\$299,152.87)	(\$500,000.00)	(\$200,847.13)	40.17%
Other	(\$533,329.19)	(\$364,129.34)	(\$432,600.00)	(\$68,470.66)	15.83%
Unallocated Tuition	(\$1,288,274.68)	(\$1,400,109.21)	\$0.00	\$1,400,109.21	0.00%
Departmental Revenues	(\$593,972.16)	(\$533,642.06)	(\$728,400.00)	(\$194,757.94)	26.74%
Total Revenue	(\$31,968,132.44)	(\$29,072,813.65)	(\$38,815,000.00)	(\$9,742,186.35)	25.10%
Expenditures					
Personnel					
Salaries	\$11,884,957.49	\$11,401,628.05	\$21,188,800.00	\$9,787,171.95	46.19%
Variable Fringe	\$2,442,816.31	\$2,350,894.30	\$4,345,900.00	\$1,995,005.70	45.91%
Health Insurance	\$2,073,424.08	\$1,985,277.69	\$3,579,600.00	\$1,594,322.31	44.54%
Total Personnel	\$16,401,197.88	\$15,737,800.04	\$29,114,300.00	\$13,376,499.96	45.94%
Expense Catagories					
Services	\$1,197,792.36	\$1,195,952.01	\$2,445,200.00	\$1,249,247.99	51.09%
Supplies	\$512,695.78	\$548,466.45	\$1,000,100.00	\$451,633.55	45.16%
Other	\$355,942.93	\$370,732.01	\$561,400.00	\$190,667.99	33.96%
Capital	\$251,575.32	\$458,443.23	\$802,400.00	\$343,956.77	42.87%
Institutional Support	\$2,627,302.08	\$4,108,953.81	\$4,891,600.00	\$782,646.19	16.00%
Transfers	\$34,472.76	\$13,395.50	\$0.00	(\$13,395.50)	0.00%
Total Expense Catagories	\$4,979,781.23	\$6,695,943.01	\$9,700,700.00	\$3,004,756.99	30.97%
Total Expenditures	\$21,380,979.11	\$22,433,743.05	\$38,815,000.00	\$16,381,256.95	42.20%
Rev/Expense Total	(\$10,587,153.33)	(\$6,639,070.60)	\$0.00	\$6,639,070.60	0.00%

PROUD TO BE PART OF THE CSI FAMILY



COLLEGE OF SOUTHERN IDAHO HEAD START/EARLY HEAD START



Each year The College of Southern Idaho Head Start conducts an internal overview of all programs and services provided. Parents, community members, and staff conduct the assessment at each site within the program. Self-Assessment tasks may include:

- Inspecting facilities and playgrounds for safety
- Monitoring classroom activities and curriculum
- Inspecting the kitchen and food services
- Reviewing files and documents
- Monitoring bus routes and inspecting buses
- Conducting interviews of staff, parents, community partners, and governing boards

Self-Assessment Training was held in January and site visits will began in February and will conclude in April . Self Assessment Wrap-Up is scheduled for May and any findings will be addressed during the May Policy Council meeting.

Communitywide Strategic Planning and Needs Assessment (CSPNA)

Each year The College of Southern Idaho Head Start/Early Head Start conducts a comprehensive assessment of the local communities that the program serves. The CSPNA includes demographic data, information on child development and child care programs, children with disabilities, needs of children and families both in the program and in the community, and available resources. Surveys are sent to parents, local businesses, faith based organizations, public officials, public agencies, and schools. Each survey asks participants to identify the five main strengths and challenges in their community. The data collected helps determine the ways communities are changing, so services can be shifted to meet current needs.

Grant Planning

Grant planning is under way for The College of Southern Idaho's Head Start/Early Head Start re-competition grant for the Designation Renewal System. The overall focus to date has been centered around growing the EHS program, changing the Double Session option to a Center Based option at the Twin Falls center and completely doing away with the School District Enhanced/Home Based option in Twin Falls, Burley and Jerome. Two options are currently on the table for discussion related to movement of available slots within the program and the next step to complete the discussion is determining cost in salaries and benefits for the needed staffing changes related to the changes. The Leadership group will continue to meet weekly in order to put forth a plan for writing the new grant.

**College of Southern Idaho Head Start/ Early Head Start
Monthly Program Summary
For January 2015**

Enrollment

Head Start ACF Federal Funded	560
Head Start TANF	27
Early Head Start	82
Total	669

Program Options

Part-day/ Part-year, Double Sessions, Home Based/School District Enhanced, Pre- K, Early Head Start -Home Based, EHS Infant and Toddler Combo

Head Start Attendance

January Head Start Overall Attendance	79%
January Head Start Self Transport Attendance	77%
January EHS Home Toddler Combo	65%

Meals and Snacks

Total meals served for January	5,216
Total snacks served for January	5,111

Education

Parents and staff continue to work on child goals and progress toward getting children ready for Kindergarten. The second period of the Child Observation Record, the program's ongoing assessment for children, is over on February 13th. Progress reports will be available in March on mid-year outcomes.

Early Head Start

Early Head Start currently has a total of 82 participants enrolled in the program. The Minidoka Center in Rupert has 19 enrolled with 11 children in a home based model and 8 in a toddler combination model. The North Side Center in Jerome has 19 enrolled with 11 children in a home based model and 8 in a toddler combination model. The Twin Falls Center has 44 enrolled children in a home based model. The Early Head Start program works hard to link families with needed services such as medical, mental health, nutrition, and education. Along with these services, EHS families in home based options are able to attend a set number of center-based experiences we call PALS (Play and Learning Socializations). PALS are approximately 2 hours long with the purpose of supporting child development by strengthening parent-child relationships.

Brad Eslinger has taken over as EHS Deputy Director as of January 2015. The program is excited for this internal change and anticipates great things to come for EHS and Brad.

Documents for Board Review/ Approval:

Financial Reports

HEAD START T/TA
 January 1, 2014 - December 31, 2014
 MONTHLY FINANCIAL REPORT
 COLLEGE OF SOUTHERN IDAHO HEAD START
 MONTH: PENCIL CLOSE 2014

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
SALARIES	\$ 5,495.00	\$ -	\$ 5,445.43	\$ 49.57	100.0%	99.1%
FRINGE	\$ 2,100.00	\$ -	\$ 2,042.28	\$ 57.72	100.0%	97.3%
OUT OF AREA TRAVEL	\$ 17,653.00	\$ 122.97	\$ 18,004.18	\$ (351.18)	100.0%	102.0%
SUPPLIES						
Training Supplies	\$ 5,491.00	\$ 500.00	\$ 5,826.83	\$ (335.83)	100.0%	106.1%
OTHER						
Contracts	\$ -					
Career Development	\$ 22,721.00	\$ 130.00	\$ 23,174.73	\$ (453.73)	100.0%	102.0%
TOTAL DIRECT COSTS	\$ 53,460.00	\$ 752.97	\$ 54,493.45	\$ (1,033.45)	100.0%	101.9%
TOTAL INDIRECT COSTS	\$ 701.00	\$ -	\$ 621.30	\$ 79.70	100.0%	88.6%
GRAND TOTAL	\$ 54,161.00	\$ 752.97	\$ 55,114.75	\$ (953.75)	100.0%	101.8%
IN KIND NEEDED	\$ 13,540.25					
IN KIND GENERATED	\$ 21,503.00					
IN KIND (SHORT)/LONG	\$ 7,962.75					

MONTHLY FINANCIAL REPORT
 COLLEGE OF SOUTHERN IDAHO EARLY HEAD START

CATEGORY	TOTAL		TOTAL THIS MONTH		CASH OUTLAY		BALANCE OF BUDGET	PROJ %	ACTUAL %
	APPROVED		MONTH		TO DATE	BALANCE			
SALARIES	\$ 535,230.00		\$ 42,453.60		\$ 515,484.80	\$ 19,745.20	\$ 19,745.20	100.0%	96.3%
BENEFITS	\$ 266,899.00		\$ 20,592.04		\$ 255,673.96	\$ 11,225.04	\$ 11,225.04	100.0%	95.8%
OUT OF AREA TRAVEL	\$ -		\$ 1,980.92		\$ 1,980.92	\$ (1,980.92)	\$ (1,980.92)	0.0%	0.0%
EQUIPMENT SUPPLIES	\$ 2,000.00		\$ 38,760.00		\$ 40,594.43	\$ (38,594.43)	\$ (38,594.43)	0.0%	0.0%
OFFICE CONSUMABLES	\$ 4,005.00		\$ 32.37		\$ 3,687.26	\$ 317.74	\$ 317.74	100.0%	92.1%
CENTER SUPPLIES	\$ 18,265.00		\$ 1,492.25		\$ 6,823.12	\$ 11,441.88	\$ 11,441.88	100.0%	37.4%
CLASSROOM SUPPLIES	\$ 13,047.00		\$ 691.16		\$ 3,468.83	\$ 9,578.17	\$ 9,578.17	100.0%	26.6%
TRAINING SUPPLIES	\$ 4,000.00		\$ 925.88		\$ 3,458.59	\$ 541.41	\$ 541.41	100.0%	86.5%
FOOD	\$ 2,400.00		\$ 55.55		\$ 275.99	\$ 2,124.01	\$ 2,124.01	100.0%	11.5%
CONTRACTUAL									
OTHER									
CONTRACTS	\$ 56,940.00		\$ 4,956.21		\$ 38,898.76	\$ 18,041.24	\$ 18,041.24	100.0%	68.3%
MEDICAL	\$ 7,500.00		\$ 1,661.40		\$ 2,190.25	\$ 5,309.75	\$ 5,309.75	100.0%	29.2%
DENTAL	\$ 5,000.00		\$ -		\$ 805.69	\$ 4,194.31	\$ 4,194.31	100.0%	16.1%
CHILD TRAVEL	\$ -		\$ -		\$ -				
EMPLOYEE TRAVEL	\$ 6,000.00		\$ 600.55		\$ 5,930.01	\$ 69.99	\$ 69.99	100.0%	98.8%
CAREER DEVELOP	\$ 2,773.00		\$ 125.00		\$ 741.60	\$ 2,031.40	\$ 2,031.40	100.0%	26.7%
PARENT TRAINING	\$ 10,755.00		\$ 2,083.46		\$ 12,307.76	\$ (1,552.76)	\$ (1,552.76)	100.0%	114.4%
FACILITIES/CONST.	\$ 17,500.00		\$ 2,744.60		\$ 8,083.05	\$ 9,416.95	\$ 9,416.95	100.0%	46.2%
DEPRECIATION	\$ 20,400.00		\$ 1,700.00		\$ 20,400.00	\$ -	\$ -	100.0%	100.0%
UTILITIES	\$ 8,000.00		\$ 1,477.80		\$ 8,447.41	\$ (447.41)	\$ (447.41)	100.0%	105.6%
TELEPHONE	\$ 5,200.00		\$ 738.04		\$ 5,463.58	\$ (263.58)	\$ (263.58)	100.0%	105.1%
OTHER	\$ 5,620.00		\$ 379.70		\$ 5,599.24	\$ 20.76	\$ 20.76	100.0%	99.6%
TOTAL DIRECT COSTS	\$ 991,534.00		\$ 123,450.53		\$ 940,315.25	\$ 51,218.75	\$ 51,218.75	100.0%	94.8%
ADMIN COSTS	\$ 68,374.00		\$ 5,107.79		\$ 63,342.74	\$ 5,031.26	\$ 5,031.26	100.0%	92.6%
GRAND TOTAL	\$ 1,059,908.00		\$ 128,558.32		\$ 1,003,657.99	\$ 56,250.01	\$ 56,250.01	100.0%	94.7%
IN KIND NEEDED	\$ 264,977.00								
IN KIND GENERATED	\$ 531,990.71								
IN KIND (SHORT)/LONG	\$ 267,013.71								
USDA									
Total All Centers	Food 712.76	Non-Food 649.51	Repair/Maint -	Total for Month 1,362.27	Revenue Received (4,585.13)	YTD Expense 5,770.23			

** Reflects 2014 COLA and Restored Sequestration Funding

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	PROJECTED %	ACTUAL %
OUT OF AREA TRAVEL	\$ 12,355.00	\$ 4,035.14	\$ 15,371.45	\$ (3,016.45)	100.0%	124.4%
SUPPLIES						
Training Supplies	\$ 1,084.00	\$ -	\$ 540.49	\$ 543.51	100.0%	49.9%
OTHER						
Contracts	\$ 4,000.00	\$ -				
Career Development	\$ 8,719.00	\$ 5,934.76	\$ 12,291.71	\$ (3,572.71)	100.0%	141.0%
TOTAL DIRECT COSTS	\$ 26,158.00	\$ 9,969.90	\$ 28,203.65	\$ (2,045.65)	100.0%	107.8%
GRAND TOTAL	\$ 26,158.00	\$ 9,969.90	\$ 28,203.65	\$ (2,045.65)	100.0%	107.8%
IN KIND NEEDED	\$ 6,539.50					
IN KIND GENERATED	\$ 6,252.00					
IN KIND (SHORT)/LONG	\$ (287.50)					

CATEGORY	TOTAL APPROVED		TOTAL THIS MONTH		CASH OUTLAY TO DATE		BALANCE		BALANCE OF BUDGET		PROJ %		ACTUAL %	
SALARIES	\$	2,571,670.00	\$	194,024.46	\$	194,024.46	\$	2,377,645.54	\$	2,377,645.54		8.0%		7.5%
BENEFITS	\$	1,410,617.00	\$	104,114.15	\$	104,114.15	\$	1,306,502.85	\$	1,306,502.85		8.0%		7.4%
OUT OF AREA TRAVEL	\$	-			\$	-	\$	-	\$	-		0.0%		0.0%
EQUIPMENT	\$	-			\$	-	\$	-	\$	-				
SUPPLIES														
OFFICE CONSUMABLES	\$	14,106.00	\$	501.05	\$	501.05	\$	13,604.95	\$	13,604.95		8.0%		3.6%
CLASSROOM SUPPLIES	\$	15,000.00	\$	-	\$	-	\$	15,000.00	\$	15,000.00		8.0%		0.0%
CENTER SUPPLIES	\$	33,216.00	\$	825.31	\$	825.31	\$	32,390.69	\$	32,390.69		8.0%		2.5%
TRAINING SUPPLIES	\$	3,000.00	\$	480.00	\$	480.00	\$	2,520.00	\$	2,520.00		8.0%		16.0%
FOOD	\$	3,000.00	\$	-	\$	-	\$	3,000.00	\$	3,000.00		8.0%		0.0%
OTHER														
CONTRACTS	\$	10,000.00	\$	-	\$	-	\$	10,000.00	\$	10,000.00		8.0%		0.0%
MEDICAL	\$	10,000.00	\$	-	\$	-	\$	10,000.00	\$	10,000.00		8.0%		0.0%
DENTAL	\$	13,465.00	\$	-	\$	-	\$	13,465.00	\$	13,465.00		8.0%		0.0%
CHILD TRAVEL	\$	104,398.00	\$	5,960.95	\$	5,960.95	\$	98,437.05	\$	98,437.05		8.0%		5.7%
EMPLOYEE TRAVEL	\$	28,000.00	\$	558.90	\$	558.90	\$	27,441.10	\$	27,441.10		8.0%		2.0%
CAREER DEVELOP	\$	-			\$	-	\$	-	\$	-		0.0%		0.0%
PARENT TRAINING	\$	15,400.00	\$	7,819.08	\$	7,819.08	\$	7,580.92	\$	7,580.92		8.0%		50.8%
SPACE	\$	57,779.00	\$	450.12	\$	450.12	\$	57,328.88	\$	57,328.88		8.0%		0.8%
DEPRECIATION	\$	30,600.00	\$	2,448.00	\$	2,448.00	\$	28,152.00	\$	28,152.00		8.0%		8.0%
UTILITIES	\$	58,300.00	\$	553.00	\$	553.00	\$	57,747.00	\$	57,747.00		8.0%		0.9%
TELEPHONE	\$	34,500.00	\$	1,341.34	\$	1,341.34	\$	33,158.66	\$	33,158.66		8.0%		3.9%
OTHER	\$	34,216.00	\$	9,878.90	\$	9,878.90	\$	24,337.10	\$	24,337.10		8.0%		28.9%
TOTAL DIRECT COSTS	\$	4,447,267.00	\$	328,955.26	\$	328,955.26	\$	4,118,311.74	\$	4,118,311.74		8.0%		7.4%
ADMIN COSTS	\$	327,663.00	\$	-	\$	-	\$	327,663.00	\$	327,663.00		8.0%		0.0%
GRAND TOTAL	\$	4,774,930.00	\$	328,955.26	\$	328,955.26	\$	4,445,974.74	\$	4,445,974.74		8.0%		6.9%
IN KIND NEEDED	\$	1,193,733.00												
IN KIND GENERATED	\$	-												
IN KIND (SHORT)/LONG	\$	(1,193,733.00)												
PROCUREMENT CARD														
EXPENSE	\$	10,826.77	3% of Total Expense. Detailed report of PCARD charges available upon request.											
USDA		Food		Non-Food		Repair/Maint		Total for Month		Revenue Received		YTD		
Total All Centers		5,123.66		309.36		5,433.02		5,433.02		5,433.02		5,433.02		

CATEGORY	TOTAL		TOTAL THIS MONTH	CASH OUTLAY		BALANCE	PROJECTED		ACTUAL
	APPROVED			TO DATE			%	%	
OUT OF AREA TRAVEL	\$ 33,334.00		\$ 1,460.60	\$ 1,460.60	\$ 31,873.40	8.0%		4.4%	
SUPPLIES									
Training Supplies	\$ 4,118.00		\$ 339.84	\$ 339.84	\$ 3,778.16	8.0%		8.3%	
OTHER									
Contracts	\$ -								
Career Development	\$ 16,527.00		\$ 1,200.00	\$ 1,200.00	\$ 15,327.00	8.0%		7.3%	
TOTAL DIRECT COSTS	\$ 53,979.00		\$ 3,000.44	\$ 3,000.44	\$ 50,978.56	8.0%		5.6%	
GRAND TOTAL	\$ 53,979.00		\$ 3,000.44	\$ 3,000.44	\$ 50,978.56	8.0%		5.6%	
IN KIND NEEDED	\$ 13,495.00								
IN KIND GENERATED	\$ -								
IN KIND (SHORT)/LONG	\$ (13,495.00)								

MONTHLY FINANCIAL REPORT
 COLLEGE OF SOUTHERN IDAHO EARLY HEAD START

CATEGORY	TOTAL APPROVED		TOTAL THIS MONTH		CASH OUTLAY TO DATE		BALANCE		BALANCE OF BUDGET		PROJ %		ACTUAL %	
SALARIES	\$	552,886.00	\$	40,551.65	\$	40,551.65	\$	512,334.35	\$	512,334.35				
BENEFITS	\$	286,935.00	\$	20,264.35	\$	20,264.35	\$	266,670.65	\$	266,670.65			8.0%	7.3%
OUT OF AREA TRAVEL	\$	-					\$	-	\$	-			8.0%	7.1%
EQUIPMENT	\$	-					\$	-	\$	-			0.0%	0.0%
SUPPLIES	\$	-					\$	-	\$	-			0.0%	0.0%
OFFICE CONSUMABLES	\$	3,505.00	\$	1.06	\$	1.06	\$	3,503.94	\$	3,503.94			8.0%	0.0%
CENTER SUPPLIES	\$	13,265.00	\$	68.65	\$	68.65	\$	13,196.35	\$	13,196.35			8.0%	0.5%
CLASSROOM SUPPLIES	\$	10,047.00	\$	-	\$	-	\$	10,047.00	\$	10,047.00			8.0%	0.0%
TRAINING SUPPLIES	\$	3,500.00	\$	-	\$	-	\$	3,500.00	\$	3,500.00			8.0%	0.0%
FOOD	\$	2,066.00	\$	-	\$	-	\$	2,066.00	\$	2,066.00			8.0%	0.0%
CONTRACTUAL	\$	-					\$	-	\$	-			8.0%	0.0%
OTHER	\$	-					\$	-	\$	-				
CONTRACTS	\$	56,940.00	\$	-	\$	-	\$	56,940.00	\$	56,940.00			8.0%	0.0%
MEDICAL	\$	7,500.00	\$	-	\$	-	\$	7,500.00	\$	7,500.00			8.0%	0.0%
DENTAL	\$	5,000.00	\$	-	\$	-	\$	5,000.00	\$	5,000.00			8.0%	0.0%
CHILD TRAVEL	\$	-					\$	-	\$	-				
EMPLOYEE TRAVEL	\$	4,453.00	\$	347.62	\$	347.62	\$	4,105.38	\$	4,105.38			8.0%	7.8%
CAREER DEVELOP	\$	-	\$	-	\$	-	\$	-	\$	-			8.0%	0.0%
PARENT TRAINING	\$	2,300.00	\$	800.00	\$	800.00	\$	1,500.00	\$	1,500.00			8.0%	34.8%
FACILITIES/CONST.	\$	3,400.00	\$	117.12	\$	117.12	\$	3,282.88	\$	3,282.88			8.0%	3.4%
DEPRECIATION	\$	20,400.00	\$	1,700.00	\$	1,700.00	\$	18,700.00	\$	18,700.00			8.0%	8.3%
UTILITIES	\$	8,400.00	\$	47.89	\$	47.89	\$	8,352.11	\$	8,352.11			8.0%	0.6%
TELEPHONE	\$	4,000.00	\$	147.03	\$	147.03	\$	3,852.97	\$	3,852.97			8.0%	3.7%
OTHER	\$	6,211.00	\$	2,132.65	\$	2,132.65	\$	4,078.35	\$	4,078.35			8.0%	34.3%
TOTAL DIRECT COSTS	\$	990,808.00	\$	66,178.02	\$	66,178.02	\$	924,629.98	\$	924,629.98			8.0%	6.7%
ADMIN COSTS	\$	69,100.00	\$	-	\$	-	\$	69,100.00	\$	69,100.00			8.0%	0.0%
GRAND TOTAL	\$	1,059,908.00	\$	66,178.02	\$	66,178.02	\$	993,729.98	\$	993,729.98			8.0%	6.2%
IN KIND NEEDED	\$	264,977.00												
IN KIND GENERATED	\$	531,990.71												
IN KIND (SHORT)/LONG	\$	267,013.71												
USDA														
Total All Centers		173.22		19.03		-		192.25		(4,585.13)			5,770.23	

February 23, 2015

To: President Fox and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon 

Re: Eighteen Suzuki 250X Motorcycles

We received five bids for eighteen Suzuki 250X model year 2015 Standard Cruiser Motorcycles from the following vendors:

Carl's Cycle Sales - Boise, Idaho	\$67,862
Rexburg Motor Sports – Rexburg, Idaho	\$67,914
Let's Ride – Rupert, Idaho	\$69,120
Birds of Prey – Caldwell, Idaho	\$72,000
Action Motor Sports – Idaho Falls, Idaho	\$72,612

Based on the review of the bids by Shawn Beer, I recommend we accept the low bid for the specified motorcycles from Carl's Cycle Sales of Boise, Idaho in the amount of \$67,862.

These motorcycles are replacing eighteen older motorcycles that are approximately ten years old and are part of the scheduled ten year rotation.

Funding for this purchase will come from a grant from the Idaho Transportation Department – Office of Highway Safety, in the amount of \$50,000. The remaining balance of \$17,862 comes from capital funds designated in the Idaho STAR Motorcycle Safety Program.



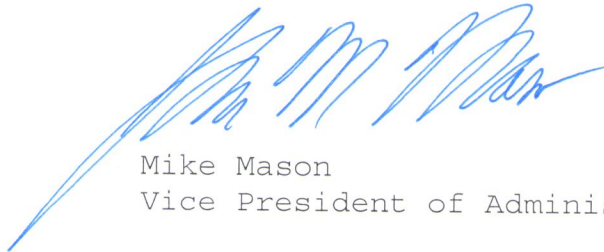
College of Southern Idaho
Board of Trustees
Notice of Regular Meetings

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday or rescheduled at an appropriate time. The 2015-2016 regular meeting schedule is as follows:

July 20, 2015	January 25, 2016
August 17, 2015	February 22, 2016
September 21, 2015	March 21, 2016
October 19, 2015	April 18, 2016
November 16, 2015	May 16, 2016
December 21, 2015	June 20, 2016

The fiscal year 2016 budget hearing date is set for August 17, 2015.

Information concerning specific meeting times and places may be obtained by contacting Mike Mason at 208-732-6203.



Mike Mason
Vice President of Administration